



CITY OF POULSBO PLANNING DEPARTMENT  
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## DESIGN REVIEW SUPPLEMENTAL SHEET

**This supplemental sheet must be accompanied by a completed Master Land Use Application form and any other required application forms.** For complete information on the City’s design requirements, refer to Poulsbo Municipal Code (PMC), [Section 18.24.070](#) (Commercial and Downtown Core Standards), [Section 18.60.040](#) (Commercial Development Design Standards) or Sections [18.80.060](#) (Planned Residential Development Design Standards). The following requested items are based on information that was made available to City staff at the time of submittal. Additional or revised plans and other information may be required to complete the project review.

Indicate how the proposed development complies with the following requirements (attach additional sheet or other items as necessary):

Required	Submitted	
<input type="checkbox"/>	<input type="checkbox"/>	Completed <a href="#">Master Land Use Application</a> , with notarized signatures of all property owners.
<input type="checkbox"/>	<input type="checkbox"/>	Any other required application form (such as Site Plan Review or Planned Residential Development):  _____
<input type="checkbox"/>	<input type="checkbox"/>	<p>For ALL development that creates a new building exterior or significantly modifies an existing exterior, located in (1) Commercial, Downtown Core, Office Commercial Industrial, Light Industrial or Business Park zones, OR (2) any commercial development or mixed use development located in a Residential zone (PMC <a href="#">Section 18.60.040</a>):</p> <ul style="list-style-type: none"> <li>• Offsets to facades and multiplaned roof design shall be provided to add interest to the building and emphasize entries.</li> <li>• Design shall incorporate wall insets, canopies, awnings, wing walls, trellises, or other features which diminish or eliminate large, blank featureless walls.</li> <li>• Windows shall be enhanced by trim, awnings or other articulation.</li> <li>• Roofing materials and colors shall be muted or deep earth colors and nonglaring.</li> <li>• Rooftop mechanical equipment shall be screened and architecturally integrated with the main structure.</li> <li>• Bright, high-contrast colors shall be avoided except as small accents and trim, and the main color shall be subtle or deep rich earth colors.</li> <li>• Awnings shall be opaque, muted or darker, nonglaring colors.</li> </ul>

Required	Submitted	
<input type="checkbox"/>	<input type="checkbox"/>	<p>For development in the <b>Downtown Core</b> zone <u>only</u>:</p> <ul style="list-style-type: none"> <li>• The development is consistent with the character and Scandinavian design features of the downtown area.</li> <li>• Existing buildings not adjacent to the sidewalk should create a pedestrian courtyard, squares, or seating areas between the sidewalk and building wall.</li> <li>• New commercial buildings shall be placed adjacent to the front property line or sidewalk except where a courtyard or square is provided.</li> <li>• Storefronts shall be minimum 60% transparent and maximum 85% transparent.</li> <li>• Any building located at a corner intersection shall be considered to have a storefront on each adjacent street.</li> <li>• Parking lots and structures shall be located to the extent possible at the rear of the building. Parking may not be located between the front property line and the building.</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	<p>For a <b>Planned Residential Development (PRD)</b> <u>only</u> (in any zone), the following are required (PMC Section <a href="#">18.80.060</a>):</p> <ul style="list-style-type: none"> <li>• Architectural renderings for the entire project, including proposed footprint locations, housing elevations or general identified architectural styles, and open space and recreational amenities.</li> <li>• Home individuality shall be demonstrated in street orientation, entries, de-emphasized garages, varied architectural elements, and a range of building plans, colors and materials.</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	<p>Any other required information or items:</p> <hr/> <hr/>