

POULSBO CITY COUNCIL MEETING OF FEBRUARY 13, 2008

MINUTES

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Crowder, Erickson, Lord, McGinty, Rudolph, Stern.
Staff: Bauman, Boltz, Booher, Jones, Kasiniak, Swiney.

MAJOR BUSINESS ITEMS

- * * * Claims – January 1-31, 2008
- * * * Final Plat – Chateau Ridge Planned Unit Development
- * * * Noll Road Corridor Study: Revised Scope of Work and Budget
- * * * Ordinance 2008-05, 4th Quarter 2007 Budget Amendments
- * * * Assign 2008 Legislative Goals and Objectives to Council Committees

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:01 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. Mayor Quade announced the architect's Open House for the City Hall project will be held on Wednesday, February 20th at 6:00 PM in the Council Chambers.
- b. Mayor Quade reported on the signing of the following agreements: KIT-NET Interlocal, Kitsap County Local Update of Census Addresses (LUCA) and Kitsap Development Alliance for 2008 economic development services.

3. MAYOR AND COUNCIL DISCUSSION

- a. Councilmember Rudolph reported on the city hall project team meeting and the presentation of four very interesting concepts.
- b. Councilmember Stern thanked the Mayor for signing the Kitsap Emergency Response Network (KIT-NET) agreement and encouraged the cities of Port Orchard and Bremerton and Kitsap County to sign the agreement as soon as possible.

4. CITIZEN COMMENTS

- a. John Lee read a quote from John Oleyar from the Suquamish Tribe, "Johnson Creek through the Eyes of a Surveyor" regarding Johnson Creek and reported on a recent cougar sighting.
- b. Molly Lee quoted students who visited Islandwood on Bainbridge as inspiration for the Johnson Creek Watershed.
- c. Lynnette George gave an update on the Blue Star Banner Program for community members serving in Iraq. Poulsbo currently does not have any banners, however, there are banners in need of sponsorship.

5. CONSENT AGENDA

MOTION: Erickson/McGinty. Move to approve disbursements for the period of January 1, 2008 through January 31, 2008, in the amount of \$2,011,443.41, check numbers 10006564 through 10006830 and Electronic Disbursement numbers 27-0112 and 28-001 through 28-0009.

Motion carried unanimously

The item listed is:

- a. Claims – January 1-31, 2008.

6. MAJOR BUSINESS ITEMS**a. Final Plat – Chateau Ridge Planned Unit Development**

City Engineer Kasiniak presented the Chateau Ridge Planned Unit Development (PUD) and explained the application was received in March 2004, the Preliminary Plat was approved in 2005, construction began in 2006 including installation of underground utilities and the project was completed in 2007 with the installation of curbs, gutters and streets. The staff feels the developer has met all the conditions of approval and the subdivision is ready for Final Plat approval.

Councilmember Erickson asked the following questions:

- Condition of Approval 43. Whether the maintenance requirement "until 80% of the residences have been completed..." is standard. Kasiniak explained this is a standard condition of approval because some developments will not have the full amount of impervious surface, especially with today's housing market. The City wants to

- make sure the detention system performs as designed which requires that 80% of the impervious surface be in place.
- Condition of Approval 18. Questioned whether street trees are required on any of the other smaller roads. Mark Kuhlman, Team4 Engineering and engineer for the project, explained they would only be on the neighborhood collector roads.
 - Have provisions been made for erosion control or landscaping to address the steep slopes? Kasiniak explained the best way to protect it from erosion would be to keep it in its natural state. Erickson noted that the slope has been completely graded and there is currently nothing on the slope. Kuhlman explained a portion of the slope has been left in its native vegetation, while other portions were graded and have since been hydroseeded.

MOTION: McGinty/Lord. Move to approve the Final Plat of Chateau Ridge subject to the following conditions:

- (1) The following items must be complete and satisfactory to the City Engineer before the Final Plat will be recorded:
 - (a) Submittal of all required documents and bonds;
 - (b) Final inspection of all construction punch list items;
 - (c) Payment of Impact Fees for schools, parks, and traffic; and
- (2) The maintenance bond shall be for a term of two years, commencing on the date of Final Plat recording.

Motion carried unanimously.

b. Noll Road Corridor Study: Revised Scope of Work and Budget

City Engineer Kasiniak reminded Council of the original budget and approval for this project in the amount of \$79,000. Since that time there has been discussion by the Public Works Committee and the public to expand the scope of work. The consultant has submitted a new scope of work and budget in the amount of \$50,000, which has been recommended for approval by the Public Works and the Finance/Admin Committees. A budget amendment will be submitted in the amount of \$55,000 to include staff time and will be funded by traffic impact fees. Important changes to the scope included: extending the entire length of Noll Road from SR305 to Lincoln Road; includes Languanet/Maranatha Road; identification of the cross section and cost of the project; neighborhood interconnectivity; study possibility of a regional detention facility; expanded public involvement, the implementation of low impact development (LID) techniques should be expanded along the corridor and the study of pedestrian traffic.

Councilmember McGinty questioned how the stakeholders will be established. Kasiniak stated there will be a combination of staff working with the volunteer stakeholders and open houses will be held for the community.

Councilmember Berry-Maraist questioned and commented on the following items:

- Public Participation. Kasiniak explained there is public participation in both Phase I and Phase II;
- The need for additional right-of-way for turn lanes into Poulsbo Elementary. Kasiniak explained additional right-of-way will be part of the analysis which will look at the big picture;
- Clarification of peak hours – peak commute hours vs. peak school hours, which one will be used. Kasiniak stated there will be a need to address both peak commute hours and school hours;
- Possibility of including parking along Noll Road in front of the soccer fields; and
- Commented on the perspective of a resident versus that of a Traffic Engineer. Kasiniak clarified that impact of traffic is mitigated not the traffic itself.

Councilmember Erickson explained that during her visit to Olympia she sought out members of the Washington State Department of Transportation (WSDOT) to discuss possible funding through the "Safe Routes to School" program grants.

Councilmember Rudolph clarified that the parking for the schools needs to be discussed but to keep in mind that the City does not provide parking for schools or any other private or public entity and addressed discouraging on-street parking along major corridors such as Hostmark.

MOTION: McGinty/Berry-Mariast. Move to approve and authorize Mayor Quade to sign Amendment #1 to the Agreement for Professional Services with Parametrix for the Noll Road Corridor Study in the amount of \$50,309.00.

Motion carried unanimously.

c. **Ordinance 2008-05, 4th Quarter 2007 Budget Amendments**

MOTION: Lord/Stern. Move to adopt Ordinance 2008-05: An ordinance for the City of Poulsbo, Washington, amending the 2007 budget adopted by Ordinance No. 2006-25 to revise the revenues to and appropriations from certain funds and approving an ordinance summary for publication.

Motion carried unanimously.

d. Assign 2008 Legislative Goals and Objectives to Council Committees

Councilmember Rudolph questioned whether any of the Council is interested in pursuing the Objective – Continue to explore a Lev-X system for Poulsbo and recommended removing it from the Council Goals.

Councilmember Crowder agreed to take on the Lev-X system goal.

MOTION: Rudolph/Erickson. Move to remove Objective – Continue to explore a Lev-X system for Poulsbo from the Council Goals.

Councilmember Rudolph explained his concern for bringing a Lev-X system to Poulsbo when the Silverdale to Bremerton route would alleviate transportation and traffic impacts to Poulsbo.

Councilmember Crowder stated that the City should consider alternatives for getting cars off the road and this is a subject she is interested in.

Councilmember Erickson expressed her opinion that this project is distraction, is not economically viable, potentially engineering unsound and does not see this as a viable transportation alternative. Erickson further expressed that she does not feel that Poulsbo nor even Bremerton to Poulsbo has the population to sustain this project from an economic standpoint.

Mayor Quade explained that if Poulsbo waits until the population warrants such a transportation system we will end up behind the curve and never get ahead.

Councilmember Berry-Maraist questioned the lack of Council discussion on the Council Goals at the retreat and concern for removing goals before they have been discussed.

Councilmember Stern suggested tabling the motion and referring it to a Public Works Committee meeting to include input by Kitsap Transit and Kitsap Regional Coordinating Council (KRCC) as to how Lev-X integrates with the regional transportation plans and to have a recommendation brought back to the Council at the next Council meeting.

Councilmember Stern was advised that tabling the motion was not an alternative and the motion would have to be voted on this evening.

Councilmember Rudolph addressed concern for the undesired and accelerated growth that will occur in Poulsbo along the SR305 corridor.

CALL FOR THE QUESTION:

Motion carried: Yes: Rudolph, McGinty, Erickson, Lord, Stern; No: Berry-Maraist, Crowder.

Goal:

- Improve downtown parking and traffic circulation – Public Works and Economic Development Committees;
 - Councilmember Stern brought forward discussion from the Public Works Committee meeting in which parking is critical to the economic development of downtown, whereas Councilmember Crowder is the liaison to the Historic Downtown Poulsbo Association. Stern will liaison with the Mayor’s Office in an ad hoc effort for the redevelopment in advance of the current city hall site becoming available.
- Evaluate a biennial budget – Finance Committee
- Initiate proposals to KRCC, PSRC and WSDOT for formal consideration for all transportation initiatives with the removal of Objective – Continue to explore a Lev-X system for Poulsbo – Public Works.
 - Councilmember Erickson agreed to continue working on the ferry plans and funding requests from WSDOT. Councilmember Berry-Maraist reminded Council of her participation in KRCC, PSRC and PRTBO meetings as a member of the Economic Development Committee.
- Implement a process to prioritize Council goals and incorporate into department work plans – Finance Committee;
- Hold annual ~~visioning workshop~~ **town hall meetings** with citizens – Each committee to hold a meeting annually;
- Provide alternative transportation and parking solutions for the commercial core of the city – Combine with Goal – Improve downtown parking and traffic circulation;
- Honor ballot decision regarding site of new city hall – Mayor Quade and Councilmember Rudolph – City Hall Project Team;
- Complete Comprehensive Plan Updates – Council of the whole;
- Look for funding options to support **metropolitan** parks and recreational opportunities – Community Services (Berry-Maraist);
 - Objective - Explore innovations in partnerships and incentives for parks and recreational development
- Identify Council’s role during emergencies – Public Safety (Rudolph);

- With assistance of KRCC and KEDA, draft a bill for the Short Session (2008) to create certain tax incentives to promote telecommuting opportunities for employers, with employees commuting from Kitsap County to King, Pierce or Snohomish counties. Reduce trip commuting from Kitsap County, and reduce strain on roads, bridges and ferries – Economic Development (Stern); and
- Commence analyzing adaptive re-use of to-be vacated city hall property – Economic Development (Stern).

7. DEPARTMENT/COMMITTEE REPORTS

Public Works Committee: Councilmember Rudolph reported on his selection as the chairperson and the liaison to the Long-Range Planning Committee. Discussion included: future water supply; National Pollution Discharge Elimination System (NPDES) annual report due the end of March; public involvement approach for the sewer financial plan; traffic calming for the five-way intersection including the reduction in speed to 20 miles per hour on Hostmark towards town at 6th Avenue (just past Christ Memorial Church) and moving the crosswalk to the west side of the Fjord/4th intersection to allow for better visibility.

Councilmember Lord suggested a sign warning vehicular traffic of the pedestrian traffic. City Engineer Kasiniak suggested incorporating signs into the Traffic Demand Management Study.

Councilmember Rudolph reported on the three projects for Fund 311 – Street Reserves including: additional funding for the Noll Road Corridor; Transportation Demand Management Study; and the design phase of Viking Avenue N. from Lindvig to SR305.

Kasiniak clarified there are two sections including the north section between McDonalds to SR305 and south section Bovela Lane and the city limits.

Councilmember Rudolph informed Council of the committee's concurrence with the staff recommendation to contract with David Evans and Associates for the Downtown Traffic Study.

Councilmember Stern asked whether there is an opportunity to combine efforts with the City Hall impact mitigation. Kasiniak explained although the downtown traffic study and the city hall impact mitigation are on different tracts the information can be shared.

Community Services Committee: Councilmember Berry-Maraist reported on options for a Metropolitan Parks District and potential trail links and working with the Olympic Property Group (OPG).

Councilmember Berry-Maraist reported on the Kitsap Regional Coordinating Council/TransPOL Board and the funding for small centers such as Port Orchard and Poulsbo through the Puget Sound Regional Council (PSRC). The funding will probably not be available but the funding could be made up through the Kitsap Regional Coordinating Council (KRCC).

Councilmember Erickson reported on her attendance at the Kitsap Economic Development Alliance (KEDA) and discussion on bringing a four-year baccalaureate program to Kitsap County. There is a need for \$212,000 in funding and the KEDA is still looking for sponsorship through the Senate.

Community Services Committee: Councilmember Lord reported on her nomination as chair and liaison to the Tree Board, Westsound Watershed Council and Centennial Committee as well as co-liaison to the Historic Downtown Poulsbo Association and the Chamber of Commerce. Other liaisons assigned were: Councilmember Berry-Maraist to the North Kitsap School District, Parks and Recreation Commission and Long-Range Planning Committee; Councilmember Crowder's liaison roles will be fulfilled through the Economic Development Committee. Lord presented the Centennial banners that will be accompanied by the sponsorship banners to be hung below the Centennial banners.

Councilmember Stern reported on his attendance and presentation at the Multiple Listing Agent meeting and Planning Director Berezowsky's compilation of annexations and developments projected and proposed.

Economic Development Committee: Councilmember Crowder reported on their first meeting and the suggestion to create a non-voting advisory board to meet with the Committee. Councilmember Lord suggested keeping the members to be located within the urban growth boundaries as to not duplicate efforts by the Kitsap Economic Development Alliance.

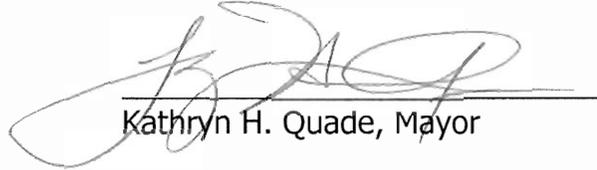
8. CONTINUED COMMENTS FROM CITIZENS

Tony DeCarlo, resident of Ridgewood, expressed his desire that the residents of Ridgewood be informed of any proposed connectivity to that development.

Muriel Williams questioned the cost of the traffic study as it relates to the city hall project. Kasiniak stated the standard \$5,000 deposit was collected and approximately \$2,500 of it was used.

9. ADJOURNMENT

MOTION: Crowder/McGinty. Move to adjourn at 9:23 PM.
Motion carried unanimously.



Kathryn H. Quade, Mayor

ATTEST:



Karol Jones, City Clerk

