

POULSBO CITY COUNCIL MEETING OF DECEMBER 9, 2009

MINUTES

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Crowder, Erickson, Lord, McGinty, Rudolph, Stern.
Staff: Bateman, Boltz, Booher, Funk, Kasiniak, Kingery, Loveless, McCluskey, Stephens, Swiney.

MAJOR BUSINESS ITEMS

- * * * Claims – November 1–30, 2009
- * * * Budget Amendment; BA 29-0405 South Viking Ave Improvements
- * * * Budget Amendment; BA 29-0406 Viking Avenue Phase 3B
- * * * Budget Amendment; BA 29-0407 South Viking Avenue Sewer & Water Extension
- * * * Budget Amendment; BA 29-0408 Revenue from Insurance Reimbursement and Suquamish Mitigation dollars
- * * * Budget Amendment; BA 29-0409 Electronic Records Management
- * * * Presentation – Poulsbo Trails Committee
- * * * Approval of 2010-2012 Teamsters Union Contract
- * * * Authorize Mayor to Award Construction Contract for Mesford Avenue Sidewalk and Overlay Project
- * * * Authorize Mayor to Award Construction Contract for South Viking Avenue Improvements, Phase 3A
- * * * Workshop: Ordinances for Stormwater Management
- * * * Final Review and Adoption of the 2010 Budget

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:01PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. City Hall update:** Public Works Director Loveless reported on the delay of the concrete pour due to the cold weather and the change order proposals received, which include credits for proposed changes in the interior finishes. Council concurred to allow the change to the ceiling material only.

Finance Director Booher explained Kitsap County, due to budget constraints, has requested to reduce the amount of money they would need upfront, however they do not want to carry any debt. Booher stated she and Loveless reviewed the project budget and reduced the budget by the amount realized from the bid

savings and project contingency. They determined the city is able to carry the County's contribution, with the County making payments to the City. The Finance/Administration Committee discussed this option and recommends moving forward; council concurred unanimously.

3. MAYOR AND COUNCIL DISCUSSION

- a. Councilmember Berry-Maraist reported Kitsap County and Kitsap Community Resources will be opening a family shelter before Christmas, and are seeking volunteers and donations.
- b. Councilmember Lord stated National Homeless Person's Memorial Day will be held on December 21, 2009.
- c. Councilmember Rudolph commented on the memorial service for the Lakewood Police Officers and reminded citizens and council that donations can be made to the families. Chief Swiney commented on his attendance at the memorial service and thanked the Mayor for allowing several Poulsbo police officers to attend the service.
- d. Councilmember Stern commented on the passing of Don Sarles.

4. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)

None.

5. CITIZEN COMMENTS

None.

6. CONSENT AGENDA

Mayor Quade reported consent agenda items b, c and d, are being removed for separate discussion.

MOTION: Lord/Erickson. Move to approve Consent Agenda items a, e and f.

Motion carried unanimously

The items listed are:

- a. Claims – November 1–30, 2009
- b. Budget Amendment; BA 29-0405 South Viking Ave Improvements
- c. Budget Amendment; BA 29-0406 Viking Avenue Phase 3B
- d. Budget Amendment; BA 29-0407 South Viking Avenue Sewer & Water Extension

- e. Budget Amendment; BA 29-0408 Revenue from Insurance Reimbursement and Suquamish Mitigation dollars
- f. Budget Amendment; BA 29-0409 Electronic Records Management

Councilmember Berry-Maraist recused herself from the discussion on consent agenda items b, c and d.

MOTION: McGinty/Lord. Move to approve Consent Agenda items b, c and d.
Motion carried. Recused: Berry-Maraist

7. MAJOR BUSINESS ITEMS

a. Presentation – Poulsbo Trails Committee

David Wymore, Parks and Recreation Commission Chair, reported on the Poulsbo Trails Committee progress and the Poulsbo Trail plan.

Mary Carter, Tree Board liaison to the Trails committee, provided an overview of the results of the survey performed earlier in the year. The responses stated if there were more trails a significant amount would use the trails weekly; and stated the top priorities identified.

Edie Lau, Poulsbo resident and committee member, commented on concerns that have been identified, including refreshing several crosswalks and the addition of crosswalks.

Wymore stated the plan for the Poulsbo trails system is to connect to other areas, not just Poulsbo.

b. Approval of 2010-2012 Teamsters Union Contract

Human Resources Manager Kingery reported on the union negotiations and the changes to the union contract.

MOTION: Erickson/McGinty. Move to approve the Mayor to sign the contract with Teamsters Local 589.
Motion carried unanimously.

c. Authorize Mayor to Award Construction Contract for Mesford Avenue Sidewalk and Overlay Project

Assistant Public Works Director Kasiniak explained the bid opening for the Mesford Avenue sidewalk and overlay project will be on December 18th, since there is no council meetings scheduled after that date and the federal grant funding for the project requires the contract be executed by the end of the year, it is requested to authorize the Mayor to award the contract.

MOTION: Crowder/Rudolph. Move to authorize the Mayor to award the construction contract for the Mesford Sidewalk Improvement and Overlay project to the lowest responsive bidder, provided the lowest responsive bid does not exceed the Engineer's Estimate of \$412,837.00 by more than 5%, and authorize the mayor approve change orders up to 10% of the contract amount. Motion carried unanimously.

d. Authorize Mayor to Award Construction Contract for South Viking Avenue Improvements, Phase 3A

Councilmember Berry-Maraist recused herself from the discussion and vote.

Assistant Public Works Director explained the bid opening for the South Viking Avenue Improvements will be on December 28th, since there is no council meetings scheduled and the contract must be executed by the end of the year, it is requested to authorize the Mayor to award the contract.

MOTION: Crowder/Lord. Move to authorize the Mayor to award the construction contract for the South Viking Avenue Improvements project, Phase 3A to the lowest responsive bidder on December 28, 2009, provided the lowest responsive bid does not exceed the Engineer's estimate of \$1,156,319.00 by more than 5%; and authorize the mayor approve change orders up to 10% of the contract amount.

Motion carried. Recused: Berry-Maraist

e. Workshop: Ordinances for Stormwater Management

Senior Engineering Technician Funk provided an overview of the requirements of the National Pollutant Discharge Elimination System (NPDES) permit.

Senior Engineering Technician Bateman outlined the stormwater design manual threshold and construction standards, and recommendation for adoption of the 2005 Department of Ecology manual.

Funk explained the stormwater management ordinance and appeal fee ordinance, and stated minor changes would be made in the ordinance for concurrency and appropriateness.

f. Final Review and Adoption of the 2010 Budget

Finance Director Booher outlined the changes from the preliminary to the final budget, including baseline adjustments and new program requests; and reviewed the general, special revenue and capital improvement funds. The final budget ordinance will be brought forward at next weeks meeting.

MOTION: Lord/Stern. Move to approve the City of Poulsbo 2010 budget.
Motion carried unanimously.

8. DEPARTMENT/COMMITTEE REPORTS

- a. Assistant Public Works Director Kasiniak reported the paving on Viking Avenue is complete, and Forest Rock Lane has been restriped by Washington State Department of Transportation (WSDOT), to add an extra lane, as requested by the city.
- b. **Community Services Committee:** Councilmember Lord and Berry-Maraist reported on discussion ideas and the potential for a safe park in Poulsbo.
- c. **Public Works Committee:** Councilmember Rudolph reported Planning Director Berezowsky has requested council concurrence with the committee's recommendations for safe park guidelines, such as hours, permitting and restroom access to allow groups to establish safe parks. The idea would be to follow the county's lead on rules and guidelines.

MOTION: Stern/Lord. Move to concur with the recommendations of the Public Works Committee.
Motion carried unanimously.

Rudolph also reported on discussion regarding the threshold loophole in the downtown parking issue, discussion with Port Commissioners to finalize the Port agreement, neighborhood connectivity policy, and update on the closure of Fjord Drive.

MOTION: Stern/Berry-Maraist. Move to extend the meeting to complete the agenda.
Motion carried unanimously.

Rudolph further reported on positive comments received from residents in Old Town in regards to the one way traffic on Fjord Drive, discussion on the final acceptance of the Pugh Well project, and the status of the county-wide planning policies.

- d. **Economic Development Committee:** Councilmember Stern commented on the landscaping planned at College Marketplace, the status of the Marine View Beverage permit, and Big 5 Sporting Goods going into College Marketplace.

9. CONTINUED COMMENTS FROM CITIZENS

- a. Tom Anderson, North Kitsap School District, invited the Mayor and council to the swearing in of two new board members at tomorrow night's meeting, and the need for members for several committees.

10. COUNCILMEMBER COMMENTS

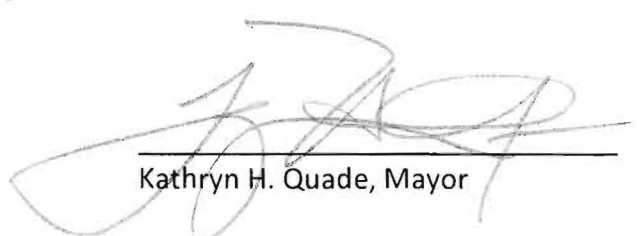
- a. Councilmember Berry-Maraist commented on the opportunity to begin discussions on the Regional Event Center, with the purchase of the Parks and Recreation building.
- b. Councilmember Erickson commented on the need for toys, food and money at Fishline.
- c. Mayor Quade acknowledged and thanked city staff for collecting food and toys for Fishline over the last three years.

11. ADJOURNMENT

MOTION: McGinty /Lord. Move to adjourn at 10:08 PM.
Motion carried unanimously.

ATTEST:


Jill A. Boltz, City Clerk


Kathryn H. Quade, Mayor