

POULSBO CITY COUNCIL MEETING OF JUNE 11, 2008

MINUTES

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Erickson, Lord, McGinty, Rudolph, Stern.
Staff: Berezowsky, Boltz, Booher, Jones, Kasiniak, Loveless, McCluskey, Delaney, Treacher.

ABSENT: Councilmember Crowder.

MAJOR BUSINESS ITEMS

- * * * Recognition of Viking Fest Committee Members
- * * * Land Donation
- * * * Resolution 2008-11, Set Public Hearing for Vacation of Right-of-Way on 8th Avenue for Rommen
- * * * Councilmember Request for Additional Travel/Registration Funds

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:02 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. Recognition of Viking Fest Committee Members
Mayor Quade recognized and commended the Viking Fest Committee for making this year such a success. Ron Krell noted that this year's carnival was second highest total revenue they had ever achieved in Poulsbo and commented on the wonderful cooperation from Police Department and Public Works to help make the festival happen. The success of the festival is largely due to volunteers.
- b. Mayor Quade thanked Park and Recreation Director McCluskey, and presented her with a token of appreciation for her work on the Fish Park Steering Committee. McCluskey thanked the Committee for the recognition and for their work and participation on the Committee; Joan Hett, Tom Nordlie, Leo Fried, Ernie Linger and Paul Dorn.
- c. Mayor Quade suggested holding a retreat for the purpose of setting goals on July 9th for 2-hours pending the availability of a facilitator. Councilmember Rudolph reminded the Mayor of the Annexation Task Force discussion and requested the retreat be held on July 16th.

- d.** Mayor Quade and Councilmember Stern reported on the Change of command ceremony at Naval Base Kitsap where Captain Tanaka was relieved of his command and will be relocating to Japan, his position will be filled by Captain Mark Olson. Mayor Quade and Stern remarked on Captain Tanaka's involvement on a local level and with Kitsap Regional Coordinating Council.

Mayor Quade asked Planning Director Berezowsky to provide a timeline for the Comprehensive Plan to determine whether a special Council meeting will be necessary on June 25, 2008. Berezowsky explained that the Comprehensive Plan is almost exactly one year behind schedule, the transportation plan is complete, the sanitary sewer plan is awaiting the rate study and the task force is underway. The hope is to have the functional plans in place by the end of June to the middle of July and that staff would need 30 days from that point for finalization, which would put the draft Comprehensive Plan completion close to the end of August or early September for review.

Councilmember Rudolph expressed the need for Council to have input in the Comprehensive Plan prior to a draft release and interest in specifically discussing downtown and the Old Town Study.

3. CITIZEN COMMENTS

- a.** Jan Wold provided information regarding Johnson Creek drainage, its salmon run and estuary, Liberty Bay and the City's growth management target.
- b.** Joan Hett encouraged the completion of the Comprehensive Plan and discussion of the Old Town Study.
- c.** John Lee spoke regarding the Growth Management Act and read a memo from Public Works Director to the Public Works Committee dated May 28th.
- d.** Steve Johnson thanked Councilmember Rudolph and Erickson for their work and organization of the Annexation Task Force.
- e.** Curt Nordberg commended Planning Director Berezowsky for recognizing the representation of the 8,000 citizen by the City Council.

4. MAJOR BUSINESS ITEMS

a. Land Donation

Parks and Recreation Director McCluskey presented the land donation of two parcels to the north boundary of Poulsbo's Fish Park by the Great Peninsula Conservancy adding 7.43 acres to the original 13 acres purchased in 2002.

MOTION: Lord/McGinty. Move to accept the land donation for \$5,000 as outlined in the Agreement for Donation of Property, and authorize the Mayor to sign the agreement.

Motion carried unanimously. Absent: Crowder

b. Resolution 2008-11, Set Hearing for Vacation of Right-of-Way on 8th Avenue for Rommen

MOTION: Rudolph/Lord. Move to adopt Resolution 2008-11, a resolution of the City Council of the City of Poulsbo, Washington, initiating the vacation of the portion of right-of-way designated as 8th Avenue and establishing July 16, 2008 at 7:15 PM, or as soon thereafter as they matter may be heard, as the date for public hearing to consider the vacation.

Motion carried unanimously. Absent: Crowder.

c. Councilmember Request for Additional Travel/Registration Funds

MOTION: Lord/Erickson. Move to approve Councilmember Stern's request for additional 2008 Travel funds in the amount of \$1,000 and additional Miscellaneous funds in the amount of \$250.

Motion carried unanimously. Absent: Crowder.

d. Mayor Quade presented City Clerk Karol Jones a token of appreciation in recognition of her 28 years of service.

* * * * *

Mayor Quade recessed the meeting at 8:14 PM. The meeting was reconvened at 8:22 PM.

* * * * *

5. DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORTS

Councilmember Erickson reported on the Marine Science Center deficit of \$100,000 and advised Foundations plan to have a fundraiser dinner on September 20, 2008 to help raise the \$100,000. Erickson also noted the discussion on researching, long term sustainable financing for the Marine Science Center.

Public Works Committee: Councilmember Rudolph reported on the discussion regarding code allowance for under building parking and the request for exception to have under ground parking not necessarily under the building; the Transportation Improvement Plan public hearing set for July 16th and a report from Councilmember Erickson on an effort to sequence the lights from Bainbridge Island along SR305.

Annexation Task Force: Councilmember Rudolph described a scenario for documenting criteria to be considered for annexation on a larger scale and talked about the necessity of a corridor study such as Noll Road and how the study would be funded.

City Hall Project Team: Councilmember Rudolph reported on the excavation and possible cost saving approaches; creating a construction route for the trucks and construction equipment and making 3rd Avenue a one-way road.

Public Works Committee (continued): Councilmember Berry-Maraist added that the meeting discussion included holding a Builders Forum.

Community Services Committee: Councilmember Lord reported on Viking Fest and a report from Chad Solvie from Martha and Mary regarding their initial concern but would consider the same set up for next year. Lord also noted that there was a "Thank You" party for Centennial Sponsors at Tizley's.

Finance/Administrative Committee:

Councilmember Stern reported on:

- Bids for internet service providers, the Committee recommended Port Gamble S'Klallam Tribe and requested authorization for the Mayor to finalize the contract. Councilmember Erickson cautioned on the migration of the servers, due to potential issues. Stern requested concurrence from the Council to authorize the Mayor to enter into negotiations with Port Gamble S'Klallum Tribe for internet service; concurrence was received.

- Discussion of formation of a Metropolitan Parks District to include the Marine Science Center, North Kitsap Regional Events Center and the North Kitsap pool and advised that Councilmember Berry-Maraist would be the liaison for the City. Berry-Maraist asked for suggestions and/or questions that the Council may have, that she can take with her to the next meeting.
- Discussion on revisions to the travel policies, accepting/denying mid-year community projects and criteria for approving emergency projects.

Economic Development Committee: Councilmember Stern reported on the preliminary discussion on the multi-tier parking structure at the current City Hall site and recommended the Public Works Committee review the concept.

Kitsap Regional Coordinating Council (KRCC): Councilmember Stern reported on Planning Director Berezowsky's representation of the Planning Directors Forum, and the Accessory Dwelling Units (ADU's) status and comparing and contrasting on the way they are handled.

Mayor Quade added, two of the main topics of discussion at the KRCC Board Retreat were ferry funding and the issue of the City's participation in the Puget Sound Regional Council and how to be more effective.

Councilmember Stern requested consensus from the Council to authorize Mayor Quade to draft a letter to the Washington Utilities and Transportation Commission on behalf of the City protesting the base rate increase proposed by Puget Sound Energy; consensus was received.

Parks and Recreation Commission: Councilmember Berry-Maraist reported on discussion regarding raising the level of service on two park facilities; trails and neighborhood parks.

Berry- Maraist also reported:

- She along with the Clear Creek Task Force went to Olympia to discuss an extension of the Clear Creek Trail towards Poulsbo.
- Transportation Planning Advisory Group looking for additional volunteers, as they will be working on a plan non-motorized transportation plan for the County.
- Washington State Department of Transportation is polling people on temporary alternative routes for the Hood Canal Bridge, while the bridge is closed.

Poulsbo Historical Society: Councilmember Rudolph reported on the need for a two-year extension on the agreement for Historical Society property and

the need to utilize the property for City Hall construction staging. The Mayor received consensus from the Council to pursue the two-year extension with the Historical Society.

6. CONTINUED COMMENTS FROM CITIZENS

- a. Steve Johnson suggested making the left hand turn lane at Finn Hill Road and Viking a through lane across Viking Avenue.
- b. John Lee expressed concern regarding underground parking, under utilizing the next block of property and overbuilding the parking structure to allow for future building of an additional three stories.
- c. Curt Nordberg spoke in opposition to making the left hand turn lane at Finn Hill Road a through lane across Viking Avenue and the work being done in the area of the proposed Tibbett's annexation

7. COUNCILMEMBER COMMENTS

Councilmember Berry-Maraist requested the Finance/Administration Committee work with Finance Director Booher to discuss and inform the Council about the new City Hall budget. Booher advised that she is meeting with the Housing Authority to discuss the financing package.

MOTION: Berry-Maraist/Erickson. Move to continue the Council meeting to complete the current discussion.

Motion carried unanimously. Absent: Crowder

Finance Director Booher advised that she would bring the funding plan to Council as soon as she had concrete numbers from the Housing Authority.

8. ADJOURNMENT

Meeting adjourned at 10:06 PM.


Kathryn H. Quade, Mayor

ATTEST:


Karol Jones, City Clerk