

# POULSBO CITY COUNCIL MEETING OF APRIL 1, 2009

## MINUTES

**PRESENT:** Mayor Quade; Councilmembers: Crowder, Erickson, Lord, Rudolph, Stern.  
Staff: Berezowsky, Booher, Kasiniak, McCluskey, Stephens, Swiney.

**ABSENT:** Councilmember Berry-Maraist and McGinty.

### MAJOR BUSINESS ITEMS

- \* \* \* Payroll – March 1-31, 2009
- \* \* \* Budget Amendment, BA#29-0201 Boat Engine
- \* \* \* Budget Amendment, BA#29-0202 Historic Downtown Poulsbo Association (HDP)
- \* \* \* Presentation – Federal Economic Stimulus Package effect(s) on Kitsap County, presented by Bill Stewart from Kitsap Economic Development Alliance and Mary McClure from Kitsap Regional Coordinating Council
- \* \* \* Approval of Task Order No. 3 for Lincoln Road Base Map Survey
- \* \* \* Resolution No. 2009-05; Set Public Hearing for Vetter Road Right of Way Vacation
- \* \* \* SR305 Culvert Replacement Project- Detour Agreement with WSDOT

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:03 PM and lead the Pledge of Allegiance.

### 2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. New City Hall update: Mayor Quade reported there have been numerous interested parties for the City Hall construction bids.
- b. Report of Agreements Signed by the Mayor: Mayor Quade reported on the signing of the following agreements:
  - On-call task with AES Consultants for as-built/topography map for the 3<sup>rd</sup> Avenue Right-of-Way and Iverson Right-of-Way not to exceed \$2,400.00.
  - Administrative Office for the Courts (renewal) – Interpreter Services Reimbursement to the City (no cost to the City).
  - Teamsters Local 589 Association - Memorandum of Understanding (MOU) for Article 11 - Health Care.

- Poulsbo Police Officers Association – Memorandum of Understanding (MOU) for Article 10 – Health Care.
  - Key Merchant Services, LLC – Direct Debit (Credit Card Services).
    - (This is a result of the change in Banking Services from Frontier to Key Bank)
  - Brinks – Armored Services to Key Bank \$313.92/month.
  - Administrative Office for the Courts – Information Technology Purchase Agreement – Computer Replacement (reimbursement from AOC to City).
  - Department of Licensing – Access to Driving Records by the Poulsbo Municipal Court (no cost to the City).
- c. Autism Awareness Proclamation: Mayor Quade proclaimed the month of April as Autism Awareness month; presenting the proclamation to Sherry Charlot and Nina Dunning.
- d. Arbor Day Proclamation: Mayor Quade proclaimed April 10, 2009 as Arbor Day. Bill Lockard, Poulsbo Tree Board, announced there will be a celebration and tree planting on Viking Avenue, on April 10, 2009, co-hosted by Puget Sound Energy.
- e. Mayor Quade announced the Poulsbo Farmers Market opens April 11, 2009, at the Doctor Clinic parking lot, at 7<sup>th</sup> Avenue and Iverson Avenue.

### **3. MAYOR AND COUNCIL DISCUSSION**

- a. Councilmember Stern commented on the Generations luncheon at Martha and Mary, which several Councilmember's attended. Stern also advised of the Economic Development meeting on April 8, 2009, in attendance will be representative from the Washington State Community Health Facilities Funding Authority and Washington Economic Development Funding Authority; to discuss possible funding for Martha and Mary, and Harrison Hospital Medical Center.
- b. Mayor Quade advised she attended the dedication of the second phase of the Japanese Memorial on Bainbridge Island, which was well attended.

### **4. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)**

- a. Public Works Committee: Councilmember Rudolph reported on the Lincoln Road Base Map Survey, Vetter Road Right of Way vacation, and the SR305 Detour agreement. The committee recommends approval.

## 5. CITIZEN COMMENTS

- a. Molly Lee commented on the City outsourcing for water and the ability to obtain water from local artesian wells.

## 6. CONSENT AGENDA

**MOTION:** Stern/Erickson. Move to approve Consent Agenda items a, b and c.

Motion carried. Absent: Berry-Maraist and McGinty.

The items listed are:

- a. Payroll – March 1-31, 2009
- b. Budget Amendment, BA#29-0201 Boat Engine
- c. Budget Amendment, BA#29-0202 Historical Downtown Poulsbo Association

## 7. MAJOR BUSINESS ITEMS

- a. **Presentation – Federal Economic Stimulus Package effect(s) on Kitsap County, presented by Bill Stewart from Kitsap Economic Development Alliance (KEDA) and Mary McClure from Kitsap Regional Coordinating Council (KRCC)**

Bill Stewart, Kitsap Economic Development Alliance, provided an overview of how the Federal Economic Stimulus funding is allocated and the impacts to Kitsap County. Stewart also reported on unemployment rates, statics, and funding; and the stimulus funding impacts to unemployment. Funding assistance for the following will be received:

- Health care
- Workforce training
- Child care
- Energy
- Military installation
- Water
- Medicaid Impact
- Foreclosure mitigation
- Tax cuts
- Purchasing incentives (homes and autos)

Mary McClure, Kitsap Regional Coordinating Council (KRCC), provided an update on Kitsap Peninsula's Federal and State economic stimulus funds received, which include:

- Transportation
- Housing

- Justice Assistance Grants
- Education
- Broadband initiatives

Councilmember Rudolph questioned what type of stimulus funding is available in the areas of sewer and water; McClure advised there is a pool of money for infrastructure; however KRCC has not been involved in the process. Assistant Public Works Director Kasiniak explained the City did submit a water and sewer project for funding, however did not make the short list of applicants being considered.

Councilmember Erickson questioned if the window of opportunity was closed to obtain grant funding for programs such as Domestic Housing and the Community Development Block Grants (CDBG). McClure stated various service providers throughout the County are aware of those programs and being tracked appropriately.

Councilmember Lord questioned what, if any, requirements are there for the stimulus funds received, or if the funds can be used in a way the City needs. McClure explained the reporting requirements are fairly stringent, focusing on actual labor hours, including contractors and sub-contractors, opposed to the use of the funds; however, beyond that McClure was not certain of other requirements.

Councilmember Rudolph commented on the need to phase projects over time, and have projects ready and in line for future funding opportunities.

Councilmember Stern questioned if there are any opportunities to obtain funding for programs such as the Drug Court, through the KRCC board. McClure stated there might be a possibility of funding through CDBG or the justice assistance grants; however was unsure of the allowable uses for each of the grants.

**b. Approval of Task Order No. 3 for Lincoln Road Base Map Survey**

**MOTION:** Crowder/Rudolph. Move to approve Task Order No. 3 Lincoln Road base map survey with AES Consultants.

Motion carried unanimously. Absent: Berry-Maraist and McGinty.

**c. Resolution No. 2009-05; Set Public Hearing for Vetter Road Right of Way Vacation**

Assistant Public Works Director Kasiniak reported Kitsap Transit has requested to vacate a portion of the Vetter Road right of way. The road is

between two pieces of property Kitsap Transit currently owns, and would allow them to utilize both pieces of property more efficiently. Kitsap Transit will develop and improve Vetter Road, by adding sidewalks and streetlights; and will give the City a thirty foot right of way along the south end of their property.

Dick Hayes, Kitsap Transit, provided an overview of the proposed maintenance station at the Vetter Road site.

**MOTION:** Rudolph/Lord. Move to adopt Resolution 2009-05, a resolution of the City Council of the City of Poulsbo, Washington, initiating the vacation of apportion of NW Vetter Road between Vetter Road NE and Viking Avenue NW and setting a public hearing date of May 6, 2009 at 7:15 PM or as soon thereafter as the matter may be heard, as the date for a public hearing to consider the vacation.

Motion carried unanimously. Absent: Berry-Maraist and McGinty.

**d. SR305 Culvert Replacement Project- Detour Agreement with WSDOT**

Assistant Public Works Director provided a brief overview of the culvert replacement project, which will close SR305 for approximately 15 days. Councilmember Stern questioned whether other options, such as boring, that would be less of an impact to traffic flow, have been researched; Jerry Moore, Washington State Department of Transportation (WSDOT) explained other options were researched, however because of budget constraints, those options were not feasible.

Mayor Quade questioned how the concerns regarding school bus traffic would be addressed; Moore advised school bus traffic will be a difficult issue, due to school bus stops at various locations throughout the detour routes.

Councilmember Erickson questioned why a traffic analysis was not completed and if signalization would be done at intersections along SR305. Moore explained there was not sufficient time to complete a full traffic analysis, and the WSDOT would adjust the signals to allow traffic to run smoothly.

Councilmember Crowder questioned what impacts poor weather and not getting the repairs done during the fish window would have on the project. Kevin Dayton, WSDOT, commented weather is a concern and would potentially increase the duration and cost of the project; advising

the possibility of delaying the project until the summer of 2010 is still a viable option.

Councilmember Rudolph expressed his opposition to the project being done at the end of the fish window and the potential risk of bad weather. Rudolph stressed the importance of timing of the project in regards to weather, the fish window and school traffic. Noting the detour plan is well done.

Chris Case, Director of Community Relations and Communications of the North Kitsap School District, requested the project be postponed to the summer of 2010, and not when school is session; expressing concern on the impact to school bus traffic.

Councilmember Lord requested clarification on the budgetary impact of postponing the project until next summer. Dayton stated the funding for the project is in the current biennium budget and the funding would be there next summer, if the project was postponed.

Dick Hayes, Kitsap Transit, commented on the short timeframe for Kitsap Transit to prepare for the street closure and additional park and ride lots. Hayes advised it would be very helpful to have additional time.

Councilmember Crowder suggested the Council approve the agreement with the condition the project not begin until the summer of 2010.

**MOTION:** Lord/Stern. Move to approve the Local Agency Haul Road/Detour Agreement for the SR 305 Unnamed Tributary to Liberty Bay/Bjorgen Creek- Fish Passages Project with the condition that the project be performed in the summer of 2010, at an appropriate time as determined by the Washington State Department of Transportation. Motion carried unanimously. Absent: Berry-Maraist and McGinty.

**AMENDMENT TO THE MOTION:** Erickson/Stern. Move to amend the motion to include additional planning in conjunction with Kitsap Transit; local emergency and fire personnel; and the North Kitsap School District. Motion carried. Absent: Berry-Maraist and McGinty. Yes: Erickson, Crowder, Stern, Lord. No: Rudolph.

## **8. DEPARTMENT/COMMITTEE REPORTS**

- a. Finance/Administration Committee: Councilmember Lord reported:
- Sales tax is down, however within the current projections.

- The federal COPS grants, needs to be reviewed by the Public Safety/Legal Committee. The grants would pay for the salaries and benefits for two positions for three years, with the stipulation the positions stay employed for fourth year. The grants do not cover the costs for the car and supplies, and would be included in the 2010 budget. The grant application deadline is April 14, 2009.
- The projected beginning balance for the 2009 was \$550,000; with the actual beginning balance of \$965,380. The excess actual beginning balance over the budget amount is \$415,380. After carryover items are funded and reducing the transfer from revenue stabilization, the remaining excess amount is \$15,698. The Council will discuss at a future meeting, rather to fund any new program requests with the excess.

## 9. CONTINUED COMMENTS FROM CITIZENS

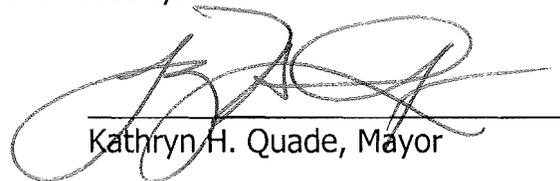
None received.

## 10. COUNCILMEMBER COMMENTS

- a. Councilmember Rudolph commented on the Kitsap Transit- Bus Rapid Transit Service meeting, he will be attending. The meeting will discuss the implementation of the transit study – SR 305 corridor recommendations, to enhance bus service from Poulsbo to Bainbridge Island.
- b. Councilmember Crowder expressed her appreciation for the City participating in the Lights Out on March 28, 2009.

## 11. ADJOURNMENT

**MOTION:** Lord/Rudolph. Move to adjourn at 9:24 PM.  
Motion carried. Absent: Berry-Maraist and McGinty.

  
Kathryn H. Quade, Mayor

ATTEST:

  
Nicole Stephens, Deputy City Clerk

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