

POULSBO CITY COUNCIL MEETING OF JANUARY 7, 2009

MINUTES

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Crowder, Erickson, Lord, McGinty, Rudolph, Stern.
Staff: Berezowsky, Boltz, Booher, Kasiniak, Loveless, Nelson, Stephens, Swiney.

MAJOR BUSINESS ITEMS

- * * * Payroll – December 1-31, 2008
- * * * Minutes of December 10, 2008
- * * * Minutes of December 17, 2008
- * * * Resolution No. 2009-01, 2009 Salaries and Wages
- * * * Presentation – SR305 Update
- * * * Downtown Parking Study
- * * * Third Amendment to Poulsbo Historical Society Ground Lease

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:00 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

a. City Hall Update: Public Works Director Loveless provided an update on the City Hall project: the design of the building is proceeding; a permit set of design plans should be done by January 23, 2009; final drawings will be complete in early February; and the bid package is on target for completion and Council review by the end of February.

b. **Resolution 2008-20, Declaring an Emergency and Authorizing the Mayor to Activate the Comprehensive Emergency Management Plan**

Mayor Quade reported, on December 18, 2008, she signed Resolution 2008-20, declaring an emergency and authorizing the Mayor to activate the City of Poulsbo's Comprehensive Emergency Management Plan, due to the severe cold weather and large accumulation of snow.

Mayor Quade expressed her appreciation and complimented the Public Works employees for their hard work in keeping up with large amount of

snow, and read an excerpt from an article regarding emergency preparedness.

MOTION: McGinty/Stern. Move to approve Resolution 2008-20, declaring an emergency and authorizing the Mayor to activate the comprehensive emergency management plan.

Motion passed unanimously.

- c. Darby Lowney presented an overview of the Kid's Clean Up program she began in 2008, noting the kids collected 14 bags of trash; donated \$375 and 265 pounds of food to Poulsbo Fishline food bank. Lowney advised this year's clean up day will be on March 7, 2009, and requested Council and staff to provide assistance and support. Councilmember Lord offered her assistance and the Council concurred to support the event.
- d. Mayor Quade read a letter from Poulsbo Fishline thanking City employees for donating over 2300 pounds of food, during this year's employee food drive.
- e. Mayor Quade clarified, during inclement weather, homeowners and property owners are responsible for clearing sidewalks; and the City is responsible clearing the roads. Mayor Quade acknowledged the Public Works department for the incredible job they did clearing the roads, during the unprecedented snow storms.

3. MAYOR AND COUNCIL DISCUSSION

- a. The Council complimented City staff, specially the Public Works department for their hard work during the snow storms.
 - b. Councilmember Berry-Maraist advised of the upcoming Washington State Department of Transportation meetings, to hear public comments on the ferry system's draft long range plan.
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- c. Councilmember Erickson commented on a meeting Councilmember Stern and herself attended regarding the proposed ferry long range plan, noting there was an agreement to move forward and fund an economic analysis regarding the impact ferry service has to surrounding counties. Erickson encouraged citizens to attend the upcoming meetings and voice their opinion.
 - d. Councilmember Stern also commented on the proposed ferry long range plan, and the potential impacts to Kitsap County.

- e. Councilmember Lord expressed her appreciation to Councilmember Stern, Erickson and Berry-Maraist for staying on top of the issues with the ferry system.

4. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)

- a. Mayor Quade announced Business Item 7-a, SR305 Update Presentation, has been removed from the agenda, due to the Department of Transportation representative being unavailable. The presentation will be rescheduled to a later date.
- b. Community Services Committee: Councilmember Berry-Maraist advised the committee reviewed the extension of the ground lease with Poulsbo Historical Society.

Councilmember Rudolph added the City Hall Project Team confirmed they will have the ability to use the property during City Hall construction.

5. CITIZEN COMMENTS

- a. Molly Lee commented on the proposed interlocal agreement with Kitsap County relating to the unincorporated urban growth area, and expansion of the urban growth area. Lee expressed her opposition to the annexation of the western urban growth area.
 - b. Larry Reber commented on the Traffic Demand Management recommendations; suggesting signs and flashing yellow lights be hung above crosswalks to increase visibility and improve pedestrian safety.
 - c. Bruce Ball commented on the City's mission statement as posted in the main lobby, expressing the Council does not promote downtown business and the Traffic Demand Management recommendations will hurt downtown businesses.
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- d. Janetmarie Valiga advised while walking in a crosswalk on Front Street, she was almost hit by car and stated she supports the idea of hanging signs and lights at crosswalks.
 - e. Becky Reber expressed concern regarding the implementation of the Traffic Demand Management recommendations, noting the crosswalks are not currently clearly marked.

- f. Peggy Fiorini, Raven Blues, commented on the closure of downtown businesses and expressed her opposition to the Traffic Demand Management recommendation.
- g. Bill Austin stated his support of the Traffic Demand Management recommendations and the need for increased pedestrian safety.
- h. Briana Reber commented on the non-visibility of the crosswalks, and suggested signage and lights be added above the crosswalks. Reber also urged the City to promote downtown businesses.
- i. Marie Sipple expressed her concern regarding the implementation of the Traffic Demand Management recommendations and how the study was presented to Historic Downtown Poulsbo Association members.
- j. June Cotner commented on the signed petition opposing the Traffic Demand Management recommendations.
- k. Mike Paxhia expressed the need for increased pedestrian safety in downtown.

6. CONSENT AGENDA

Councilmember Berry-Maraist requested consent items c and d, be removed from the Consent Agenda for discussion.

MOTION: Berry-Maraist/McGinty. Move to approve Consent Agenda items a and b.

Motion carried unanimously.

The items listed are:

- a. Payroll – December 1-31, 2008
- b. Minutes of December 10, 2008 Council Meeting
- c. Minutes of December 17, 2008 Council Meeting
- d. Resolution No. 2009-01, 2009 Salaries and Wages

Councilmember Berry-Maraist asked that the minutes of December 17, 2008 be reviewed and the specific number as stated be inserted into the sentence: *Berry-Maraist also commented on the allegation of her conflict of interest with the TDM, noting that she resides several blocks away from the nearest intersection affected by the TDM.*

MOTION: Berry-Maraist/McGinty. Move to approve the minutes of December 17, 2008, as amended.

Motion carried unanimously.

Councilmember Berry-Maraist requested clarification on the negotiations of the union contracts. Mayor Quade explained union negotiations would not take place until the end of 2009, for 2010 salaries.

MOTION: Crowder/Lord. Move to approve Resolution 2009-01 amending the Salaries and Wages schedule.

Motion carried unanimously.

7. MAJOR BUSINESS ITEMS

a. Presentation – SR305 Update – 15 minutes

Item was removed from agenda, until a later date.

b. Downtown Parking Study

Al Tebaldi, David Evans and Associates, provided an overview of the Downtown Parking study:

- The area included in the study
- The parking analysis of the waterfront parking lots and Front Street
- Incremental implementation of recommendations
- Short range strategy-
 - Increase parking supply
 - Decrease parking stall dimensions
 - Addition of street parking on Front Street and Moe Street
 - Review parking time limits
 - Signage to advise of parking at King Olaf lot
 - Addition of long term parking at First Lutheran Church, Bank of America and/or City Hall
 - Service Vehicles- Truck load zones on Front Street or Jensen Way
 - Tour Buses-Bus zones on Jensen Way near Iverson
 - Port of Poulsbo-Permits for Port patrons and boat trailer parking
 - Paid parking-Discuss options for vendor manager parking
 - Parking enforcement-Revenue should cover costs; offer overtime and residential parking permits
- Long Range Strategies-
 - Convert Waterfront lots to plaza/park; mixed use commercial
 - Front Street- Pedestrian plaza; widen sidewalks
 - Construct parking garage
 - Construct parking lots

- Existing City Hall site
- Visitor shuttle
- Downtown Development standards
- Developer Incentives
- Funding options

Councilmember Erickson asked for clarification on the amount of additional parking spaces proposed on Front Street; Tebaldi explained 38 spaces would be gained by removing the turn lane on Front Street and adding parallel parking.

Councilmember Berry-Maraist suggested parking stalls on Front Street be added; and a review and adopt of new parking standards is needed.

Councilmember Lord expressed her concern implementing the Traffic Demand Study (TDM) or the Parking study recommendations until after the Economic Development committee meeting with the downtown merchants; and everyone can get on the same page.

Councilmember Stern expressed his concern in implementing the TDM study during the economic downturn, and suggested the TDM be postponed until a more favorable time.

Councilmember Erickson expressed her concern on the impact to downtown businesses if the TDM is implemented during the current economic conditions.

Councilmembers Stern, Erickson, Berry-Maraist and McGinty stated their support of the additional stop sign at Sunset Street and Jensen Way, and adding additional parking on Front Street.

Councilmember Berry-Maraist also suggested the stop signs on Front Street be further reviewed, however the other eight stop signs be implemented, rather than halt phase one.

Councilmember Rudolph commented many of the proposed stop signs are significantly needed, to increase pedestrian safety and traffic circulation. Rudolph also noted, restriping of Anderson Parkway expensive and disruptive to downtown.

Mayor Quade advised the parking study will go back to the Public Works committee to review the Council comments and discussion. Council concurred to re-evaluate the TDM for other alternatives.

c. Third Amendment to Poulsbo Historical Society Ground Lease

City Clerk Boltz provided an overview of the third amendment for the Poulsbo Historical Society ground lease. The Poulsbo Historical Society has asked for an extension, and would provide an opportunity for the City to use the lot for construction staging during the City Hall project.

MOTION: Crowder/Lord. Move to approve and authorize the Mayor to sign the third amendment to the ground lease for the Historical Museum with the Poulsbo Historical Society.

Motion carried unanimously.

8. DEPARTMENT/COMMITTEE REPORTS

a. Finance/Administration Committee: Councilmember Lord reported:

- Draft minutes will be provided to the entire Council for review, prior to approval.
- Requested the Council bring forward ideas on level of service expected by individual departments, in preparation of the upcoming Council retreat.
- Sales tax revenue was down 17.48% over the same period last year.

MOTION: Lord/Berry-Maraist. Move to extend the meeting to complete the agenda.

Motion carried. Yes: Rudolph, McGinty, Berry-Maraist, Erickson, Stern, Lord. No: Crowder

9. CONTINUED COMMENTS FROM CITIZENS

- a.** Molly Lee commented on the response by Councilmember's, to her comments earlier in the meeting.
- b.** ~~Becky Reber suggested solar power lights be used at the crosswalks and flags be provided for pedestrians crossing the street.~~
- c.** Tom Foley commented on the need for increased parking to increase tourism.
- d.** Marie Sipple advised crosswalk lights used in the City of Gig Harbor work very well and suggested they be considered. Sipple also requested the three minute citizen comment limit be enforced.
- e.** Bill Austin read a letter from Jeff Bauman regarding the parking study.

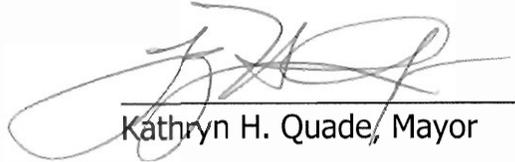
- f. June Cotner commented on the survey of downtown merchants regarding the Traffic Demand Management, and recited emails from the owner, Daniela Slegenthaler, Rubber Soul, and John Nesby from Mor Mor's Bistro.
- g. Mike Paxhia expressed his support of the Traffic Demand Management (TDM) study and the need to implement phase one right away.
- h. Peggy Fiorini, Raven Blues, commented on pedestrian safety and her opposition to the TDM study.
- i. Tammy Mattson, Tizley's, commented on the TDM phase one survey performed by Wally Harrison, and research performed by Jim Groh, City of Poulsbo Senior Engineer, which concluded there have been 5 accidents in Poulsbo.
- j. Larry Reber commented on the parking study recommendations; the difficulty of larger vehicles parking in smaller and 90 degree angle parking stalls; and the use of flags or lighting at pedestrian crosswalks.
- k. Loretta Size complimented the Council for their support of the Poulsbo Centennial.

10. COUNCILMEMBER COMMENTS

- a. Councilmember Rudolph commented on the personal attacks toward the Council during citizen comments.
- b. Councilmember Berry-Maraist commented on a request for City staff to review the proposed ferry long range plan; pedestrian safety and police enforcement downtown.
- c. Councilmember Crowder recommended the members of the Historic Downtown Poulsbo Association vote on the TDM and other issues, which would then be reported back to the Council.
- d. Councilmember Erickson reported the Economic Development Committee will be meeting on January 14, 2009 to discuss Traffic Demand Management Study and downtown visioning. Erickson encouraged downtown merchants and citizens to attend.

11. ADJOURNMENT

MOTION: Lord/McGinty. Move to adjourn at 10:14 PM.
Motion carried unanimously.



Kathryn H. Quade, Mayor

ATTEST:



Jill A. Boltz, City Clerk

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