

**City of Poulsbo
Poulsbo Tree Board
Meeting Minutes**

Location	Poulsbo City Hall Council Chambers	Date	November 09, 2015
Committee Chair	Bill Lockard	Time Started	7:00 pm
Members Present	Jenise Bauman, Janet Brown, Bill Lockard, Gayle Larson, Joan Hett, Jim Leary	Time ended	8:40 pm
Staff Present	Mary McCluskey, Parks and Recreation; Mayor Erickson; Karla Boughton, Planning; Kevin McFarland, Sound Urban Forestry Citizens: Rita Hagwell		

Key Points Discussed		
No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 9/14/2015	MSA JL/GL
2.	Comments from Citizens	Rita Hagwell lives on Viking Avenue (south). Stimulus money built the rock wall near her home and some trees were removed. She is concerned that the City is going to take her property in 3 stages – (1) stimulus money, (2) by not recognizing her street - Maralaine Lane, and (3) building public trails on her property that will make her property open space for developers.
3.	Agenda Items:	
A.	Tree Retention during Development (Mayor)	The Mayor was before this board several months ago, impassioned about trees. She would like to make tree retention during development more rigorous through policies and in the Comp Plan update in 2016. Some retention standards were updated in 2011 – standards such as 25% of significant trees, 10" in diameter or larger must be retained during development. But now she wants more trees retained. She will be pushing for increases in 2016. She wants cut trees replaced 1-to-1 so that the canopy can be restored. The idea is to protect and replant. With Karla's assistance, there are new policies being crafted. She needs the Tree Board support in the information she will be presenting. Karla distributed some draft policies for the board's review.
B.	Comprehensive Plan Goals & Policies (Karla Boughton)	Bill commented that the document will need some studying. Jim added that he would like to see the information connected to the DNR inventory, especially in tree diversity. The city does have an

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		<p>over abundance of some species. He would like to see a diversity of species. Karla agreed that should be included.</p> <p>Karla made some comments regarding the process. The City is mandated to update its Comprehensive Plan by June 2016. The Urban Forestry section is a component of the Land Use chapter. It was last reviewed in 2008. The City's current practices have a good foundation, and these policies will make it stronger. She has looked at other jurisdictions on the I-5 corridor to see what other policies are being used. There are 2 main concepts in Urban Forestry: (1) Preserve as many trees as you can and (2) plant new trees. After some discussion, it was decided that the board should email comments to Mary by the first of December. Karla will compile the information and send it out for board review for the January meeting. She will also send a link to board members so they can review the zoning ordinance.</p> <p>Joan asked if the Master Street Tree Plan is included in a city document. Karla said that it is a part of the Public Tree Ordinance and is codified in the Poulsbo Municipal Code. It is being used.</p>
C.	Financial Report	<p>Mary presented the 2015 budget through October. There were 4 large danger trees removed on Stendahl Ridge for \$4,348, which the City funded. There is about \$4,000 left for the rest of the year. Mary will check with Joe W. regarding tools or other trees needing to be removed.</p>
D.	Sub Committee Reports: Events, Education	<p>Salmon Viewing Saturday went very well. About 243 people walked through the park. Gayle and Joan did a great job with the Tree Board's restoration display.</p> <p>Jenise will be giving a talk on Wednesday, Dec. 9, 7pm at the OC/WWU Building. "When Ents March".</p> <p>Bess did a Tree Walk in Old Town on October 4. Jenise also attended and said it went very well. There were a lot of people.</p> <p>There was some discussion of the 2016 work plan. Bill would like to consider an enhancement of the significant tree brochure. Maybe do a couple of different walks highlighting a neighborhood or park. Jim suggested keeping an eye out for historic/heritage trees that could be added to a map. There was a suggestion about highlighting historic/heritage trees in the new Comp Plan policies.</p>
E.	Review of the draft Urban Forestry handbill	<p>Mary presented a new back-to-front Tree Board brochure that could be distributed in public buildings. It would have a QR code and information on getting Tree Board brochures. It would allow the city to make fewer copies of each brochure. There were a few corrections made – Mary will have some printed before the end of the year.</p>
4.	Department Head Reports	
A.	City Arborist	<p>Kevin reported that he walked with Joe Walker near the Lincoln</p>

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		roundabout, as Joe had noticed that some of the neighboring trees were showing signs of stress. These trees are Western White Pine, and are being stressed by the pine bark beetle. He had not previously seen the beetle in this area.
B.	Public Works	None.
C.	Parks and Recreation	Mary reported that the DNR – Urban Forestry Restoration Project will send a crew to Poulsbo for the month of December. If the Tree Board has any ideas for projects, please let Mary know. Joan suggested the Birch trees on Front Street near the apartment buildings are covered with ivy and could be helped..
	Misc. Comments	Joan thanked everyone who helped with the stewardship work party in October.

Minutes respectfully submitted by Mary McCluskey