

POULSBO CITY COUNCIL MEETING OF OCTOBER 14, 2009

M I N U T E S

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Crowder, Erickson, Lord, McGinty, Rudolph, Stern.
Staff: Berezowsky, Boltz, Loveless, Stephens, Swiney.
Also present: Karla Boughton, k.b. Consulting.

MAJOR BUSINESS ITEMS

- * * * Claims – September 1-30, 2009
- * * * Presentation: Crime Victim Assistance Center – Tamra Ingwaldson
- * * * City Improvement Plan Presentation
- * * * Council Travel Expenditures
- * * * Set Public Hearing for an amendment to the 2010-2015 6-year Transportation Improvement Program (TIP)
- * * * 7:15 PM Public Hearing (continued): July 2009 Draft Comprehensive Plan and Site Specific Rezone Applications

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:00PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. New City Hall update: Public Works Director Loveless reported the concrete work will be finished by next week; the structural steel will be delivered on October 19th. There will be a special Project Team meeting on Friday, October 16th.
- b. Mayor Quade announced Bev Lion, Director of Poulsbo Village, will be retiring and retirement party is planned for October 15th.
- c. Mayor Quade announced business item 7b, City Improvement Plan Presentation will be removed from the agenda, and rescheduled for October 21st.

3. MAYOR AND COUNCIL DISCUSSION

- a. Councilmember Stern encouraged the council to attend the Association of Washington Cities (AWC) Regional meeting tomorrow, October 15th, at

The Loft, in Poulsbo. Stern also commented on Paladin Data Systems being awarded the National Defense Award.

- b. Mayor Quade reported on her attendance at the Mayor's Fall Summit, which was well attended by numerous jurisdictions.
- c. Councilmember Rudolph reported on the Transportation 2040 meeting, and the potential project plan to be validated by Kitsap jurisdictions.

4. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)

None.

5. CITIZEN COMMENTS

- a. Molly Lee, Poulsbo, expressed concern with the current dwelling units per net acre listed as residential low, in the Comprehensive Plan. Lee further commented if the city continues to allow six dwelling units per acre; the 2025 growth allocation will be exceeded.

6. CONSENT AGENDA

MOTION: McGinty/Lord. Move to approve Consent Agenda item a.
Motion carried unanimously

The items listed are:

- a. Claims- September 1-30, 2009

7. MAJOR BUSINESS ITEMS

- a. **Presentation: Crime Victim Assistance Center – Tamra Ingwaldson**

Tamra Ingwaldson, Crime Victim Assistance Center Advocate, provided an overview of the Crime Victim Assistance Center program, the programs and assistance available, and her role in assisting victims of crimes.

Councilmember Lord questioned what the funding source is for the program. Ingwaldson stated currently funding is received from the State Office of Victim Assistance, and is very limited; funds are also received through donations.

- b. **City Improvement Plan Presentation**

Removed from the agenda and rescheduled for October 21, 2009.

c. Council Travel Expenditures

City Clerk Boltz reported on the Finance/Administration Committee discussion and recommendation for approval for Councilmember Stern's additional travel funds.

MOTION: Lord/Erickson. Move to approve Councilmember Stern's request for additional 2009 travel funds in the total amount of \$2620.00. Motion carried unanimously.

d. Set Public Hearing for an amendment to the 2010-2015 6-year Transportation Improvement Program (TIP)

MOTION: Rudolph/McGinty. Move to set the public hearing for the amended 6-year Transportation Improvement Program, on November 4, 2009, at 7:30 PM. Motion carried unanimously.

e. 7:15 PM Public Hearing (continued): July 2009 Draft Comprehensive Plan and Site Specific Rezone Applications

Mayor Quade asked for continued public comments.

1. July 2009 Draft Comprehensive Plan

(a) Jan Wold, Poulsbo, commented on the importance of the Comprehensive Plan and the minimal amount of notices and media coverage of the meetings. Wold further commented on the need to coordinate with the Navy on the Comprehensive Plan and the high growth rate of Poulsbo.

(b) Molly Lee, Poulsbo, stated her comments during citizen comments directly relate to the public hearing.

Mayor Quade closed the public hearing at 7:34 PM, and informed the council and citizens, no further written or oral public testimony will be taken into the record, and the council will begin deliberations.

f. July 2009 Draft Comprehensive Plan Deliberations

Boughton recommended the council begin the discussion with the Planning Commission recommendations; specifically the Park designation for all city parks.

Councilmember Crowder questioned what the impact would be to the land use capacity and to the city. Boughton stated, because parks are already removed from the buildable lands area, there would be no impact. Planning Director Berezowsky explained the Park Designation is not a zone, just a designation; it provides a procedural step, should the council want to change the zone or designation of a park in the future. Currently, parks are considered a use under their current designation.

Boughton stated the Planning Commission recommends the establishment of the Parks designation and the establishment of an advisory committee, should the council want to sell any park property at any time in the future.

Councilmember Stern and Erickson expressed their support for the Park designation. Erickson further stated the designation gives the council a clear cut process to obtain or dispose of a park.

Councilmember Rudolph commented the recommendation is based on an application that is no longer on the table; however he supports an additional public process.

Councilmember Crowder questioned if the designation is for developed parks only. Boughton explained the recommendation is for developed parks and those properties intended to be used as city parks.

Berezowsky requested clarification from City Attorney Haney on the process to remove the underlying parks zone. Haney stated depending on the council's objective with the designation, whether it is for an additional public process or to make it more difficult to dispose of a park; the designation would accomplish both.

Boughton explained the recommendation from the Planning Commission is to add the designation to the land use map as a part of this Comprehensive Plan update now.

Boughton suggested the policy specifically state the individual parks to be included; City Attorney Haney recommended creating a parks land use designation and have policy in the land use chapter, allowing the city to consider designating the parks and open spaces as a park designation, but not take action during this current Comprehensive Plan cycle. It would give the opportunity in next year's cycle to create the zoning category for parks and establish what the parameters would be.

Councilmember McGinty stated he does not feel there is a problem and no change is needed.

Boughton read the parks which the council agreed should be included, in the parks designation; council concurred.

Rudolph suggested the second part of the policy read "the city shall establish a public process" instead of an advisory committee; council concurred.

Councilmember Berry-Maraist questioned if the map accurately reflects the future park and open space areas; Boughton explained the legend on the map is linked to the Capital Facilities plan under park land acquisition.

Councilmember Berry-Maraist also suggested the trail standards be more clear; Boughton suggested language be added that states, the policy will utilize the standards identified in the city's Parks Plan, or may be altered upon agreement with the Parks Director and the City Engineer. Council concurred.

MOTION: Stern /Erickson. Move to continue the deliberations to October 21, 2009.

Motion carried unanimously.

8. DEPARTMENT/COMMITTEE REPORTS

- a. Community Services Committee: Councilmember Lord reported on Hotel/Motel tax discussion regarding the Kitsap Visitor Convention Bureau and Poulsbo Chamber of Commerce funding. Both groups offered to split 1 ½%, opposed to the 2% they are splitting now. The Committee is not making a formal recommendation now.
- b. Economic Development Committee: Councilmember Stern reported on discussion regarding the Historic Downtown Poulsbo Association, the revenues, accounting and auditing.
- c. Public Works Committee: Councilmember Rudolph reported the committee is recommending to go out for bid on the Mesford project, however start the project after school is out; and a study of the Klingel property to identify the buildable lands to help market the property, along with the survey a discussion of the development potential, a rough estimate of the study is \$10,000. It is proposed the fund for the Klingel study come out of the City Hall contingency funds. Also, a traffic calming programs will be discussed at a future meeting.

9. CONTINUED COMMENTS FROM CITIZENS

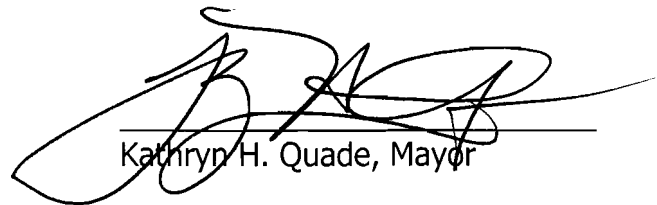
None.

10. COUNCILMEMBER COMMENTS

- a. Councilmember Stern urged the Council to attend the Association of Washington Cities Region meeting at The Loft, in Poulsbo, tomorrow night.
- b. Councilmember Berry-Maraist reported the Poulsbo Soccer Club will be holding the Viking Cup on Memorial Day weekend in 2010.

11. ADJOURNMENT

MOTION: Rudolph/McGinty. Move to adjourn at 9:26 PM.
Motion carried unanimously.



Kathryn H. Quade, Mayor

ATTEST:



Jill A. Boltz, City Clerk