

POULSBO CITY COUNCIL MEETING OF JANUARY 13, 2010

MINUTES

PRESENT: Mayor Erickson; Councilmembers: Bauman, Berry-Maraist, Henry, Lord, McGinty, Rudolph, Stern.
Staff: Boltz, Booher, Kasiniak, Loveless, McCluskey, Stephens, Swiney.

MAJOR BUSINESS ITEMS

- * * * Swearing In Ceremony – Council Position No. 3 – Jeff Bauman
- * * * New City Hall Update- Rental Space
- * * * Payroll – December 1-31, 2009
- * * * Contract Amendment with Parametrix for Viking Avenue Phase 3A Services
- * * * Final Acceptance of Anderson Parkway Stormwater Pipe Emergency Repair
- * * * Workshop: Council Rules of Procedure and Council Committee Selection

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. Swearing in Ceremony: Councilmember Bauman: Mayor Erickson administered the Oath of Office to Councilmember Jeff Bauman.
- b. City Hall Update: Public Works Director Loveless reported most of the trusses for the atrium are in place, and the roof placement above council chambers will begin next week.

Loveless briefed council on the potential rental space in the new city hall however floor plan changes would be needed right away. There is approximately 1,100 square feet of possible rental space on the 2nd floor, and approximately 2,000 square feet of possible rental space on the 3rd floor.

Council comments included the amount of excess space in the building, appropriate uses of the rental space, public access to the conference rooms and the security of the inner office spaces; and the location of the staff lunch room.

Councilmember Rudolph expressed concern with the 2nd floor rental space not having direct access to restrooms; the lack of a security screen at the front counters on the 2nd and 3rd floor; and concern with the type of tenants that will use the space.

MOTION: Stern/Lord. Move to authorize the Mayor and staff to work with our various contractors, to implement the changes discussed tonight and begin to preliminary solicit indications of interest to occupy said spaces.

Motion carried unanimously.

AMENDMENT TO THE MOTION: Rudolph/Stern. Ensure proposed tenant will be government, quasigovernment or public in nature.

Motion carried unanimously.

3. MAYOR AND COUNCIL DISCUSSION

- a. Councilmember Rudolph welcomed Councilmember Bauman and Henry to the council.
- b. Councilmember Lord reported First Lutheran Church will be offering a severe weather shelter, under the guidance of Fishline. The possibility of a safe park is still being discussed.
- c. Councilmember McGinty welcomed Councilmember Bauman and Henry to the council.
- d. Councilmember Stern congratulated Councilmember Bauman.
- e. Councilmember Berry-Maraist spoke in support of the upcoming North Kitsap School District levy, which is a renewal of the existing levy. Councilmember Lord expressed the council should not take a formal position on the levy, as that has been past practice. Mayor Erickson suggested proponents and opponents speak at the next council meeting, for the public to make an informed decision; council concurred.

4. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)

- a. Public Works Committee: Councilmember Rudolph reported on the discussion and recommendation of approval for business items a and b.

5. CITIZEN COMMENTS

- a. Muriel Williams, Poulsbo, questioned if there will be public restrooms on all floors of the New City Hall. Councilmember Rudolph stated there are public restrooms on the 1st and 2nd floor only. Williams expressed her opposition to the lack of restrooms on the 3rd floor.
- b. Kurt Swaggert, expressed concern with the way Poulsbo Police Officers handled a situation at a private residence on New Years Eve.
- c. Kathryn Quade, Poulsbo, expressed concern with the initial proposed changes to City Hall, however is pleased with some of the more recent revisions to security and the location of the employee break room. Quade urged the council to make sure the tenants are compatible with City Hall.

6. CONSENT AGENDA

MOTION: McGinty/Stern. Move to approve Consent Agenda item a.

Motion carried unanimously.

The items listed are:

- a. Payroll- December 1-31, 2009

7. MAJOR BUSINESS ITEMS

a. Contract Amendment with Parametrix for Viking Avenue Phase 3A Services

Councilmember Berry-Maraist stated she will recuse herself from the discussion and vote.

Assistant Public Works Director Kasiniak reported the amendment is for Parametrix to provide construction services and surveying for the Viking Avenue project, phase 3A. The contract was review by the Public Works Committee, and has recommended approval.

Councilmember Stern questioned how the traffic will be handled and impact to the business owners. Kasiniak stated he will work with the Mayor to ensure business owners and the public are properly notified.

MOTION: McGinty/Henry. Move to approve Amendment No. 6 to the existing agreement for professional services with Parametrix in the amount of \$80,281.00 for construction engineering and surveying services required for the Viking Avenue Improvements Phase 3A project.

Motion carried. Recues: Councilmember Berry-Maraist.

b. Final Acceptance of Anderson Parkway Stormwater Pipe Emergency Repair

MOTION: Henry/McGinty. Move to accept the Anderson Parkway emergency stormwater pipe repair project as completed and authorize release of all retained funds in accordance with contract requirements.

Motion carried unanimously.

c. Workshop: Council Rules of Procedure and Council Committee Selection

City Clerk Boltz briefed council on the proposed revisions to the Council Rules of Procedures.

Councilmember Rudolph commented on the procedures for the appointment of Deputy Mayor and Alternate Deputy Mayor, should be consistent between the Poulso Municipal Code and Rules of Procedure.

Council concurred to have the Finance/Administration Committee review the Council Rules of Procedures revisions.

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At 8:27 PM, Mayor Erickson recessed the meeting for a 5 minute break. Mayor Erickson reconvened the meeting at 8:31 PM.

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Mayor Erickson requested council comments on the Council Committee assignments. The council discussed the purpose of the liaisons, and how the liaisons should be selected.

The Council consensus was to change the Library Board and the North Kitsap School District liaisons to at large positions.

Council concurred to the following committee assignment:

- Finance/Administration: Councilmembers Lord, Stern and Bauman.
- Public Works: Councilmembers McGinty, Berry-Maraist and Rudolph.
- Community Services: Councilmembers Bauman, Berry-Maraist and Henry.
- Public Safety/Legal: Councilmember Henry, McGinty and Stern.
- Economic Development: Councilmembers Stern, Rudolph and Lord.
- Capital Improvements: Councilmembers Berry-Maraist, Stern and Lord.

Non-Committee Liaisons assignments:

- Marine Science Center: Councilmember Bauman
- Poulsbo Historical Society: Councilmember Rudolph
- Tribal Liaisons: Councilmember Stern and Henry
- West Sound Watershed: Councilmember Berry-Maraist

Committee assignments:

- Library Board: Councilmember Bauman
- North Kitsap School District: Councilmember Berry-Maraist

MOTION: McGinty/Stern. Move to change the current code for council committees to make the new council committee assignments effective the next committee meeting following the selection of council members to that committee.

Motion carried unanimously.

8. DEPARTMENT/COMMITTEE REPORTS

- a. Public Works Committee: Councilmember Rudolph reported on the committee's recommendation for Redevelopment Master Plans and amendments require a public hearing before the council; discussion on permit and site plan extensions; and the opportunity for ARRA stimulus funding for the Noll Road Corridor project, staff is proceeding with preliminary work to be able to submit and make the project shovel ready.
- b. Community Services Committee: Councilmember Lord reported the representatives from the Library will be giving a State of the Library at an upcoming council meeting. The committee reviewed of the Memorandum of Understanding with the Library, and discussed increased fees for the waterfront pavilion and highway signs.
- c. Poulsbo Tree Board/Parks Commission: Councilmember Berry-Maraist reported on the amount of trees planted by the Tree Board, their ongoing projects and the concern of the lack of landscaping on Highway 305 and at Olhava.

9. CONTINUED COMMENTS FROM CITIZENS

None.

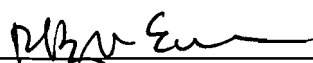
10. COUNCILMEMBER COMMENTS

- a. Councilmember Rudolph reminded everyone of the "The Spirit of Poulsbo" book available at the Book Stop.
- b. Councilmember Berry-Maraist commented on a Kitsap Business Journal article that discussed decreased construction sales tax.

11. ADJOURNMENT

MOTION: Bauman/Henry. Move to adjourn at 9:47 PM.

Motion carried unanimously.



Rebecca Erickson, Mayor

ATTEST:



Jill A. Boltz, City Clerk