

POULSBO CITY COUNCIL MEETING OF FEBRUARY 4, 2009

MINUTES

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Crowder, Erickson, Lord, McGinty, Rudolph, Stern.
Staff: Boltz, Booher, Kasiniak, Kingery, Loveless, Stephens.

MAJOR BUSINESS ITEMS

- * * * Minutes of January 14, 2009
- * * * Minutes of January 21, 2009
- * * * Payroll- January 1- 31, 2009
- * * * Correction to Attachment to Resolution 2009-01, 2009 Salaries and Wages
- * * * Presentation – SR305 Fish Passage Project (WSDOT)
- * * * Noll Road Corridor Plan Adoption
- * * * Viking Avenue – Contract with Parametrix
- * * * Presentation - Low Impact Development
- * * * Partial Release of Easement – Easterday

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:00 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

a. Mayor Quade announced:

- A 30-minute Executive Session has been added to the agenda for the purpose of discussing potential litigation. The Executive Session will be held following the Mayor's Report.
- All day Council Retreat on Friday, February 6, 2009 at the Clearwater Resort and Casino, in the Executive Board room.
- Read aloud two sections of the City Council Rules of Procedures, relating to persons making personal or slanderous remarks towards the Council and preservation of order during Council meetings.
- Suquamish Community Open House ceremony to be held on Tuesday, March 10, 2009 at 10:00 AM.

b. Mayor Quade received Council concurrence to cancel the February 18, 2009 Council meeting and all committee meetings, due to a majority of the Council attending the Association of Washington Cities- City Legislative Action Conference in Olympia.

- c. City Hall Update: Public Works Director Loveless provided the following project target dates:
- Council review and approval of bond package- February 11, 2009
 - Design plans complete and begin constructability review- February 23, 2009
 - Bid plans available to bidders- March 16, 2009
 - Open and review bids received- April 9, 2009
 - Council review and approval of bid- April 15, 2009

Loveless introduced Rich Potter, Owner Representative for the City Hall project. Potter provided a brief overview of his background and commercial construction experience.

Councilmember Stern asked for an update on the sale of the 10th Avenue property to Harrison Hospital; Mayor Quade stated the closing date for the sale is planned for February 27, 2009.

Councilmember Berry-Maraist requested a bid structure, with potential alternatives, be presented to the Council prior to approving the bond package.

- d. Mayor Quade announced the reappointment of Nathan Picinich to the Community Police Advisory Board.

MOTION: McGinty/Lord. Move to concur with Mayor Quade's reappointment of Nathan Picinich to the Community Police Advisory Board-term expiration December 31, 2012.
Motion carried unanimously.

3. EXECUTIVE SESSION

Mayor Quade recessed the meeting at 7:13 PM for a 30-minute Executive Session for the purpose of potential litigation (RCW 42.30.110(i)). Mayor Quade reconvened the meeting at 7:44 PM.

4. MAYOR AND COUNCIL DISCUSSION

- a. Councilmember Rudolph expressed his appreciation to the Public Works Department for the installation of stop signs at Mesford Road and Caldart Avenue, and Hostmark Street and Caldart Avenue.
- b. Councilmember Lord commented on the quality candidate that was selected as the owner's Representative for the City Hall project.

5. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)

- a. Public Works Committee: Councilmember Berry-Maraist reported:
- The committee reviewed the partial release of easement for Easterday and is recommending approval.
 - Councilmember Berry-Maraist will abstain from discussion and voting on the Viking Avenue contract with Parametrix, given that she owns property on one of the sections of road affected by the project.

Councilmember Rudolph reported the committee held a special meeting tonight to discuss an issue with the Finn Hill and Viking Avenue intersection. According to the traffic model the level of service at that intersection will begin to fail soon; there is a need to have a right turn lane to go southbound on Viking Avenue. The recommendation of the committee is to remove the bicycle lane from Cedar Lane to Viking Avenue, to allow for a right turn lane.

6. CITIZEN COMMENTS

- a. Jan Wold commented on Poulsbo's high growth rate and encouraged the Council to consider a lower growth target. Wold also commented on the high cost to purchase the Comprehensive Plan.
- b. Denise Bauman, Poulsbo Solid Waste Committee, reported on a committee meeting held today. Bauman noted citizens are cutting back on curbside recycling and the size of containers; and the success of the e-cycling program.
- c. Dave Carpenter commented on the Languanet Lane and 23rd Avenue connection of the Noll Road Corridor study and asked the Council to concur with the recommendations that were made.
- d. Tony Decarlo commented on the Languanet Lane and 23rd Avenue connection, noting a majority of Ridgewood neighborhood residents do not want to open the connection for vehicles. Currently the Ridgewood neighborhood does not have sidewalks and allows for on street parking, which would cause hazardous conditions to pedestrians, specifically children.
- e. Stephanie Wells expressed her appreciation for the stop signs at Hostmark Street and Caldart Avenue; and Mesford Road and Caldart Avenue.

- f. David Wells commented on the ferry funding options proposed by Washington State Ferries, and advised of the public meeting at the Norm Dicks Government Center on Saturday, February 7, 2009.

7. CONSENT AGENDA

MOTION: Lord/McGinty. Move to approve Consent Agenda items a through d.

Motion carried unanimously

The items listed are:

- a. Minutes of January 14, 2009 City Council Meeting
- b. Minutes of January 21, 2009 City Council Meeting
- c. Payroll, January 1 - 31, 2009
- d. Correction to Attachment to Resolution 2009-01, 2009 Salaries and Wages

8. MAJOR BUSINESS ITEMS

a. Presentation – SR305 Fish Passage Project (WSDOT) - 15 minutes

Jerry Moore, Project Manager for the Washington State Department of Transportation (WSDOT) provided a brief overview of the project to replace two culverts on State Route 305. Scott Anderson, Stream Restoration Program Manager with WSDOT, advised the culverts to be replaced are completely blocked to fish. Opening the culvert at Bjorgen Creek will provide approximately 4800 feet of access to fish and the unnamed tributary to Liberty Bay will provide approximately 9000 feet of access.

Moore reported the project will consist of replacement of the existing culverts to larger box culverts at Bjorgen Creek and the unnamed tributary to Liberty Bay. The project is anticipated to take 15 days, with crews working 24 hours a day, 7 days a week. However, the 15 day timeframe is dependent on the weather; increase in rain will delay work. The projected beginning date for the road closure is September 8, 2009, with as much work as possible to be done without closing the road, working at night and closing one lane at a time. Moore advised the possibility of doing both culverts simultaneously was discussed, however due to hauling and crane issues, it could not be done.

The contract will include penalties for taking longer than the 15 day completion date and keeping the road closed longer than 15 minutes during temporary closures for tree falling.

Moore outlined the vehicle and bicycle detour routes, and the plan to encourage traffic to follow the designated routes. The State Patrol will be at the intersections with road closures for the first few days to ensure vehicles follow the proper routes, longer if needed.

Councilmember Stern urged the WSDOT to contact Washington State Ferries to assist with public awareness, and the possibility of coordinating ferry route times. Stern also commented on the Clearwater Casino being a large source for DUI's and concern for drivers on the detour; expressing the need for coordination with the State Patrol for extra law enforcement at night.

Councilmember Lord questioned if there are residents on SR305 between the two street closures, Moore explained there are a few residences on that stretch of road, however there is access for them to get to the detour routes.

Councilmember Berry-Maraist expressed concern that drivers will use alternate routes through residential neighborhoods and downtown, and questioned how those concerns may be addressed. Moore requested Council suggestions on options to prevent drivers from using routes other than the designated detour.

Councilmember Crowder suggested public awareness be a main focus, with the project lasting just two weeks.

Moore provided the Council with his contact information, to provide any additional feedback or questions.

b. Noll Road Corridor Plan Adoption

Assistant Public Works Director Kasiniak provided an overview of the recommendations from the Noll Road Corridor study which was presented at the January 21, 2009 Council meeting. The Council concurred with all recommendations with exception of the Languanet Lane and 23rd Avenue connection. Kasiniak stated he emailed the stakeholders group to solicit comments on the connection in question; and contacted Jerry Cooper, Poulsbo Fire Marshall, as requested by the Council. The email responses and memorandum from Fire Marshall Cooper has been provided to the Council.

Councilmember Erickson suggested the Council approve the study with the exception of the Languanet Lane and 23rd Avenue connection, which can be tabled for further discussion.

MOTION: Erickson/Rudolph. Adopt the Noll Road Corridor Study excluding the connection at Languanet Lane and 23rd Avenue. Council will have discussion, to adopt or not adopt that connection at a later time. Motion carried. Yes: Stern, Rudolph, Berry-Maraist, Erickson, Lord. No: Crowder, McGinty.

Councilmember Rudolph advised the Public Works committee will discuss the City's policy on connectivity of neighborhoods, once that policy is defined it will help determine how to proceed with the Languanet Lane and 23rd Avenue connection. The committee's recommendation will be brought forward to Council for discussion, and allow for public comment.

c. Amendment No. 2 with Parametrix for the Noll Road Corridor Study

Assistant Public Works Director Kasiniak stated the original contract with Parametrix called for three stakeholders meetings for the Noll Road Corridor study. It was determined a fourth meeting was needed to discuss Poulso Elementary and the proposed Languanet Lane connector.

MOTION: Lord/Erickson. Move to authorize and allow the Mayor to sign amendment number 2 to the agreement with Parametrix for the Noll Road Corridor Study in the amount of \$4,613.00. Direct staff to move forward on any necessary budget amendments with the project and give the Mayor authority to authorize change orders up to 10% of the contract price. Motion carried unanimously.

d. Viking Avenue – Contract with Parametrix

Assistant Public Works Director Kasiniak provided an overview of the Viking Avenue project and stated moving forward will allow the City to compete for the Federal stimulus package.

MOTION: Rudolph/Stern. Move to authorize and execute Phase 2 of Viking Avenue Design to Parametrix in the amount of \$326,547. Direct staff to move forward on any necessary budget amendments with the project and give the Mayor authority to authorize change orders up to 10% of the contract price. Motion carried unanimously. Abstain: Berry-Maraist

MOTION: Erickson/Lord. Move to extend the meeting to complete Business Item e, partial Release of easement-Easterday, and ferry funding strategy funding sources.
Motion carried unanimously.

e. Presentation - Low Impact Development

Removed from agenda until a later date.

f. Partial Release of Easement – Easterday

MOTION: Crowder/Rudolph. Move to authorize the Mayor to sign the partial release of easement for Forest Rock Hills, Phase III, Lot 65.

9. DEPARTMENT/COMMITTEE REPORTS

- a. Finance/Administration Committee:** Kitsap Regional Coordinating Council has requested funding to perform a ferry study to determine the financial value of the ferry system to surrounding jurisdictions. Councilmember Lord stated the City's portion would be \$7,000-8,000; the committee discussed funding from the Hotel/Motel tax revenues. There are two recommendations: 1) take 50% from the Poulsbo Chamber of Commerce portion of the Hotel/Motel tax funding, and 50% from the Kitsap County Visitors Convention Bureau; 2) 100% from the Kitsap County Visitors Convention Bureau. Mayor Quade stated the funding source does not need to be decided right now; however a decision does need to be made if the Council is committed to move forward with funding the study.

Councilmember Stern suggested making the Council decision to participate, contingent upon the City of Bremerton's commitment to participate in the study.

MOTION: Stern/Erickson. City of Poulsbo Council will underwrite their portion of the funding for ferry economic feasibility study, provided the City of Bremerton also underwrite their portion.
Motion carried unanimously.

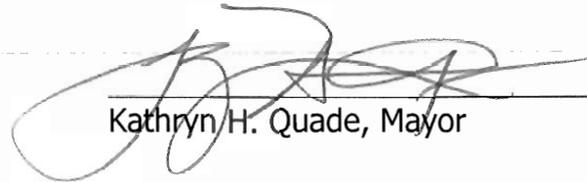
10. ADJOURNMENT

Meeting adjourned at 10:11 PM.

ATTEST:



Jill A. Boltz, City Clerk



Kathryn H. Quade, Mayor