

**City of Poulsbo
Poulsbo Tree Board
Meeting Minutes**

Location	Poulsbo City Hall Council Chambers	Date	Sept 12, 2016
Committee Chair	Bill Lockard	Time Started	7:00 pm
Members Present	Jenise Bauman, Bess Bronstein, Janet Brown, Bill Lockard, Gayle Larson, Joan Hett, Jim Leary	Time ended	9:00 pm
Staff Present	Mary McCluskey, Parks and Recreation; Joe Walker, Public Works, Kevin McFarland, Sound Urban Forestry,		

Key Points Discussed		
No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	Mary added 2 agenda items: Poulsbo Place Request and Blackberry Removal for Tree Establishment (Jenise Bauman).
C.	Approval of Minutes: 5/9/2016	MSA JH/JL
2.	Comments from Citizens	
3.	Agenda Items:	
A.	Centennial Tree Signage	WWU Huxley student Stephanie Moline has been working on a project to publicly identify trees at Centennial Park, using signage for each tree. There will also be an individual QR code that will link to an information sheet about each tree, and to the Poulsbo Tree Board page (or a Centennial Park page). The information sheets can be easily updated and revised when changes need to be made. The Tree Board should get a Gmail account to be able to make changes. Stephanie would like Tree Board members to review and make edits by October 1. Should there also be a park map with all of the trees? There was discussion about the tree signs. Bess recommended a 4" x 6" or 3" x 5", and these signs should include the common/latin/family/nativity names. Jenise offered that WWU students could help install the 4x4 posts. Stephanie will come back in November with updated information.
B.	Significant Tree Brochure - update	The Tree Board walked the 6 th Avenue neighborhood and came up with 12 new trees to be added to the Old Town Walk. Kevin and Bess will review the tree names, and Mary will work with Blue Sky Printing on an updated brochure. She will bring a draft to the November 14 meeting.
C.	Financial Report	Mary reported that \$5205 of the annual \$15,000 has been spent

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		through August 2016. Joe said that staff may be interested in pruning training, and they plan on getting a couple of staff members trained to be licensed applicators.
D.	Sub Committee Reports: Events, Education	Events: Salmon Viewing Saturday (Oct. 29); 10-2pm. Joan and Gayle will participate. Tree Planting (Sat. Nov. 19) 10 am Arbor Day 2017: Present new park signage at Centennial Park (date TBD). Education: The Tree Selection and Planting class is Oct 27/29; and the next pruning series is March 9, 12 and 19, 2017.
E.	Poulsbo Place request	Poulsbo Place resident Gary Nystul sent a letter to the Tree Board, asking for technical assistance on street trees replacement in Poulsbo Place I. Their HOA maintains the trees (per HOA conditions) but now the 20 year old trees are starting to buckle the sidewalks. They have narrow – 30” - planting strips. Kevin remembers seeing the installers hack the root ball to fit in the narrow spaces. In Edmonds, Bess has seen a Carpinus that worked well in a narrow area with poor soil. The Board agreed that they would like Kevin to work with the HOA.
F.	Blackberry Removal for Tree Establishment	Jenise Bauman presented a potential project to aggressively get rid of blackberries in order to increase tree survival at Fish Park. She requested up to \$600 that would be used for herbicide, supplies and student assistance. Her students are licensed applicators. The board agreed to fund the work.
4.	Department Head Reports	
A.	City Arborist	Kevin was asked to check out a Red maple on Sunset. It is stressed but will survive. Karla Boughton asked for a peer review for the landscaping plan at Crystal View, which is near Meredith Heights. He is not agreeing with some of their choices, so he will make some recommended changes. He is also working with the Planning Dept to update the recommended street tree list and street tree standards.
B.	Public Works	Public Works has been working with Stendahl Ridge and Poulsbo Gardens HOAs about trees that have been removed from common areas. They have been pulling ivy at Centennial and American Legion Parks. Someone has stripped the bark off of a Cryptomeria in ALP. PW removed a couple of 40' Maple trees near the 20 th Ave trail. The Hattaland Park Paper bark maple is stressed. The little green trees that were replanted from downtown to the cemetery are doing okay. The Olhava street trees are stressed. The Liberty Ridge Apts have agreed to pay for half of the tree removal near their building. Two of the trees are on their property and two on City property. Kevin has deemed them hazardous due to laminated root rot. The bid by Darryl Emel is \$5271. The Viking Ave trees are looking terrible and need to be replaced.

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C.	Parks and Recreation	Mary reported that the City received another DNR grant for a crew to do restoration work at Fish Park in January 2017.
	Misc Board Comments	Jim has been working on a Heritage Tree Program to present in November.