

POULSBO CITY COUNCIL MEETING OF JANUARY 9, 2008

M I N U T E S

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Crowder, Erickson, Lord, McGinty, Rudolph, Stern.
Staff: Bauman, Boltz, Booher, Jones, Kasiniak, Kingery, McCluskey, Swiney, Treacher.

MAJOR BUSINESS ITEMS

- * * * Re-enactment of January 7, 1908 Council Meeting
- * * * Resolution 2008-01, 2008 Salaries and Wages
- * * * Interlocal Agreement with Kitsap County for Distribution of Olhava Mitigation Funds for Finn Hill Road - Approved
- * * * Telecommunications Master Permit Renewal for Kitsap Public Utility District - Approved
- * * * Agreement for Jury Panels for Municipal Court - Approved
- * * * Workshop: Select Council Committees for 2008-2009

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:00 PM and asked Bryson Breakey to lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. Re-enactment of January 7, 1908 Council Meeting. Erica Varga representing the Poulsbo Historical Society introduced Sophie Bonomi and Elizabeth Nodolf, North Kitsap High School seniors and Poulsbo Historical Society volunteers, as creators of the two act re-enactment; Act 1 the portrayal of Poulsbo's first City Council meeting and Act 2 the portrayal of townspeople reaction to the town's first Ordinances.

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Mayor Quade called for a recess at 7:31 PM and reconvened the regular meeting at 7:42 PM.

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- b. Mayor Quade reminded Council of the Historic Downtown Poulsbo Association (HDPA) Christmas decoration removal on Sunday, January 13th.

- c. Mayor Quade addressed the December 5, 2007 Executive Session held to discuss the acquisition of additional park property and informed Council of the City Attorney's recommendation to conduct a Phase I Environmental Site Assessment of the property.

MOTION: Lord/Rudolph. Move to approve the agreement with Krazan & Associates for a Phase I Environmental Site Assessment on a potential city park in the amount of \$2,850, to be funded from Park Reserves; authorize Mayor Quade to sign the contract subject to the City Attorney's approval; and give Mayor Quade authority to authorize change orders up to 10% of the contract price.

Motion carried unanimously.

3. MAYOR AND COUNCIL DISCUSSION

- a. City Hall Project. Councilmember Rudolph reported on the tentative agreement subject to Council approval for the architect fees to be brought forward at the next regular Council meeting.

4. CITIZEN COMMENTS

- a. Bob Hawkinson, President of the Poulsbo Historical Society (PHS), thanked Sophie Bonomi and Elizabeth Nodolf for their contribution to the PHS and reported on successful ticket sales for the Inaugural Celebration.
- b. Denise Bauman reported the Solid Waste Advisory Committee will be meeting monthly to update Kitsap County's 1997 Comprehensive Solid Waste Management Plan, to be completed by the end of 2008.
- c. Stephanie Wells welcomed the new City Councilmembers and the new Chief of Police and expressed how much she enjoyed shopping downtown Poulsbo during the holidays.
- d. Adele Heinrich, Poulsbo Chamber of Commerce, presented the Downtown Poulsbo Walking Tour map.

5. CONSENT AGENDA

MOTION: Crowder/Lord. Move to adopt Resolution No. 2008-01: A Resolution of the City Council of the City of Poulsbo, Washington, amending the Salary and Wage Schedule for city employees adopted by Ordinance 84-57, as last amended by Resolution 2007-07.

Motion carried unanimously.

The item listed is:

- a. Resolution 2008-01, 2008 Salaries and Wages

6. MAJOR BUSINESS ITEMS

a. **Interlocal Agreement with Kitsap County for Distribution of Olhava Mitigation Funds for Finn Hill Road**

City Engineer Kasiniak explained that Kitsap County has executed a Development Agreement with Olhava Associates for payment of traffic mitigation fees for Finn Hill Road. Some of the traffic improvements outlined in the agreement have since been annexed into the City and the agreement describes how the traffic mitigation funds to be paid by Olhava Associates will be distributed between Kitsap County and the City of Poulsbo.

Mayor Quade explained that the dollars will remain together and used as matching funds in a joint Transportation Improvement Program (TIP) grant application with Kitsap County for Finn Hill Road improvements.

MOTION: Rudolph/Berry-Maraist. Move to approve the Interlocal Agreement with Kitsap County for distribution of Traffic Mitigation funds. Motion carried unanimously.

b. **Telecommunications Master Permit Renewal for Kitsap Public Utility District**

MOTION: Stern/McGinty. Move to approve the Kitsap Public Utility District Master Permit Renewal for the installation and operation of fiber optic cables to provide wholesale telecommunications in the City of Poulsbo for the 5-year term from January 9, 2008 through January 9, 2013 as allowed by the City's telecommunications ordinance, Ordinance No. 2001-21.

Motion carried unanimously.

Councilmember Stern noted the City has put out a request for bidders to provide internet service to the City and that the Kitsap Regional Coordinating Council KITNET Agreement is ready for review by the Finance/Administration committee.

c. **Agreement for Jury Panels for Municipal Court**

Judge Tolman reported on the updated agreement with Kitsap County for jury selection in which the County is changing the method of reimbursement but will have little or no fiscal impact.

MOTION: Crowder/McGinty. Move to approve City of Poulsbo Agreement Regarding Jury Panels for Municipal Court with Kitsap County Clerk's Office.

Motion carried unanimously.

d. Workshop: Select Council Committees for 2008-2009

Mayor Quade gave a brief summary of the committee assignments with each Councilmember receiving their first choice and the placement of a continuing member of each committee. Mayor Quade pointed out that depending on the placement of members onto the Public Safety/Legal and Economic Development Committees, meeting dates and times may need to be changed.

Councilmember Stern stated his interest in filling the vacancy on the Economic Development Committee and suggested a meeting date and time of the 2nd Wednesday of each month at 5:00 PM.

Councilmember Rudolph suggested replacing Councilmember Stern with Councilmember Lord on the Community Services Committee, leaving Councilmember Crowder as the continuing member. Rudolph suggested committee members Crowder, Rudolph and McGinty for the Public Safety/Legal Committee with a meeting date change to the 3rd Wednesday of each month at 6:00 PM.

Councilmember Erickson expressed her concern for the Long Range Planning Committee remaining unchanged. Councilmember Rudolph explained that the make-up of the Long Range Planning Committee is decided by selecting one member from each of the Finance/Administration, Public Works and Community Services Committees and will be decided at the committee level.

Mayor Quade explained the Long Range Planning Committee is no longer tasked with the City Hall project which has since been broken out into a working group including the Mayor, Kitsap County Consolidated Housing Authority, staff and Councilmember Rudolph.

Councilmember Stern gave a history of the Long-Range Planning Committee beginning as a budget driven process in which the committee would meet annually to look at the Council's capital project priorities and fund projects accordingly, whereas in later years it was agreed the process should have been planning driven and meeting on a regular basis to discuss priorities as they relate to the Comprehensive Plan and the City Council. Stern reiterated the priority of the Long-Range Planning Committee should be the Capital Improvement Plan.

Councilmember Erickson stated that the Long-Range Planning Committee is not tasked with the Comprehensive Plan according to the Municipal Code and it would make sense for the Comprehensive Plan to be tasked to

the Public Works Committee and the Capital Improvement Plan to the Long Range Planning Committee and suggested continued discussion on this subject at the workshop on January 26th.

City Clerk Jones reminded Council that although members and committee meeting times have been discussed for the Economic Development Committee, this is not yet an official Council Committee.

Mayor Quade suggested the newly selected members of the Economic Development Committee be allowed to begin their liaison assignments to the Chamber of Commerce, Historic Downtown Poulsbo Association and the Port of Poulsbo prior to the effective date of the Committee assignments.

Mayor Quade made the following Non-Committee Liaison appointments: Kitsap Regional Coordinating Council (KRCC) – Stern; Marine Science Center – Erickson; Poulsbo Historical Society (PHS) – Rudolph; Tribal Liaisons (Suquamish) – Stern and Erickson; West Sound Watershed Council – Lord; Kitsap County LEOFF 1 Disability Board – McGinty and non-City Liaison Committee appointments: Puget Sound Regional Council/Growth Management Planning Board – Rudolph; Puget Sound Regional Council/Transportation Policy Board – Berry-Maraist.

Mayor Quade asked for Council concurrence on the five committee assignments, non-committee and non-city liaison committees and for the Long-Range Planning Committee selection to be discussed at a later time. Council concurred unanimously.

7. DEPARTMENT/COMMITTEE REPORTS

- a.** Councilmember Lord encouraged everyone to attend the Centennial Celebration event this Saturday at the Sons of Norway from 10:00 AM – 4:00 PM.
- b.** Councilmember Erickson reported on her attendance at the Kitsap Economic Development Alliance and discussion to bring a four-year baccalaureate program into Kitsap County. Councilmember Stern elaborated on Erickson's report noting the reality of the Tacoma and Bothell extensions of the University of Washington not meeting the initial expectations of these programs.
- c.** Councilmember Stern reported on the joint Tribal/City Council meeting with the Suquamish Tribe and thanked Council for their attendance.

Public Works Committee: Stern reported on the request from the Senior Center for funding and the decision to review their request during the 2009 budget process along with all other community budget requests.

Stern reported on discussion for a two-phase program incorporating the Noll Road Study and Noll Corridor Sewer projects. Public Works Director Bauman explained the two phase approach will provide early determination of what the alignment of the road will look like so all abutting properties can follow suit and phase two will pick up on the other neighboring uses such as schools, recreation, pedestrian paths and development along the corridor.

8. COUNCILMEMBER COMMENTS

- a. Councilmember Rudolph expressed his desire to work with Commissioner Bauer on common issues facing the North Kitsap area.

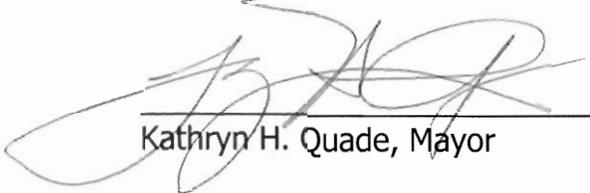
9. ADJOURNMENT

MOTION: McGinty/Lord. Move to adjourn at 9:12 PM.
Motion carried unanimously.

ATTEST:



Karol Jones, City Clerk



Kathryn H. Quade, Mayor