

**City of Poulsbo  
PLANNING COMMISSION**

**Tuesday, December 14, 2010**

**MINUTES**

**MEMBERS PRESENT**

Jim Coleman  
Gordon Hanson  
Bob Nordnes  
Kate Nunes  
James Thayer  
Stephanie Wells

**STAFF**

Mary McCluskey  
Edie Berghoff

**GUESTS**

John Lee  
Molly Lee  
Jan Wold  
Edie Lau  
Mr. Nunes

**MEMBERS ABSENT**

Ray Stevens

**1. CALL TO ORDER**

Vice Chair Nordnes called the meeting to order at 7:02 pm

**2. FLAG SALUTE**

**3. MODIFICATIONS TO AGENDA - none**

**4. APPROVAL OF MINUTES OF November 9, 2010 –**

Coleman/Hansen 2 yes, 0 no, 3 abstain

**5. COMMENTS FROM CITIZENS –**

**Molly Lee** would like to comment on items on the agenda prior to/ during the item on the agenda:

**Jan Wold** would like time to make comments before or during workshop.

**6. TRAIL PLAN PRESENTATION**

Staff: McCluskey

Parks and Recreation Director McCluskey provided the history leading to creation of the urban path plan. Goals of the plan include adoption into the City Comprehensive Plan through the annual amendment process.

Edie Lau, member of Trail Committee, responded to add in the paper to be a member. She described the public process undertaken to receive public input to preparation of the plan; identified possibility to explore trail on private property with agreeable property owners;

potential for volunteer trail maintenance; the committee desire to cover the entire city via alternative transportation. Public survey identified the main public priority is a continuous waterfront trail with extension of the Liberty Bay trail and improved access to schools. Trails Committee included conservation groups, volkspport members, various city Commission members, and high school students. Students provided field truthing and identified trails commonly used.

Director McCluskey identified implementation process through a 2011 Comprehensive Plan amendment with members of Trails Committee and Parks Commission determining where to focus work. Some trail improvements identified in trail plan are already identified in the Comp Plan, and some projects are being worked on. Examples of current work are (1) planning Liberty Bay trail design between Liberty Bay Park and Liberty Bay Trail; (2) Noll Road pedestrian connection Poulsbo Elementary to Strawberry Fields with parking; and (3) bicycle improvements on Hostmark Street to high school.

Exhibits in packet indicate concerns in the vicinity of Johnson Creek, and Parks Commission concerns. All projects will go through appropriate permit process and nothing will be improved on private property without property owner cooperation. Potential for project to measure health impacts based on implementation of trails in conjunction with Health District.

Commissioners discussed: need for triggers to require improvements; recent and future related projects; public involvement process and city requests for public involvement; response received from citizens; practical implementation impacts for some projects; request for other city departments to be available at meeting when final plan is before Commission; need for standards and design for various trail options; shared path protocol training for mix use paths; request that public input to be in writing; implementation timeline; use of existing urban paths; need to emphasize connectivity over private property is voluntary on part of property owner; concern of trails being placed in areas where multiple access and/or connectivity options exist creates redundancy; usage of trails over time and statistic information provided in plan; enforcement signage and methods; future of the plan and update cycle as a functional plan in the Land Use Comprehensive Plan and its Capital Improvement Plan; trail in Johnson Creek area is conceptual and is included as off street connection; and relationship of urban trail improvements to needed street/parking improvements such as at strawberry fields.

Public hearing for the Urban Path Plan will occur when the plan proceeds as Land Use Comprehensive Plan amendment, with revisions responding the concerns noted by Commissioners.

Parks and Recreation Director McCluskey reviewed the primary concerns expressed by Commissioners: 1) staff review and input on exhibits provided by public, 2) clarification of the maps for easier reading, 3) clarification of standards for bikeways in Engineering standards, 4) more emphasis on private property involvement being voluntary, and 5)

additional review of new trails in areas well served by sidewalks (redundant trails).

Deputy Chairman Nordnes requested staff review procedures for workshop agenda items.

Commissioners questioned if trailhead parking, handicap access, and restroom facilities were reviewed.

**MOTION:** Move to forward the Parks Urban Paths of Poulsbo Plan as a concept plan with comments to Council. Coleman/Nunes 6 for, 1 absent

**7. COMMENTS FROM CITIZENS –**

**Molly Lee** of Poulsbo, focused comments on pedestrian trail on ownership of property on the North Fork of Johnson Creek; indicates she is very aware of legal means to acquire open space; believes private property owners have no recourse, and process is ethical corruption. Buffers identified in Critical Area Ordinance do not take her property and no trail may be constructed on her property. Compares Johnson Creek to Bjorgen Creek regarding trail need.

**Jan Wold** of Poulsbo reviewed past employers, objected to trail in vicinity of Johnson Creek; provided her vision of where trail should be placed in the west Poulsbo area focusing on sidewalk/roadway path for both Johnson Creek and shoreline which she believes is lower cost option for construction and maintenance; and she believes there is a toxic and private dump and largest settling pond in Kitsap along creek. Ms Wold provided handout from Hansville trail and greenway; stated Liberty Bay is listed on 303d already; believes creek and shore should have single view overlook with trail between the two.

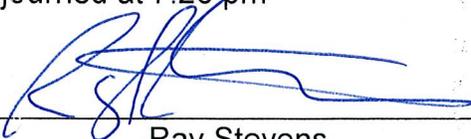
**8. COMMISSION COMMENTS –**

Vice Chair Nordnes noted Council removed the Design Review Board from city code and noted discussion of the information would be in staff report with review by Planning Commission.

Commissioner Coleman noted the surprise retirement party for Lynda Loveday was a success.

Move to adjourn meeting. Thayer/Coleman 6 for, 1 absent

The meeting was adjourned at 7:26 pm

  
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Ray Stevens  
Chair, Poulsbo Planning Commission