

**City of Poulsbo
Poulsbo Tree Board
Meeting Minutes**

Location	Poulsbo City Hall Council Chambers	Date	May 9, 2016
Committee Chair	Bill Lockard	Time Started	7:00 pm
Members Present	Jenise Bauman, Bess Bronstein, Janet Brown, Bill Lockard, Gayle Larson, Joan Hett	Time ended	
Staff Present	Mary McCluskey, Parks and Recreation; Joe Walker, Public Works, Kevin McFarland, Sound Urban Forestry		

Key Points Discussed		
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No.	Topic	Highlights
1.	Administrative:	
A.	Administrative:	
B.	Questions & Concerns of the Committee	None
C.	Agenda and Extended Agenda Review	None
D.	Approval of Minutes: 1/11/2016 <i>(there was no quorum on 3/14/2016)</i>	M/S/A JB/JB
2.	Comments from Citizens	None
3.	Agenda Items:	
A.	Financial Report	Mary reported that the City Council has restored an additional \$5,000 for 2016. \$2,604 has been spent through April.
B.	Sub Committee Reports: Events, Education	Education: Bess reported that the Spring Tree Walk in Forest Rock Hills went well. About 15 people attended. The June 28 walk will also meet at the Forest Rock Hills Park. The July 9 Pruning class will probably be at Austurbruin Park. Events: Bill checked on the Arbor Day tree today, and it looks good. The Parrotia that was recently re-planted at Centennial also looks good.
C.	Heritage Tree program discussion	We will postpone this topic until the September meeting. Mary will contact Jim to have him prepare a proposal. Mary reported that the Significant Trees of Poulsbo brochure is almost out. It was suggested that for the July meeting, the board could walk a neighborhood to expand the significant trees brochure.
D.	Signage for the Mini Arboretum	It was discussed that signage for Centennial trees would be a good project to start planning for. Jenise may have an intern who would like to work on it.

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E.	Cemetery tree recommendations	Mary reported that the small green trees in the blue pots downtown will be replanted at the cemetery. These trees are Pyramidalis Arborvitae. Depending on what the Mayor would like to ultimately have will determine how close they should be planted. Will it be a thick hedge? Then plant them closer. Or will they be individual trees? They should not remain in the creek too long as these trees will be subject to root rot. Each plant will get 4-5' at its widest. It will take a few years to get it to fill in. Could Joe meet with board members to look at the planting area? Mary will let the board know when that will occur.
F.	Summer Field Trip	The board will meet at City Hall on July 11, 7pm for touring and investigation of expanding the Significant Trees brochure. The board may break up into a couple of groups.
4.	Department Head Reports	
	City Arborist	Kevin completed a tree risk assessment at the Liberty Ridge Apartments after one other tree fell over and onto an apartment deck. These trees may be on city property (upper side of the former Lord Property) or not. Looks like root plate failure. There were quite a few trees with laminated root rot in the vicinity. He has condemned three of them. He also took a look at two Douglas firs in front of the restrooms at Waterfront Park. One (north) has a spiral seam - may be stressed from wind – and a double top. The second one (south) looks good.
	Public Works	None
	Parks and Recreation	None