

POULSBO CITY COUNCIL MEETING OF OCTOBER 1, 2008

MINUTES

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Erickson, Lord, McGinty, Rudolph, Stern.
Staff: Berezowsky, Boltz, Booher, Kasiniak, Loveless, McCluskey, Stephens, Wright.

ABSENT: Councilmember Crowder.

MAJOR BUSINESS ITEMS

- * * * Claims – August 1-31, 2008
- * * * Minutes of August 22 and 23, 2008
- * * * Minutes of September 3, 2008
- * * * Minutes of September 10, 2008
- * * * Budget Amendment, BA 28-0312 Comprehensive Stormwater Plan
- * * * Budget Amendment, BA 28-0401 Recreation and Conservation Office Grant
- * * * Interlocal Agreement with the North Kitsap School District
- * * * Review of 2008 Revenues and Expenditures
- * * * Street Standard Variation for Johnson Ridge PRD

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:01 PM and led the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. Proclamation- Constitution Week: Mayor Quade proclaimed September 17-23, 2008 as Constitution Week.
- b. Mayor Quade presented each Councilmember with a golden shovel from the City Hall Groundbreaking.
- c. Mayor Quade presented a Certificate of Appreciation to Jeff Mead on behalf of the Poulsbo Kiwanis Club, for their commitment to the community and their efforts in building the playground at Betty Iverson Kiwanis Park. Parks and Recreation Director McCluskey also recognized John and Michelle Love for their help on the project.
- d. City Hall update: Gary Tusberg, Kitsap County Consolidated Housing Authority, provided an update on the new City hall project, reporting the

construction documents should be complete by early December, the site demolition is complete and site excavation will begin this week, lasting through October.

- e. Mayor Quade received Council concurrence to schedule a Council Retreat for the purpose of discussing the City Hall project. Mayor Quade also reported there will be a workshop at next week's Council meeting, for the public to view the current City Hall drawings.

3. MAYOR AND COUNCIL DISCUSSION

- a. Councilmember Lord reported the Martha and Mary daycare building is need of repair and updating, noting it would be a good opportunity for a local service club to assist with the project.

4. CITIZEN COMMENTS

- a. Art Castle, Executive Director of the Homebuilders Association of Kitsap County (HBA), reported the HBA contracted with Team 4 Engineering to conduct a GIS based Land Capacity Analysis of the City and urban growth area, and presented their findings.
- b. Sandy Kienholz explained she is one of two homes directly across the street from the new City Hall, and expressed her disappointment regarding the height of the building and the lack of opportunity for public comment on the project.

5. CONSENT AGENDA

Councilmember Rudolph requested that the Minutes of September 3, 2008 be removed from the Consent Agenda and Councilmember Berry-Maraist requested that the Minutes of August 22 and 23, 2008, be removed from the Consent Agenda, for discussion.

MOTION: Lord/Erickson. Move to approve Consent Agenda items a, d, e and f.

Motion carried unanimously. Absent: Councilmember Crowder

The items listed are:

- a. Claims – August 1-31, 2008
- ~~b. Minutes of August 22 and 23, 2008 Council Retreat~~
- ~~c. Minutes of September 3, 2008~~
- d. Minutes of September 10, 2008
- e. Budget Amendment, BA 28-0312 Comprehensive Stormwater Plan
- f. Budget Amendment, BA 28-0401 Recreation and Conservation Office Grant

MOTION: Berry-Maraist/Rudolph. Move as corrected, the minutes of August 22 and 23, 2008 and September 3, 2008.

Motion carried unanimously. Absent: Councilmember Crowder

6. MAJOR BUSINESS ITEMS

a. Interlocal Agreement with the North Kitsap School District

MOTION: Berry-Maraist/Stern. Move to approve the Interlocal Agreement with the North Kitsap School District for non-WIAA (Washington Interscholastic Athletic Association) sports as presented; and authorize the Mayor to sign the agreement.

Motion carried unanimously. Absent: Crowder

b. Budget Process Revenue and Expenditure Review

Finance Director Booher provided an overview of the 2008 Revenues and Expenditures. Booher advised the Review for the 2009 Revenue Resources will be presented on October 8th, the 2009 Preliminary Budget will be distributed on October 31st and Property Tax Levy will be set on November 5th.

c. Street Standard Variation for Johnson Ridge PRD

Assistant Public Works Director Kasiniak presented the request for variation of street standards for the Johnson Ridge subdivision, advising the variation will only apply to Johnson Road, not the residential roads within the development. Councilmember McGinty reported the Public Works committee discussed the request and is recommending approval.

Councilmember Erickson expressed her concern in the permitting process, specifically the Council not being allowed to review applications unless they are appealed, and her disappointment in the Planned Residential Development Code results.

MOTION: Berry-Maraist/McGinty. Move to approve variation of the City Street Standard to allow construction of a roadway 24' wide with sidewalk on one side. When future development exceeds capacity of this reduced roadway improvements will be required to full standards.

Motion carried. Yes: McGinty, Rudolph, Berry-Maraist, Stern. No: Lord, Erickson. Absent: Crowder

7. DEPARTMENT/COMMITTEE REPORTS

- a. Assistant Public Works Director Kasiniak reported on the Transportation Commission meeting in which the Washington State Department of Transportation presented their Ferry Division Long Range Plan, including financial assumptions, operating and capital needs. Councilmember Berry-Maraist noted congestion pricing would not penalize walk on passengers, and may include discounts for walk on passengers and/or increased prices for vehicles during peak hours.
- b. Parks and Recreation Director McCluskey reported on the progress of Centennial Park, advising the park will be complete by the Poulsbo Park Day celebration on October 25, 2008. McCluskey provided an overview of the events planned for Poulsbo Park Day.
- c. Public Works Committee: Councilmember McGinty reported the committee discussed the Johnson Ridge corridor and the 2009 budget.
- d. Puget Sound Partnership: Councilmember Berry-Maraist advised that Assistant Public Works Director Kasiniak gave a report on the significant projects, completed and in the works, from the central area. Councilmember Berry-Maraist and Stern expressed concern on the lack of action and direction from the partnership.
- e. Peninsula Regional Transportation: Councilmember Berry-Maraist reported on the upcoming projects that will affect Poulsbo, including the Hood Canal Bridge closure and a proposed fish culvert replacement on Highway 305, which could possibly close the highway.
- f. Parking Stakeholders Group: Councilmember Berry-Maraist reported the recommendations from the stakeholders group will go to the Public Works Committee and then come to Council in the next couple of weeks.
- g. Finance/Administration Committee: Councilmember Erickson reported on the following:
 - The discussion regarding the Marine Science Center funding package should take place in another venue, however thanked Bruce Harlow for the information he provided the committee.
 - The bonding for City Hall is being put off for a short period of time due to the instability of the market; however a special Council meeting

would be called if the interest rates decrease, to pass the ordinance, as recommended by the bond council.

- The Committee is recommending the internet service provider contract with Donobi be renewed at the proposed lower rate, which is a continuation of the existing contract with reset terms.

MOTION: Erickson/Lord. Move to renew the contract with Donobi Internet Service provider as presented to the Finance/Administration Committee.

Motion carried unanimously. Absent: Crowder

- Presentation by Planning Director Berezowsky regarding the permitting revenue in the Planning Department; and a presentation by Public Works Director Loveless regarding the utility rate structure, which goes to the Public Works committee next.

8. CONTINUED COMMENTS FROM CITIZENS

- a. John Love commented on the City parks, acknowledging Parks and Recreation Director McCluskey and the Public Works department for their work on the parks; and expressed his concern with the economy and urged the Council to think about their financial decisions.
- b. Art Castle, Executive Director of the Homebuilders Association of Kitsap County, reported on a meeting with the Department of Ecology, in which they discussed the idea of a pilot program for Kitsap County jurisdictions, to create adaptive management for Low Impact Development implementation, which would allow flexibility.
- c. Bill Arness commented on his concern with the Johnson Ridge development, the approved road standard variation and questioned why he was not notified of the variance request.
- d. Dan Baskins commented on the procedures for land use issues and the policy decisions made by the Council; and urged the Council request Kitsap Transit to coordinate their routes with the ferry schedules.

9. COUNCILMEMBER COMMENTS


- a. Councilmember McGinty clarified that the Council approved the variance request for Johnson Ridge development only, not the process or the project.

- b. Councilmember Rudolph commented on the 5-way intersection/pedestrian crossing issue, noting the recommendations from the Traffic Demand Management (TDM) study, will be coming forward. Assistant Public Works Director Kasiniak noted the last TDM meeting will be held on October 7th, with the recommendations going to the Public Works committee on October 23rd, and then to the City Council on November 5th. Kasiniak expressed his concern implementing a plan for the five-way intersection before the excavation project for the new City Hall, due to the amount of construction traffic.
- c. Councilmember Berry-Maraist reported on a Parks Commission meeting where parks elements of the Comprehensive Plan were discussed.
- d. Councilmember Erickson commented on the current financial uncertainty, advising the Finance/Administration Committee and the Council is aware of the situation and will continue to operate conservatively.
- e. Councilmember Lord expressed her concern over the 5-way intersection and urged the Public Works committee to discuss all potential issues.
- f. Councilmember Stern commented on the City's fiscal health, the new City Hall being a downtown revitalization project, and the potential economic boosts from the 10th Avenue sale and development.


10. ADJOURNMENT

MOTION: Stern/McGinty. Move to adjourn at 9:15 PM.
Motion carried unanimously. Absent: Crowder

ATTEST:



Jill A. Boltz, City Clerk



Kathryn H. Quade, Mayor