

POULSBO CITY COUNCIL MEETING OF AUGUST 12, 2009

MINUTES

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Crowder, Erickson, Lord, Rudolph, Stern.
Staff: Berezowsky, Boltz, Booher, Kasiniak, Loveless, McCluskey, Stephens, Swiney, Wilson.

ABSENT: Councilmember McGinty.

MAJOR BUSINESS ITEMS

- * * * New City Hall update
- * * * Proclamation: Payroll Week
- * * * Proclamation: Recovery Month
- * * * Claims – July 1-31, 2009
- * * * Payroll – July 1-31, 2009
- * * * Minutes of June 3, 2009 City Council Meeting
- * * * 7:30 PM Public Hearing: Six-Year Transportation Improvement Program
- * * * Viking Avenue Design Contract Amendment No. 4 – Parametrix

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:02 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. City Hall update: Public Works Director Loveless reported the concrete work continues and a new, more experienced subcontractor has been hired for the shotcrete work. Change orders received have been small, mostly relating to offsite utility work. Loveless stated Iverson Avenue will be closed between Bjermland Place and 3rd Avenue, to lay the water lines. Council concurred to allow the street closure.

Loveless explained the Project Team discussed the furniture and is moving toward procurement. Councilmember Rudolph suggested the Council dais, staff, and conference room chairs be ordered now, due to the poor quality of the current chairs. Council concurred to move forward with purchasing the chairs ahead of schedule.

- b. Mayor Quade presented Certificate of Appreciation awards, to Jana McQuade in recognition of earning the Professional Finance Officer award for 10 years; and Deborah Booher in recognition of earning the

Professional Finance Officer award for 11 years. Booher stated Accounting Technicians Fee and Shaw also received the Professional Finance Officer award.

- c. Proclamation- Payroll Week: Mayor Quade read and proclaimed the first week of September as Payroll Week.
- d. Proclamation- Recovery Month: Mayor Quade read and proclaimed September 2009, as National Drug and Alcohol Recovery Month. Councilmember Lord acknowledged Judge Roof's Drug Court Program, with a primary focus on drug recovery, and suggested Judge Roof be sent a copy of the proclamation.
- e. Mayor Quade stated the Evening Magazine segment on Poulsbo, will air on Thursday, August 13th on KING 5.
- f. Mayor Quade reported the American Legion will be hosting a clean-up at Highway 305 and Highway 3, at 10:00 AM, on Saturday, August 15th.
- g. Mayor Quade commented Councilmembers Rudolph and Stern, and their spouses, as well as herself, volunteered to serve at the Canoe Journey and was a great success.

3. MAYOR AND COUNCIL DISCUSSION

- a. Mayor Quade announced the addition of a 15-minute executive session to the agenda, for the purpose discussing potential property acquisition.
- a. Councilmember Berry-Maraist informed the council she would recuse herself from the discussion and vote on the business item 7b, Viking Avenue Design Contract Amendment No. 4- Parametrix.

4. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)

- a. Public Works Committee: Councilmember Rudolph reported on discussion on the Six-Year Transportation Improvement Plan, and their recommendation for approval. The committee was not able to form a recommendation on the Viking Avenue Design Contract amendment, due to Councilmember Berry-Maraist recusal from the discussion; as a result there was not a quorum of the committee.

5. CITIZEN COMMENTS

- a. Tom Foley, Poulsbo, commented on the South Viking Avenue Project Open House, expressing his support for the project, which will improve traffic and safety on the road. Foley questioned what the corridor will look like, as well as the business fronts, since it will be the gateway to Poulsbo.

6. CONSENT AGENDA

Councilmember Berry-Maraist requested the minutes of June 3, 2009 City Council Meeting be removed for further review and brought back at the next council meeting.

MOTION: Berry-Maraist/Lord. Move to approve Consent Agenda items a and b.

Motion carried unanimously. Absent: McGinty.

The items listed are:

- a. Claims- July 1-31, 2009
- b. Payroll- July 1-31, 2009
- ~~c. Minutes of June 3, 2009 City Council Meeting~~

7. MAJOR BUSINESS ITEMS

b. 7:30 PM Public Hearing: Six-Year Transportation Improvement Program

Mayor Quade opened the public hearing at 7:36 PM.

Assistant Public Works Director Kasiniak outlined the changes to the Six-Year Transportation Improvement Plan (TIP), including:

- Removal of the Viking Avenue project, which is in process and the Mesford project, due to begin late in the year.
- Addition of 6th Avenue traffic safety improvement, and Transcapital improvement, to include park and ride facilities at the intersection of Noll Road.
- Lincoln Road Improvements project was altered to divide the project into two separate projects.
- Addition of a traffic signal at 10th Avenue and Lincoln Road.

Mayor Quade called for public comments.

- a. Molly Lee, Poulsbo, commented on the redevelopment and proposed gateway on Viking Avenue; stating the road should reflect a gateway to a mixed use and revised commercial area.

Mayor Quade closed the Public Hearing at 7:42 PM.

Councilmember Berry-Maraist commented on the need for traffic calming on 6th Avenue due to speeding traffic and safety of children in the area, and the potential for including Low Impact Development (LID) techniques with the project. Berry-Maraist also commented on the potential coordination with other agencies for non-motorized planning grants that could impact some of the projects.

Councilmember Stern questioned whether roundabouts have been considered and if so, where. Kasiniak stated the 6th Avenue project has been recommended for roundabouts.

Councilmember Rudolph commented the Public Works committee discussed adding and relocating crosswalks as part of the 6th Avenue project, specifically the midblock crosswalk on 6th Avenue between Mattson and Front Street. Also discussed was the potential of removing the sidewalk on the north side of Forest Rock at Highway 305, to lengthen the right turn lane.

Councilmember Erickson questioned the rechannelization of Torval Canyon Road project listed on the TIP. Kasiniak explained there is an opportunity to add a left turn lane at Torval Canyon Road and Front Street.

MOTION: Rudolph/Stern. Move to adopt Resolution No. 2009-11, a Resolution of the City Council of the City of Poulsbo, Washington adopting a six-year transportation improvement program for the years 2010-2015 and directing the same to be filed with the state Secretary of Transportation and the Transportation Improvement Board.
Motion carried unanimously. Absent: McGinty.

c. Viking Avenue Design Contract Amendment No. 4- Parametrix

Councilmember Berry-Maraist stated she has chosen to recuse herself from the discussion and vote for the Viking Avenue Design Contract Amendment; if utilities are included in the project, improvement could impact the value of her property. Berry-Maraist stepped out of the Council Chambers.

Assistant Public Works Director Kasiniak stated additional design work was done, due to the Viking Avenue project being separated into 3 phases.

Councilmember Lord questioned what stormwater Low Impact Development (LID) techniques would be used in the Johnson Creek corridor, Kasiniak stated pervious concrete would be used on bike lanes and sidewalks.

MOTION: Rudolph/Lord. Move to approve Contract Amendment #4 in the amount of \$18,217 to the design contract with Parametrix for South Viking Avenue Improvements, Phase III-B and approve a budget amendment in the amount of \$25,217 to be brought before the Council at a subsequent meeting.

Motion carried. Absent: McGinty. Recuse: Berry-Maraist.

8. DEPARTMENT/COMMITTEE REPORTS

- a. Community Services Committee: Councilmember Lord reported the committee has scheduled an additional meeting on August 26th to continue agenda, since some items were not discussed in the previous meeting. Lord announced the Fall Festival will be held on October 10th from 2:00 PM to 8:00 PM, and the Poulsbo Street Dance and Art Festival will be held on Saturday, August 15th. The day of the Street Dance, Front Street will be closed from 10:00 AM to 10:00 PM, however Anderson Parkway will be open. The committee also discussed the Parks and Recreation 2010 budget, the discussion will continue at the August 26th meeting.
- b. Economic Development Committee: Councilmember Stern reported on:
 - The Olympic Kayak Center will be relocating out of Poulsbo, stating this is an opportunity to begin a downtown visioning for the waterfront area.
 - Discussion on the economic development element and recommendations for the Comprehensive Plan; 1) College town concept; 2) Health care hubs; and 3) Clean tech/Hi-tech center.
 - Kitsap Regional Coordinating Council (KRCC) approval of the HUD Section 108 loan for Westbury Incorporated, which will be located in Poulsbo near Breidablick.
 - Tammy Mattson reported on the Enterprise Seattle workshop on "Nighttime Economy", and how it relates to Poulsbo nightlife.
 - The potential creation of a checklist for the festivals, so organizations know what is required.
- c. Public Works Committee: Councilmember Rudolph reported:
 - The Comprehensive Plan is on schedule; the proposed meeting dates have been distributed to council. The Planning Commission

recommendations will be provided at the workshop next week, as well as having the discussion on what items the council would like to be included in workshops.

- The National Pollution Elimination Discharge System (NPEDS) phase II permit deadline has been extended by 6 months.
- Potential changes to the Downtown Parking regulations, regarding the threshold for exemption from adding additional parking for building expansions; and interpretation of the policy on credit given for existing footprints with new construction.

9. CONTINUED COMMENTS FROM CITIZENS

None.

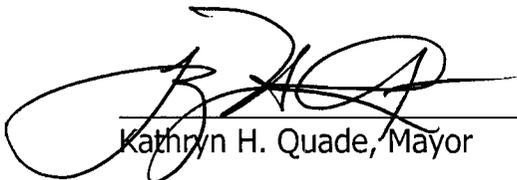
10. EXECUTIVE SESSION AND ADJOURNMENT

At 8:55 PM Mayor Quade convened council into a 15 minute Executive Session for the purpose of discussing potential property acquisition pursuant to RCW 42.30.110(b). City Attorney Haney was present via conference call.

Meeting adjourned at 9:10 PM.

ATTEST:


Jill A. Boltz, City Clerk


Kathryn H. Quade, Mayor