

**City of Poulsbo
Poulsbo Tree Board
Meeting Minutes**

Location	Poulsbo City Hall Council Chambers	Date	November 10, 2014
Committee Chair	Bill Lockard	Time Started	7:00 pm
Members Present	Jenise Bauman, Bill Lockard, Gayle Larson, Joan Hett, Bess Bronstein, Jim Leary	Time ended	8:40 pm
Staff Present	Mary McCluskey, Parks and Recreation		

Key Points Discussed		
No.	Topic	Highlights
1.	Administrative:	
A.	Introduction of new Tree Board Member Jenise Bauman	Bill introduced Jenise Bauman as the newest Tree Board member.
B.	Questions & Concerns of the Committee	None
C.	Agenda and Extended Agenda Review	None
D.	Approval of Minutes: 9/08/2014	Correct the spelling of Parrotia. M/S/A with the correction (GL/JH)
2.	Comments from Citizens	None
3.	Agenda Items:	
A.	Financial Report	Mary distributed the October 2014 expense budget. Joe W. will check with the parks maintenance people to see if they need any tree related tools. Joan will be purchasing plants and trees for Fish Park.
B.	Tree Retention Initiative (Mayor)	Postponed.
C.	WCC/DNR Restoration Project at Fish Park	Mary talked about the crew of 6 and the restoration work that they have done at Fish Park. It has been a good month, and the crew will return next June. They cleared blackberry and brush, and planted about 120 Western red cedars and another 100 plants. WWU students will monitor these plants for the next 3 years.
D.	Fish Park Stewardship	Joan reported that the Tree Board and Parks & Recreation Commission will have their first joint work party on Sunday, November 16 from 1-4 pm.
E.	Sub Committee Reports	<u>Events</u> : Salmon Viewing Saturday on November 1 went well. The Tree Board had a successful educational board. About 175 people attended the event. Gayle, Joan and Bill all helped at the event.

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		Jenise was there with WWU. <u>Education</u> : Bess led a class in October on Trees for Small Gardens. Pruning classes are scheduled in March. <u>Arbor Day</u> : The subcommittee will meet in February and report back to the board in March.
F.	Upcoming DNR Grants – due 12/19/2014	There are three different categories of grants available. Applications are due 12/19/2014. Some ideas include Centennial Park – a destination park for trees; an arboretum or demonstration area. There was also discussion of mid Viking Avenue, and how a variety of trees would be an interesting project. Bess will look at the application and will brainstorm some ideas via email. Fish Park will also have some opportunities in the future.
4.	Department Head Reports	
A.	City Arborist	Kevin picked up the Parrotia to replace the potted tree in Haven Vei.
B.	Public Works	Joe purchased a Paper bark maple tree to replace the Strawberry tree at Hattaland. Joe will look into purchasing some tree gator bags. There is a tree on private property along Lincoln that may fall into the power lines and/or street. He has sent a letter but has had no response.
C.	Parks and Recreation	None.
D.	Board member comments	Joan reported that Donna Jean Bruce at 6 th /Ryan is concerned about a Big Leaf Maple in her neighborhood that may come down because the property has recently changed owners. The board reiterated that they have no control over trees on private property. It may or may not be in a critical area.

Minutes respectfully submitted by Mary McCluskey