

**City of Poulsbo
Poulsbo Tree Board
Meeting Minutes**

Location	Poulsbo City Hall Council Chambers	Date	September 14, 2015
Committee Chair	Bill Lockard	Time Started	7:00 pm
Members Present	Bill Lockard, Gayle Larson, Joan Hett, Bess Bronstein, Jim Leary	Time ended	8:45 pm
Staff Present	Mary McCluskey, Parks and Recreation; Joe Walker Public Works; Kevin McFarland, Sound Urban Forestry		

Key Points Discussed		
No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	Bess requested to add F – Haven Vei Parrotia Trees
C.	Approval of Minutes: 5/11/2015	M/S/A JH/JL
2.	Comments from Citizens	None
3.	Agenda Items:	
A.	Financial Report	Mary reported that \$4777 has been spent through August. The most severe storm damage was a major tree that took out a part of the boardwalk. The tree is owned by the Gran Kirk apartments. The city has requested that their insurance pay for repairs. The Urban Forestry budget paid for a 200 gallon drum that was placed on the back of a 1 ton pick up. This is very useful in watering trees. Public Works is requesting a larger unit in 2016 that will run about \$4000.
B.	Sub Committee Reports: Events, Education	Tree Walk – June 25 and Oct. 4; Bess and Kevin lead the June Tree Walk on/off of 6 th Avenue. It went very well, with about 30 people in attendance. The October 4 class will also be held in Old Town, and 11 are signed up so far. Pruning Classes – The July 18 fruit tree pruning class went well. The next set of classes is March 3, 6, 13, 2016. DNR Workshop – Mary reported that the workshop that was held on August 25 at Poulsbo City Hall went very well. This class was lead by Ben Thompson of the DNR Community & Urban Forestry Division. About 20 people attended. Salmon Viewing Saturday - Nov. 7, 9am-2pm. Joan/Gayle will set up a table and have a poster with ecosystem information. Joan will work with the Fish Park Committee to put it together. They will be looking

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		for volunteers for that day. WWU-Wetlands Class – November 14. Jenise is teaching a wetlands class this fall and she is looking for a project at Fish Park. WWU is also putting together a community seminar that may be called <u>March of the Ents</u> – tentatively scheduled for November 30. Stewardship Work Party with the Parks & Rec Commission – set for Saturday, October 17 1-4pm.
C.	Heronwood Tour - recap	The tour was held July 13 and went very well. Dan Hinckley was an excellent, knowledgeable guide. About 20 people attended. This was a very good choice for a summer field trip.
D.	DNR Urban Forestry Restoration Grants – Round 2	Mary reported that the 2014-2015 season with the WCC crew will be completed this week. They have done tremendous restoration work at Fish Park and Nelson Park. She will apply for a 2015-2016 project which will net Poulsbo 1 month of service.
E.	Significant Trees of Poulsbo – expand the program?	Bill started out the discussion by first asking - Is it time to expand the program? At the very least, the current brochure needs to be updated. There was discussion regarding whether the NK Herald would publish an article about the Tree Board, while looking for additional tree nominations. Bess commented that she is concerned about a recent article in the newspaper about the Mayor wanting a “tree for tree” policy. She feels that the Tree Board should be consulted on issues like this. Kevin suggested posting an article on the City website about the program, and then an article about each significant tree in the brochure. The Tree Board liked that concept. Both brochures may need to be updated in 2016. New data needs to be collected. In addition to the Old Town walking loop, maybe add a loop on natives at Nelson and Fish Parks. Another loop could be Centennial Park and the Library. Bill was contacted by the Poulsbo Garden Club and they are interested in joining the city in making significant improvements at Centennial Park. Bess suggested saving money by creating a bookmark with Urban Forestry information that leads people to website links with different tree related resources including the Tree Planting Guide and the Significant Trees of Poulsbo brochure. The Tree Board liked that idea. It will save on printing costs.
F.	Parrotia trees in Haven Vei	Bess and Kevin have noticed that the Parrotias in Haven Vei are struggling. She feels they need to be removed from their containers and replanted in the ground. They are probably root bound. She said that they may be able to be root

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		pruned. The HDPAs holiday lights are girdling the trees. She suggested a discussion with HDPAs to ask them not to wrap the lights but come up with an alternative. Maybe use solar? Mary suggested bringing the Mayor in on the discussion, and attending an HDPAs board meeting. The board will talk about what trees can be planted in those pots.
4.	Department Head Reports	
A.	City Arborist	Joe asked Kevin to look at a failing Pacific Madrone on 6 th & Eliason. The property owner has requested that it be dealt with by the city. It is one of the Significant Trees in the brochure, but it seems to be sitting on the private/public line. Kevin will prepare a report, but he found significant decay especially at the base, and says that it has "moderate to high" risk, and he will probably recommend that it be removed.
B.	Public Works	<p>Joe reported that there is a privately owned tree on Stendahl that is leaning towards a bus stop and sidewalks. The city has been working with the property owner, but the bank has now taken the house over. Kevin did a risk assessment in April and found that the three trees do have risk, and if one or more falls, it will damage public property. The city may need to remove it and put a lien on the property. Joe has gotten three bids on the tree removal, and one of the bids was to remove all of the trees at the corner and keep the wood in lieu of payment. Bess was concerned about setting a precedent – removing good trees just for the wood. The Tree Board agreed.</p> <p>There are some trees on Lincoln that need to come down because of damage.</p> <p>Of the 3 trees planted at ALP on Arbor Day 2014 – two are fine and one is stressed.</p> <p>The tree at the library is doing well.</p> <p>The new tree at Hattaland Park tree is doing well.</p>
C.	Parks and Recreation	Karla Boughton will be here at the November meeting to discuss Comprehensive Plan policies for Urban Forestry.
D.	Board member comments	None

Minutes respectfully submitted by Mary McCluskey