

**City of Poulsbo
Poulsbo Tree Board
Meeting Minutes**

Location	Poulsbo City Hall Council Chambers	Date	May 11, 2015
Committee Chair	Bill Lockard	Time Started	7:00 pm
Members Present	Jenise Bauman, Janet Brown, Bill Lockard, Gayle Larson, Joan Hett, Jim Leary	Time ended	8:10 pm
Staff Present	Mary McCluskey, Parks and Recreation; Councilmember Jim Henry; Kevin McFarland, Sound Urban Forestry		

Key Points Discussed		
No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 03/09/2015	M/S/A JL/JH
2.	Comments from Citizens	None
3.	Agenda Items:	
A.	Financial Report	The board has spent \$2390 of \$10,000 through April. The Arbor Day tree has just been reimbursed by DNR. There does not seem to be any pressing needs at this time.
B.	Arbor Day recap	Jim reported that the event went well, and there were citizens in attendance. Kevin did a great job instructing people on how to plant a tree. The Sourwood will be spectacular. The tree map that shows the Centennial Park trees was a nice addition, and needs to be updated.
C.	Sub Committee Reports: Events, Education	Events – none. Education – The Tree Walk is scheduled for Thursday, June 25 at 7pm. There are 14 registered. The plan is to use the Significant Trees of Poulsbo brochure for the Tree Walk. The Summer Pruning class is Saturday, July 18, 10-12n. There are 12 signed up.
D.	Summer Tour – July 13, 6pm	The annual summer tour will be at Heronswood on Monday, July 13 at 6pm. Mary will send address and instructions to everyone who is going.
E.	Vern Martinson's "Significant	Bill visited with Vern Martinson, who lives on Highway

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	Tree"	305 below the Klingel Property, and has an old, large Atlas cedar tree on his property. It was planted in 1956 and has a 7'2" circumference. They also toured the Martinson farm property on Bond Road. This site has a Weeping birch planted in 1900. Bill suggested that the board consider accepting additional significant tree nominations, with the thought of expanding on the Tree Board's existing "Significant Trees of Poulsbo" brochure. We could start by identifying significant trees in the parks and on public property. The NK Herald may be willing to do an article in order to stimulate interest. This idea will be revisited at the September meeting.
4.	Department Head Reports	
A.	City Arborist	<p>As a follow up to the Arbor Day discussion about an mini-arboretum at Centennial Park, Kevin presented the criteria for having an arboretum designation. There are 4 different levels of designation, with Level 1 having 25 different kinds of trees. We probably already have 25 different trees at Centennial Park. We will continue to track this idea as the park develops.</p> <p>Signage: Kevin presented different ideas for tree signage at the future arboretum. QR codes could be used for tree identification.</p> <p>Kevin has recently completed two tree risk assessments in Stendahl Ridge. The Douglas fir is on private property, but if it fails, it could impact public property. The property owner does not want to take it down, but said that the city is welcomed to do it.</p>
B.	Public Works	None
C.	Parks and Recreation	None
D.	Board member comments	None

Minutes respectfully submitted by Mary McCluskey