

POULSBO CITY COUNCIL MEETING OF NOVEMBER 18, 2009

MINUTES

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Erickson, Lord, McGinty, Rudolph, Stern.
Staff: Boltz, Booher, Kasiniak, Loveless, McCluskey, Stephens, Swiney.

ABSENT: Councilmember Crowder.

MAJOR BUSINESS ITEMS

- * * * Payroll – October 1-31, 2009
- * * * Claims – October 1-31, 2009
- * * * Minutes of September 9, 2009 City Council Meeting
- * * * Presentation: Suquamish Tribe Impact Mitigation Grant
- * * * Set Public Hearing for Stormwater Manual Adoption
- * * * Baseline Adjustment and New Program Requests

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:01 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. **City Hall update:** Public Works Director Loveless reported on the progress of the structural steel placement and the steel decking will begin in a few weeks. The continuation of concrete work, sand blasting will begin this week, and the landscaping rock will be delivered to the staging lot in Port Gamble next week.
- b. Mayor Quade announced the addition of a 15-minute executive session for the purpose of discussing property acquisition and the addition of business item 8d, Amendment to the Anderson Parkway repair.

3. MAYOR AND COUNCIL DISCUSSION

- a. Councilmember Stern commented on a citizen inquiry regarding the location of a safe park for the homeless in or around Poulsbo. Mayor Quade pointed out materials were provided to the council from a meeting attended by Councilmember Berry-Maraist related to a homeless safe park, and options to establish a North Kitsap location are being discussed.
- b. Councilmember Erickson reported on the increased food need at Fishline, especially during the holidays.

- c. Councilmember Berry-Maraist reported on her attendance at the homeless seminar, where ideas, locations and issues were discussed.
- d. Councilmember Rudolph commented on his attendance at a training session relating to homeless shelters and assistance.

4. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)

- a. Finance/Administration Committee: Councilmember Stern reported on baseline adjustments and new program requests discussion, which will be reviewed during tonight's presentation.

5. CITIZEN COMMENTS

None.

6. CONSENT AGENDA

Councilmember Berry-Maraist requested the minutes of September 9, 2009 be removed for correction.

MOTION: Berry-Maraist /McGinty. Move to approve Consent Agenda items a and b. Motion carried unanimously. Absent: Crowder

The items listed are:

- a. Payroll- October 1-31, 2009
- b. Claims- October 1-31, 2009

MOTION: Berry-Maraist /Lord. Move to approve the minutes of September 9, 2009 City Council Meeting, as corrected.

Motion carried unanimously. Absent: Crowder

- c. Minutes of September 9, 2009 City Council Meeting

7. EXECUTIVE SESSION

At 7:23 PM Mayor Quade called for a 15-minute Executive Session to discuss property acquisition pursuant to RCW 42.30.110 (b).

At 7:40 PM Mayor Quade extended the executive session an additional 5-minutes.

Mayor Quade reconvened the regular meeting at 7:49 PM.

8. MAJOR BUSINESS ITEMS

a. **Presentation: Suquamish Tribe Impact Mitigation Grant**

Chairman Forsman, Suquamish Tribe Chairman and Michelle Hanson, Suquamish Tribe, presented the City of Poulsbo with an Impact Mitigation Grant in the amount of \$30,500.00, which will go toward the purchase a police vehicle.

b. **Set Public Hearing for Stormwater Manual Adoption**

Public Works Director Loveless reported a public hearing needs to be set for the Stormwater Manual and Stormwater ordinances, which will be presented to the council at the workshop. The deadline for adoption of the manual is February 16, 2010.

Councilmember Rudolph requested clarification on the review and adoption schedule. City Clerk Boltz stated the workshop is scheduled for December 2, 2009, with the public hearing planned for December 16, 2009.

MOTION: Lord/McGinty. Approve Resolution 2009-16 to set a public hearing date of December 16, 2009 to consider the adoption of a stormwater management ordinance and amendments to Poulsbo Municipal Code 12.02 to adopt a stormwater manual and other technical requirements as required by the city's National Pollutant Discharge Elimination System (NPDES) permit and establishing December 16, 2009 at 7:15 PM, or as soon thereafter as the matter may be heard, as the date for a public hearing to consider the adoptions.

DISCUSSION: Councilmember Erickson stated the motion says "to adopt a storm water manual", but does not state that the manual is the Department of Ecology 2005 manual. Rudolph explained the council will be adopting the city's manual, but will be fully explained at the workshop.

Motion carried unanimously. Absent: Crowder

c. **Baseline Adjustment and New Program Requests**

Finance Director Booher reviewed the revised Mayor and Finance/Administration Committee recommendations.

Booher reported on the recommendation to fund \$6,000 of the \$12,000 requested for Public Defender services. Councilmember Rudolph stated the Public Safety/Legal Committee had a discussion with the current public defender, and recommends not making a decision on this item until the committee has more information. Council concurred to further review the request.

The council concurred unanimously to move forward to fund the code amendments for the Comprehensive Plan, however requested Planning Director Berezowsky research completing the work in-house.

Councilmember Berry-Maraist expressed concern with the recommendation to not fund the Downtown Poulso Visioning Design study and West Poulso visioning/design study. Mayor Quade clarified her recommendation is to hold off on the funding of the studies until after the first quarter.

Councilmember McGinty reported on discussion in the Public Safety/Legal Committee regarding the Police color copier replacement, Police car replacement schedule and the recommendation of approving the replacement of two police vehicles. Councilmember Stern suggested the council review the police car take home policy in 2010, due to added cost of the program. Council directed Chief Swiney to research color copiers with the functionality that is required, at a maximum cost of \$6,000.

Mayor Quade requested council consensus on moving forward with the recommendations, with the exception of the items that need further information, to be included in the 2010 budget; Council concurred.

Yes: Stern, Lord, Erickson, McGinty, Rudolph

No: Berry-Maraist

Councilmember Berry-Maraist expressed concern with moving forward with the purchase of new police vehicles, and not looking at employee furloughs.

d. Amendment No. 1 to the Anderson Parkway repair

Public Works Director Loveless explained the issues discovered when the repair work began, specifically with condition of the pipe. The initial estimate included five work days; with the additional repair work needed the actual work total was eight nights and four days. Public Works employees also supplemented the labor and provided equipment. Public Works will complete the project within the next couple weeks.

MOTION: Lord/Stern. Move to authorize and allow the Mayor to sign amendment No. 1 to the agreement with Pape & Sons, Inc. for the Anderson parkway stormwater outfall emergency repairs in the amount of \$17,750.65, for a new total contract amount of \$98,756.86; and direct staff to move forward on any necessary budget amendment with the project.

Motion carried unanimously. Absent: Crowder

9. DEPARTMENT/COMMITTEE REPORTS

- a. **Public Safety/Legal Committee:** Councilmember McGinty reported Municipal Court has requested to move 5 hours per week from the Court Security position to a Court Clerk position, to have the Court Clerk perform administrative duties previously performed by the Court Security officer; Council concurred.

10. CONTINUED COMMENTS FROM CITIZENS

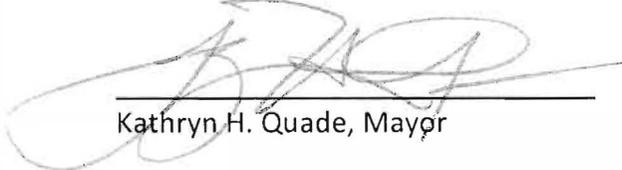
- a. Tom Foley, Poulsbo, stated this is the second year the Police department has requested the color copy machine, and urged the council to allow the purchase.

11. COUNCILMEMBER COMMENTS

- a. Councilmember Rudolph reminded council the Public Works Committee will be meeting Monday, November 23, 2010, instead of Wednesday.

12. ADJOURNMENT

MOTION: Rudolph /McGinty. Move to adjourn at 9:25 PM.
Motion carried unanimously.



Kathryn H. Quade, Mayor

ATTEST:



Jill A. Boltz, City Clerk