

POULSBO CITY COUNCIL MEETING OF JULY 8, 2009

M I N U T E S

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Crowder, Erickson, Lord, McGinty, Rudolph, Stern.
Staff: Boltz, Loveless, McCluskey, Stephens, Swiney.
Also present: City Attorney Haney

MAJOR BUSINESS ITEMS

- * * * Minutes of May 4, 2009 City Council Retreat
- * * * Minutes of May 13, 2009 City Council Meeting
- * * * North Kitsap Pool Update
- * * * Amended Disposal of Surplus Goods

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:00 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. Mayor Quade announced the addition of Item c under Mayor's Report, update on the Armory Building; and a 45-minute Executive Session, for the purpose of discussing property acquisition.
- b. City Hall update: Public Works Director Loveless stated portions of the foundation and retaining wall installation has begun; the shotcrete test wall passed inspection, however there is some concern with the finish quality of one of the walls that has been sprayed. Loveless stated he is working with the contractor to correct the issues. Councilmember Crowder and Berry-Maraist expressed concern with the placement of detour signs.

Councilmember Erickson requested explanation of the change order received, expressing concern the change order was not brought forward to the project team. Loveless explained a few change orders have been received; one in the amount of \$6460, to include sound proofing of the emergency generator, which was inadvertently omitted from the specifications; and the second was a credit of approximately \$2500, to downsize the foundation drain. Erickson reiterated the process of handling change orders; any change order over \$5,000 would come before the project team for approval and report back to council.

- c. Report of Agreements signed by Mayor: Mayor Quade informed the Council she signed the 2009 Poulsbo Sailing Club Moorage Agreement, in the amount of \$1500.
- d. Mayor Quade introduced Andrew Binyon, new reporter for the North Kitsap Herald.
- e. Update on the National Guard Armory Building: Captain Hobbs informed the council the Poulsbo National Guard Armory Building will be closing by August 22nd, due to budget constraints. The tenants, American Legion and Lions Club will be out by August 22nd. The property will be offered to state agencies, if they do not want the property, it will be offered to the city, at fair market value, and then it will be offered up for bid.

Councilmember Rudolph questioned who the point of contact would be in General Administration, for further information on the property; and what the timeline would be. Hobbs explained the Army would vacate the building no later than August 22nd, beyond that, he was unsure.

Councilmember Lord expressed her appreciation to the Army for their willingness to allow civic organization use of the building, and neighborliness.

Mayor Quade stated she has been in contact with the state legislatures, expressing her desire and hope to continue to offer community use of the building.

Councilmember Rudolph commented the Poulsbo Historical Society is interested in exploring the opportunity to acquire the property. Rudolph further stated it was determined the public raised the funds for the memorial on the property.

3. MAYOR AND COUNCIL DISCUSSION

- a. Councilmember Stern commented on the grand opening of Harrison Hospital oncology program.
- b. Mayor Quade commented on a presentation by the Suquamish Tribe at the Chamber luncheon, regarding the Canoe Journey; encouraging the Council to volunteer their time at the event.

4. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)

None.

5. CITIZEN COMMENTS

None.

6. CONSENT AGENDA

MOTION: Berry-Maraist/Stern. Move to approve Consent Agenda items b.
Motion carried unanimously

The items listed are:

- a. Minutes of May 4, 2009 City Council Retreat
- b. Minutes of May 13, 2009 City Council Meeting

Councilmember Berry-Maraist requested corrections to the May 4, 2009 City Council Retreat.

MOTION: Berry-Maraist/Stern. Move to approve Consent Agenda items a, as amended.
Motion carried unanimously

7. MAJOR BUSINESS ITEMS

a. North Kitsap Pool Update

Jan Harrison, North Kitsap Pool Committee, provided an overview of the purpose and goals of the committee. Pending school board budget approval, the pool is funded through August 2010. Comparing September 2007 - May 2008 to May 2008- September 2008, the district subsidy has decreased by \$91,000 and \$43,000 in donations has been received. Some of the changes by the committee included:

- o A new manager was hired
- o New programs were added and fees were increased
- o Shortened lesson lengths (10 lessons opposed to 8 lessons in a session)
- o Addition of preschool and kindergarten programs
- o Community teams are now self sufficient
- o Addition of swim camps, kayak training and lifeguard certification.

Harrison stated funding sources include Save Our Pool groups, Suquamish, and City of Poulsbo.

b. Amended Disposal of Surplus Goods

Councilmember Lord stated the Finance/Administration Committee has discussed and recommendation for approval.

MOTION: Crowder/McGinty. Move to approve the amended surplus listing in accordance with the City of Poulsbo Ordinance No. 94-08.
Motion carried unanimously

c. Executive Session- Property Acquisition (RCW 42.30.110 (b))

At 7:55 PM Mayor Quade convened Council into a 45 minute Executive Session for the purpose of discussing potential property acquisition pursuant to RCW 42.30.110(b). City Attorney Haney was also present.

Mayor Quade reconvened the regular meeting at 8:38 PM.

8. DEPARTMENT/COMMITTEE REPORTS

a. Parks and Recreation Director McCluskey announced Summer Nights on the Bay begins Tuesday, July 14th; recognizing the event sponsors.

b. Public Works Committee: Councilmember Rudolph reported on neighborhood connectivity discussion, including criteria to require connectivity, requirement of sprinkler systems for single access developments and determination of secondary access based on traffic analysis and feasibility by the City Engineer. Councilmember Erickson expressed concern with emergency access to single access neighborhoods.

c. Councilmember Lord reported on:

- Kitsap Community Resources- The board has agreed to pursue stimulus funds from Federal Department of Human and Health Services, to partner with North Kitsap School District establishing an Early Learning Center; and continued work on transitional housing.
- Community Services Committee- The success of Viking Fest, and the possibility of broadcasting the Viking Fest parade on Bremerton Kitsap Access Television (BKAT) next year; and the success of Poulsbo July 3rd Fireworks. The lodging tax advisory committee gave a preliminary evaluation on the marketing coalition, with the request of continued funding for the coalition in 2010.

Mayor Quade announced the vacancy library board position has been filled by Diane Clouser.

d. Councilmember Berry-Maraist reported:

- The Public Works Committee also discussed a loophole in downtown parking regulations; the intention was to not require additional parking for very small additions. A proposal will be coming forward to the council within the next month.
- The Transportation 2040 Transportation document, the specified funding sources and non-motorized trail connections. Berry-Maraist questioned if the city would be submitting an official letter. Mayor Quade stated the city would not be preparing a letter; however Mary McClure, Kitsap Regional Coordinating Council, would be compiling all comments into a draft letter, which will be circulated to the council.
- The Parks and Recreation Department received a \$5000 grant to establish a senior soccer tournament in Poulsbo.

e. Councilmember Stern reported:

- The Finance/Administration Committee will be meeting on Tuesday, July 14, 2009, to review revenues and expenditures to date for 2009.
- Economic Development Committee: The committee discussed the economic development portion of the Comprehensive Plan, and reviewed the Council Retreat minutes to integrate the recommendations.
- Councilmember Crowder commented on discussion of having the lodging tax committee under the Economic Development committee, instead of the Community Services Committee.

f. Mayor Quade advised the CIP committee has agreed to meet the second Monday of each month, temporarily, until a final meeting schedule is determined.

9. CONTINUED COMMENTS FROM CITIZENS

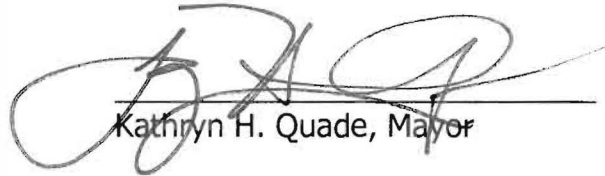
- a.** Tom Anderson, North Kitsap School Board, thanked the council for allowing the presentation of the North Kitsap Pool committee, and provided an article from Eugene, Oregon regarding school district owned pool.

10. COUNCILMEMBER COMMENTS

- a. Councilmember Crowder expressed her gratitude to those that helped organize and put on the 3rd of July Fireworks.
- b. Councilmember Berry-Maraist requested Tom Anderson provide an update on the school districts capital facility planning; Anderson stated the improvements to the track at Strawberry field, will be discussed by the school board at their next meeting.

11. ADJOURNMENT

MOTION: Stern/Rudolph. Move to adjourn at 9:35 PM.
Motion carried unanimously.


Kathryn H. Quade, Mayor

ATTEST:


Jill A. Boltz, City Clerk