

November 2016 Draft Comprehensive Plan Update –Modification Document

v.2 December 7, 2016

Modifications after the Planning Commission Public Hearing are in **bold orange**.

No.	Identified Modifications to November 2016 Draft Comprehensive Plan	Who/When
Introduction		
1	<p><i>Poulsbo’s Vision</i> <i>Page 10</i></p> <p><i>Poulsbo is a vibrant community distinguished by its unique location on the shore of Liberty Bay, access to natural beauty and urban amenities, and historic, small-town <u>quaint</u> character. Environmentally and economically healthy, Situated at the cross-roads of Puget Sound, Poulsbo is an inclusive and diverse city with a locally based comprehensive whole economy economically vital livable city and with a strong sense of community and heritage, where picturesque downtown core that connects the City’s neighborhoods and communities. The Citizens of Poulsbo are civically engaged, local government responds to public needs, and civic groups, local government, families and neighbors work collaboratively to continually maintain and improve high quality of life.</i></p> <p><i>At City Council 11/30 workshop, the word “quaint” was discussed perhaps needing to be replaced. Other options include: charming, appealing, attractive, authentic</i></p>	<p>Council Economic Development Committee 11/9/16 Meeting</p> <p>City Council workshop 11/30/16 discussion</p>
2	<p><i>Poulsbo’s Community Key Goals</i> <i>Page 11</i></p> <p><u>Poulsbo’s Community Key Goals provide specific refinements to the City’s Vision Statement and Guiding Principles. Therefore, the following Key Goals are also presented at the beginning of each applicable Chapter of the Comprehensive Plan, and establish the policy framework for each chapter.</u></p> <p>These Community Key Goals are crafted as an extension and refinement of the City’s Vision Statement and Guiding Principles and provide a framework for each of the Comprehensive Plan’s Chapters. Therefore, these Community Key Goals are presented at the beginning of each applicable Chapter of the Comprehensive Plan.</p>	<p>Council Economic Development Committee 11/9/16 Meeting</p> <p>Ok’d at City Council workshop 11/30/16</p>
3	<p><i>Poulsbo’s Community Key Goals</i> <i>Capital Facilities</i> <i>Page 13</i></p> <ul style="list-style-type: none"> • Proactively plan and provide invest for critical public facilities, such as water, storm water, and sanitary sewers, streets, sidewalks, bike paths, parks and other necessary infrastructure to meet the needs of existing 	<p>Council Economic Development Committee 11/9/16 Meeting</p>

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	population and future growth.	Ok'd at City Council workshop 11/30/16
4	<p><i>Poulsbo's Community Key Goals Parks, Recreation and Open Space Page 14 Second Bullet</i></p> <ul style="list-style-type: none"> Establish, and maintain and preserve a network of trails, <u>safe walkways</u>, pedestrian linkages and open spaces throughout the Poulsbo community. 	<p>Dennis Engel, Transportation Planning Manager at WSDOT in Exhibit #2 Letter from WSDOT dated November 23, 2016</p> <p>Ok'd at City Council workshop 11/30/16</p>
5	<p><i>Poulsbo Community Key Goals Economic Development Page 14</i></p> <ul style="list-style-type: none"> <u>Foster Manage Maintain Guide and enhance Poulsbo's a positive economic climate that attracts and supports business retention, expansion and recruitment.</u> 	<p>Council Economic Development Committee 11/9/16 Meeting</p> <p>Change to "guide" agreed upon at City Council workshop 11/30/16</p>
Land Use Chapter		
6	<p><i>Section 1.3 Public Engagement and Involvement Page 19-20 bulleted list</i></p> <p><u>A wealth of feedback and opinions were expressed through these forums. The following are the key themes:</u></p> <ul style="list-style-type: none"> <u>A desirable quality of life is what brings people to live and own businesses in Poulsbo.</u> 	<p>Kathy Cocus of Kitsap Economic Development Council at Planning Commission public hearing, November 8, 2016.</p>

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	<ul style="list-style-type: none"> • <u>Poulsbo has a strong sense of community and heritage, and it is important not to lose this as the city grows.</u> • <u>Reinvention and revitalization of Viking Avenue was identified as a top priority.</u> • <u>Improving existing infrastructure, sidewalks and streets is very important, and should not be overshadowed by the needs of new growth.</u> • <u>Full utilization of vacant land and buildings should be completed before new development occurs.</u> • <u>Traffic congestion, especially on SR 305, continues to be a concern.</u> • <u>Protection of Liberty Bay, environmental features and tree retention are a top priority as the city grows.</u> • <u>A citywide trail system is a highly desired amenity.</u> • <u>Increased living family wage jobs, professional services and tech jobs were identified as employment needs.</u> • <u>Expand the OC/WWU presence in Poulsbo.</u> • <u>Concern about the timing and pace of new growth.</u> 	<p>Suggestion is to use ‘family wage jobs’ as opposed to ‘living wage jobs.’</p> <p>Planning Commission included in recommendation motion at conclusion of 11/8/2016 public hearing.</p> <p>Ok’d at City Council workshop 11/30/16</p>
7	<p><i>Land Use Chapter Page 42</i></p> <p>Policy LU-1.4</p> <p><i>Ensure commercial cores continue to be focused on service and retail commercial needs of the city and greater North Kitsap community, while also fostering business and industry uses to provide sustainable living family wage jobs.</i></p>	<p>Same as above</p> <p>Ok’d at City Council workshop 11/30/16</p>
8	<p><i>Land Use Chapter Page 55</i></p> <p>GOAL LU-10</p> <p>The City shall identify, evaluate and enact appropriate reasonable measures to accommodate projected growth before considering expansion of the Poulsbo Urban Growth Area, as required by GMA (RCW 36.70A.215.1.b) and the Kitsap Countywide Planning Policies.</p>	<p>Gary Idleburg, Washington Department of Commerce in Exhibit #3 Draft Letter from</p>

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	<p>Policy LU-9.3 <i>The City and County shall enter into an Urban Growth Area Management Agreement (UGAMA) as set forth in Kitsap Countywide Planning Policy Urban Growth Areas #4.d and 2006 <u>2016</u> Kitsap County Comprehensive Plan <u>Land Use Goals 4 and 5 and Land Use Policies 23, 24 and 26. Lu-26 through LU-29.</u> At a minimum, the UGAMA shall provide policy guidance and procedures for the following: the management of the Poulsbo UGA; adjustment <u>which does not result in net gain of UGA acreage;</u> and expansion of the Poulsbo UGA <u>after appropriate reasonable measure implementation;</u> designation of Urban Reserve lands when appropriate, and the coordination of land use activity within the Poulsbo UGA.</i></p>	<p>Washington Department of Commerce dated November 23, 2016.</p> <p>At 11/30/16 City Council workshop, clarification of adjustment and expansion of UGAs.</p>
9	<p>Land Use Chapter Page 59-60</p> <p>Policy LU-1314.2 <u>Maintain or increase the tree canopy in the City through tree retention and/or replacement by:</u></p> <ul style="list-style-type: none"> • <u>Implementing educational programs for property owners and managers;</u> • <u>Provide incentives for tree retention and planting;</u> • <u>Prohibit or limit the amount of significant tree removal on undeveloped property without an approved land use development permit;</u> • <u>Protect healthy stands or groves of trees on property proposed for development;</u> • <u>Required where appropriate, financial assurances for required tree planting and maintenance.</u> 	<p>Suggested by Mike Eliason of Kitsap County Association of Realtors in Exhibit #1, public comment letter dated November 2, 2016.</p> <p>Planning Commission included in recommendation motion at conclusion of 11/8/2016 public hearing.</p>

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		Ok'd at City Council workshop 11/30/16
Transportation Chapter		
10	<p><i>Transportation Chapter</i> <i>Page 79</i></p> <p>Policy TR-2.85 <i>The transportation facility improvements identified in the Capital Facilities Plan of this Comprehensive Plan shall be based on achieving these level of service standards identified in Policies TR-2.1 through TR-2.74 for the twenty-year planning horizon required by the Growth Management Act, <u>and the expanding travel choices identified in Policy TR-2.11.</u> The City's Six-Year Transportation Improvement Program shall be updated annually in order to ensure the ongoing preservation of the level of service standard for the ensuing six-year period in light of approved and anticipated developments.</i></p>	<p>Gary Idleburg, Washington Department of Commerce in Exhibit #3 Draft Letter from Washington Department of Commerce dated November 23, 2016.</p> <p>Ok'd at City Council workshop 11/30/16</p>
11	<p><i>Transportation Chapter</i> <i>Page 84</i></p> <p>Policy TR-5.6 <u><i>Maintain Manage a street maintenance preservation program to keep the City's streets in conditions that are cost-effective to maintain and functional to travel.</i></u></p>	<p>Council Economic Development Committee 11/9/16 Meeting</p> <p>Ok'd at City Council workshop 11/30/16</p>
12	<p><i>Transportation Chapter</i> <i>Page 89</i></p> <p>Policy TR-9.5</p>	<p>Dennis Engel, Transportation Planning Manager at WSDOT in</p>

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	<p><i>The City shall seek opportunities to provide <u>separated shared use paths</u> bicycle lanes outside of street rights-of-ways.</i></p>	<p>Exhibit #2 Letter from WSDOT dated November 23, 2016.</p> <p>Ok'd at City Council workshop 11/30/16</p>
Capital Facilities Chapter		
<p>13</p>	<p><i>Capital Facilities Chapter</i> <i>Page 139</i></p> <p>GOAL CF-7</p> <p><i>Participate <u>in</u> and implement a process for siting essential public facilities of a state, regional or local nature.</i></p>	<p>Gary Idleburg, Washington Department of Commerce in Exhibit #3 Draft Letter from Washington Department of Commerce dated November 23, 2016.</p> <p>Ok'd at City Council workshop 11/30/16</p>
Parks, Recreation and Open Space Chapter		
<p>14</p>	<p><i>Parks, Recreation and Open Space Chapter</i> <i>Page 159</i></p> <p>Policy PRO 4.2</p> <p><i>Use a multi-faceted approach to implement the Urban Paths of Poulsbo Plan. As set forth in the UPP plan, the implementation strategies should include:</i></p>	<p>Dennis Engel, Transportation Planning Manager at WSDOT in Exhibit #2 Letter from WSDOT dated</p>

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	<ul style="list-style-type: none"> Reviewing the city’s municipal code to incorporate standards for pedestrian and bicycle facilities, bicycle parking, and incentives for developers who provide <u>connections for walking, cycling and other forms of non-motorized travel.</u> non-motorized connections. Coordinating with the Planning Department to <u>look for</u> provide comments on opportunities for non-motorized linkages during the development review process. Working with existing Homeowners’ Associations to <u>identify prospective paths in their subdivisions to connect the neighborhood to outside routes.</u> open key connections within subdivisions to the public. Seeking partnerships with other jurisdictions, private businesses, non-profit organizations, the development community, and citizens to realize the UPP vision. Working with the City Engineering Department to consider and evaluate the UPP plan, maps, and implementation list in the planning, design, construction and maintenance of roadway projects. Establishing maintenance <u>and preservation</u> standards and ensuring adequate funding is available for maintenance <u>and preservation</u> of trails in parks and on-street facilities. Reviewing existing policies for non-motorized users and coordinating with the Police Department to ensure adequate enforcement <u>for public safety.</u> 	<p>November 23, 2016.</p> <p>Ok’d at City Council workshop 11/30/16</p>
Economic Development Chapter		
15	<p><i>Economic Development Chapter</i> <i>Page 170</i> <i>First Bullet</i></p> <ul style="list-style-type: none"> <u>Foster Manage Maintain Guide and enhance Poulsbo’s a positive economic climate that attracts and supports business retention, expansion and recruitment.</u> 	<p>Council Economic Development Committee 11/9/16 Meeting</p> <p>Change to “guide” agreed upon at City Council workshop 11/30/16</p>
16	<p><i>Economic Development Chapter</i> <i>Page 172</i> <i>2nd paragraph</i></p> <p><u>To be successful in the future, Poulsbo needs to build on its strong sense of community and shared heritage, while also providing land availability and infrastructure to provide areas where companies can locate to provide living family wage employment.</u> The City recognizes that a healthy economy that provides opportunities for diverse segments of the community is important to its residents’ quality of life. While the City</p>	<p>Kathy Cocus of Kitsap Economic Development Council suggestion to use ‘family wage</p>

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	<p>can lead and participate in economic development and revitalization, it takes effective partnerships with the business community to be successful and retain the livable and economically viable <u>Poulsbo</u> community. that Poulsbo has.</p>	<p>jobs’ as opposed to ‘living wage jobs.’</p> <p>Ok’d at City Council workshop 11/30/16</p>
<p>17</p>	<p><i>Economic Development Chapter</i> <i>Page 179</i> <i>Challenges and Opportunities</i></p> <p>Add a new paragraph in this section:</p> <p><u>Maintaining Poulsbo’s Economic Prosperity</u> <u>Poulsbo’s resilience in the aftermath of the recent Great Recession (2007-2009) is testimony to a diverse economy. The challenge now is to build on the strengths that economic diversity and innovation can yield, without losing or diminishing the quintessential elements that make Poulsbo, well, Poulsbo.</u></p>	<p>Council Economic Development Committee 11/9/16 Meeting</p> <p>City Council wished to add timeframe reference to “Great Recession” at 11/30/16 workshop.</p>
<p>18</p>	<p><i>Economic Development Chapter</i> <i>Page 179</i> <i>Tourism and Visitors Experience</i></p> <p><u>Tourism and Visitor Experiences:</u> <u>Poulsbo has strong and attractive tourism and visitor experiences, continuing to be named one of the best small cities in Washington State to visit. Encouraging cohesive, cooperative and more comprehensive marketing of Poulsbo presents many exciting opportunities for improvement.</u></p>	<p>Council Economic Development Committee 11/9/16 Meeting</p> <p>Ok’d at City Council workshop 11/30/16</p>
<p>19</p>	<p><i>Economic Development Chapter</i> <i>Page 186-187</i></p> <p><u>Policy ED-3.5 2.3</u> Continue to <u>plan,</u> identify, construct and maintain infrastructure systems and facilities required to <u>accommodate the City’s level of service</u> promote and <u>sustain manage</u> a positive economic climate.</p>	<p>Council Economic Development Committee 11/9/16 Meeting</p>

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	<p><i>Anticipate needs and coordinate City infrastructure investments with economic development opportunities.</i></p> <p><i>Undelete Policy ED-3.7 and renumber remaining policies</i></p> <p><i>Policy ED-3.7 2-8</i></p> <p><i>Provide public services and capital facilities necessary to support the City’s planned urban growth at its adopted levels of service. Implement level of service <u>standards</u> and concurrency management systems which are consistent with economic development goals and policies.</i></p>	<p>Policy ED-3.7 deletion of “concurrency management systems” identified at City Council 11/30/16 workshop.</p>
20	<p><i>Economic Development Chapter Page 188</i></p> <p><i>Policy ED-4.2</i></p> <p><i><u>Accommodate a mix of jobs, while actively seeking a greater proportion of living family wage jobs that will benefit a broad cross-section of Poulsbo residents.</u></i></p>	<p>Kathy Cocus of Kitsap Economic Development Council suggestion to use ‘family wage jobs’ as opposed to ‘living wage jobs.’</p> <p>Ok’d at City Council workshop 11/30/16</p>
21	<p><i>Economic Development Chapter Page 190</i></p> <p><i>Policy ED-4.2-5.2</i></p> <p><i><u>Continue to partner with the Chamber of Commerce and Historic Downtown Poulsbo Association and other organizations</u> to promote and market the city’s retail districts. Assist the Chamber and Downtown Merchants in development of community marketing materials.</i></p>	<p>Council Economic Development Committee 11/9/16 Meeting</p> <p>Addition of “other organizations” agreed at 11/30/16 Council workshop.</p>

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22	<p><i>Economic Development Chapter Page 191</i></p> <p><u>Policy ED-6.7</u> <u>Encourage and support community, entertainment and evening activities <i>in Downtown Poulsbo and throughout the commercial areas of city, to broaden the community’s choices of things to do after dark.</i></u></p>	<p>Council Economic Development Committee 11/9/16 Meeting</p> <p>Ok’d at City Council workshop 11/30/16</p>
Section 2 Capital Facilities Plan		
23	<p><i>Capital Facilities Plan - Section 12.5 Reassessment of Land Use Element Page 233</i></p> <p>The Capital Facilities Policy CF-4.4 4.3 establishes the procedure the City will use in reviewing the Land Use Element. Additionally, the comprehensive plan has identified an implementation strategy that tasks the City Council Capital Facilities Committee to monitor the funding sources and the City’s ability to implement its 6-year Capital Improvement Program.</p>	<p>Changing the reference from Policy CF-4.3 to 4.4 identified by Gary Idelburg of Washington Department of Commerce (Exhibit #3).</p> <p>Strikeout of reference to implementation strategy and Council Capital Facilities Committee identified by Planning staff.</p> <p>Ok’d at City Council workshop 11/30/16</p>

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24	<p>Review when/how the word “ensure” is used throughout the document to determine if there is another more appropriate word (i.e. strive, etc.).</p> <p>Various grammatical/formatting/clarifications identified in an email from Gary Nystul. Review email comments and incorporate modifications as appropriate.</p> <p><i>Appropriate modifications based on these comments will be prepared and presented to the City Council at the 12/14/16 public hearing.</i></p>	<p>Jeff McGinty at 11/30/16 City Council workshop</p> <p>Gary Nystul via 11/28/16 email and at City Council workshop</p>
25	<p>Review letter received from Puget Sound Regional Council (PSRC) and identify appropriate modifications to draft comprehensive plan. <i>Identified modifications resulting from PSRC letter will be prepared and presented to the City Council at the 12/14/16 public hearing.</i></p>	<p>PSRC letter dated December 5, 2016. Exhibit #4</p>
26	<p>Utilize the 2017-2018 City Budget’s Final 6-year Capital Improvement Plan for Table CFP-4 in the Capital Facilities Plan to ensure consistency between the Comprehensive Plan and City Budget.</p>	<p>Minor changes have been made to the 6-year CIP through the budget process from the 6-year CIP that is included as Table CFP-4 in the November 2016 Draft Comprehensive Plan. Replace Table CFP-4 with final budget’s 6-year CIP.</p>