

**POULSBO CITY COUNCIL MEETING OF JANUARY 6, 2010
M I N U T E S**

PRESENT: Mayor Erickson; Councilmembers: Berry-Maraist, Henry, Lord, McGinty, Stern.
Staff: Boltz, Booher, Kasiniak, Loveless, Stephens, Swiney.

ABSENT: Councilmember Rudolph.

MAJOR BUSINESS ITEMS

- * * * Swearing in Ceremony: Mayor Rebecca Erickson and Councilmember Jim Henry and Ed Stern
- * * * Minutes of October 7, 2009 City Council Meeting
- * * * Minutes of October 14, 2009 City Council Meeting
- * * * Minutes of October 28, 2009 Special Council Meeting
- * * * Resolution No. 2010-01, 2010 Salaries and Wages
- * * * Final Acceptance of Pugh Transmission Main Project
- * * * Resolution No. 2010-02, Mesford Improvement Project Award
- * * * Resolution No. 2010-03, Interlocal Agreement with AWC/RMSA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson asked Pastor Duncan Clark to lead the invocation.

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and asked Sharon Clark to lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. Swearing-in ceremony for Mayor Erickson, and Councilmembers Henry and Stern: Judge Tolman administered the Oath of Office to newly elected Mayor Erickson.

Mayor Erickson administered the Oaths of Office to Councilmembers Henry and Stern.

- b. Mayor Erickson commented on her first few days in office and thanked the citizens and her family for their support.
- c. Mayor Erickson stated there is a council vacancy on the City Hall Project Team; Councilmember Lord volunteered to fill the vacancy. Mayor Erickson stated there will be a City Hall site tour on Friday, as well as a Project Team meeting to discuss potential rental space in the building.

- d. Mayor Erickson stated the Capital Improvement Planning (CIP) committee has a vacancy; Councilmember Berry-Maraist volunteered to fill the vacancy.
- e. Mayor Erickson commented on the Special Council meeting on Saturday, January 9th to fill the council vacancy. Council concurred to delete question #7 and begin the meeting 8:30 AM, to allow time to determine scoring/ranking of the candidates. Mayor Erickson also requested the council provide City Clerk Boltz with their council committee requests.
- f. **City Hall Update**: Public Works Director Loveless reported the framing for the atrium has begun; the first floor is framed, with the second and third floor framing underway; and the roof deck will be poured on Friday.

3. MAYOR AND COUNCIL DISCUSSION

None.

4. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)

- a. **Finance/Administration Committee**: Councilmember Stern reported on the discussion and recommendation of approval for the Interlocal Agreement with AWC/RMSA.
- b. **Public Works Committee**: Councilmember McGinty reported on the discussion and recommendation of approval for the final acceptance of the Pugh Well Transmission Main Project and the Mesford Improvement Project.

5. CITIZEN COMMENTS

- a. Ardis Morrow, Poulsbo, congratulated Mayor Erickson, and Councilmember Stern and Henry. Morrow also requested the council speak louder into the mircophones, because it is very difficult to hear on Bremerton Kitsap Access Television (BKAT).
- b. Sharon Clark, Poulsbo, expressed her appreciation for the City Center sign that was placed off the highway, suggesting another sign be added that directs people to the "waterfront shops".
- c. Arnie Bockus, Port of Poulsbo, congratulated Mayor Erickson and Councilmember Henry.
- d. Dan Baskin, Poulsbo, stated the Spirit of Poulsbo book is an excellent book and congratulated Mayor Erickson and Councilmembers Henry and Stern.

6. CONSENT AGENDA

Councilmember Berry-Maraist noted spelling errors in the minutes of October 7, 2009.

MOTION: Berry-Maraist/Lord. Move to approve Consent Agenda items a through d. Motion carried unanimously. Absent: Rudolph

The items listed are:

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- a. Minutes of October 7, 2009 City Council Meeting
 - b. Minutes of October 14, 2009 City Council Meeting
 - c. Minutes of October 27, 2009 Special City Council Meeting
 - d. Resolution No. 2010-01, 2010 Salary and Wages

7. MAJOR BUSINESS ITEMS

a. Final Acceptance of Pugh Transmission Main Project

MOTION: McGinty/Henry. Move to accept the Pugh Well Transmission Main project as completed and authorize release of all retained funds in accordance with contract requirements.

Motion carried unanimously. Absent: Rudolph.

b. Mesford Improvement Project Award

Assistant Public Works Director Kasiniak reported the bids for the Mesford Improvement project were opened on December 18th, after review of the bids, not all required documents were received from the lowest bidder. City Attorney Haney recommended the lowest bid be rejected and award the contract to the next lowest bidder. The Public Works Committee has reviewed the bids and recommends approval.

MOTION: Lord/McGinty. Move to approve Resolution 2010-02 rejecting the bid of Construct Co. LLC received by the City on the Mesford Sidewalk Improvements & Overlay Project and awarding the construction contract to the second low bidder, Sound Excavation Inc., and authorize the Mayor the authority to sign change order up to 10% of the contract amount.

Motion carried unanimously. Absent: Rudolph.

c. Resolution No. 2010-03, Interlocal Agreement with AWC/RMSA

City Clerk Boltz reported Risk Management Service Agency (RMSA) provides insurance to the city which covers property, vehicles and liability. The interlocal agreement has been in place for approximately 20 years.

MOTION: Stern/Henry. Move to adopt Resolution No. 2010-03, approving the Interlocal Agreement with the Association of Washington Cities / Risk Management Service Agency.

Motion carried unanimously. Absent: Rudolph

8. DEPARTMENT/COMMITTEE REPORTS

- a. Finance/Administration Committee: Councilmember Stern reported on discussion of future committee agenda items; the option of workshops for large, more complex items that may need multiple committee review; to better fund economic development efforts; process for reviewing and approving special funding requests from the community outside the regular budget cycle; and declined sales tax. The committee will review, in March, the revenues and any potential budget adjustments that may be needed, and report back to the full council.

9. CONTINUED COMMENTS FROM CITIZENS

- a. Tony DiCarlo, Port of Poulsbo, commented on the Port of Poulsbo meeting tomorrow, where Arnie Bockus will become the new chairman.
- b. Herb Kai, Poulsbo, commented on the planning needed to reach the population of 25,000; recommending a City Manager concept, and implement an operations and program analysis, and performance measurements.
- c. Dan Baskin, Poulsbo, commented on the large portion of local government funds going to the county organizations such as the Health Department, Kitsap Transit and the Housing Authority; recommending the council pay close attention to what decisions are made in the county organizations.

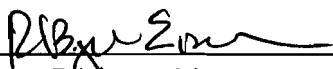
10. COUNCILMEMBER COMMENTS

None.

11. ADJOURNMENT

MOTION: McGinty/Lord. Move to adjourn at 8:07 PM.

Motion carried unanimously. Absent: Rudolph.



Rebecca Erickson, Mayor

ATTEST:



Jill A. Boltz, City Clerk