

## POULSBO CITY COUNCIL MEETING OF FEBRUARY 10, 2010

### MINUTES

**PRESENT:** Mayor Erickson; Councilmembers: Bauman, Berry-Maraist, Henry, McGinty, Rudolph, Stern.  
Staff: Boltz, Booher, Loveless, Stephens, Swiney.

**ABSENT:** Councilmember Lord.

### MAJOR BUSINESS ITEMS

- \* \* \* Minutes of January 13, 2010 City Council Meeting
- \* \* \* Presentation: Marine Science Center
- \* \* \* Request for Road Closure: Soap Box Derby
- \* \* \* Extension of Recycling Contract with Bainbridge Disposal
- \* \* \* Public Defender Contract

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00PM and lead the Pledge of Allegiance.

#### 2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. City Hall update: Public Works Director Loveless briefed the Council on the continued construction of the new City Hall, the progress of the roofing installation and the interior framing of the 1<sup>st</sup> and 2<sup>nd</sup> floor is complete; the 3<sup>rd</sup> floor should be complete this week. There is still some concern with the cosmetic finish of the exterior concrete walls.

Loveless stated the estimate for a security gate for the 2<sup>nd</sup> and 3<sup>rd</sup> floor, is approximately \$15,000 per floor; for added security due to the potential of renting the space and to allow public usage of the conference rooms.

Council discussion included public access to the conference room during off hours, including weekends; the security of the audio/visual equipment in the conference rooms; and tenant conference room usage.

Council concurred to move forward to determine the cost of security gates.

b. Agreements Signed by the Mayor:

- 11/18/2009 - AES Consultants – On Call Professional Surveying Services- No cost
  - Extension of contract duration for on-call services

- 11/23/2009 - JTM Construction – Change Order No. 3 in the amount of: (\$14,848)
- 12/21/2009 - Parametrix, Inc. – Viking Avenue Phase 2- \$8,927
  - Address additional construction survey costs associated with the extended project schedule.
- 12/22/2009 -Washington State Public Works Board – Viking Avenue Improvements, Phase 3B (2009-2011 Washington State Capital Budget Urban Vitality Grant Program)- \$1,330,000
- 01/05/2010 - JTM Construction – Change Order No. 4 in the amount of: (\$27,283)

### 3. MAYOR AND COUNCIL DISCUSSION

- a. Councilmember Rudolph reported on his attendance at a Census 2010 meeting and recited a public service announcement to notify the public of the upcoming census.

### 4. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)

- a. **Public Works Committee:** Councilmember Berry-Maraist reported on discussion and recommended approval of the Bainbridge Disposal Recycling Contract extension.

### 5. CITIZEN COMMENTS

None.

### 6. CONSENT AGENDA

**MOTION:** McGinty/Berry-Maraist. Move to approve Consent Agenda items a, as corrected.

Motion carried unanimously. Absent: Lord

The items listed are:

- a. Minutes of January 13, 2010 City Council Meeting

### 7. MAJOR BUSINESS ITEMS

#### a. **Presentation: Marine Science Center**

Bruce Harlow, President of the Marine Science Center, reported visitation is increasing by preschoolers and homeschoolers; and the donations at the aquarium have increased. The floating lab is complete and has been well used. Through donations the center is funded for four years of an education program beginning in March. Harlow further commented on the numerous activities offered and their stable financial condition. The subleased space to Sea Alaska is

going very well, and the income is one of the reasons the Marine Science Center can continue operating. Their current lease is for five years, and will hopefully be extended at the end of the term.

Bill Austin thanked Councilmember Henry for donating his Navy diving helmet and reported he has received a permit to place an exterior sign that will say "Poulsbo Aquarium".

**b. Request for Road Closure: Soap Box Derby**

David Tippetts, Kitsap Soap Box Derby Association, requested Dauntless Drive be closed on April 17<sup>th</sup> and 18<sup>th</sup>; May 22<sup>nd</sup> and 23<sup>rd</sup>; June 6<sup>th</sup>; August 28<sup>th</sup> and 29<sup>th</sup>; and October 2<sup>nd</sup> and 3<sup>rd</sup> for the Soap Box Derby.

**MOTION:** McGinty/Henry. Move to concur with the Soap Box Derby's request as presented.

Motion carried unanimously. Absent: Lord.

**c. Extension of Recycling Contract with Bainbridge Disposal**

Councilmember Rudolph questioned why special waste is in the definitions sections however is not referred to in the body of the document; and noted section two is misnumbered and needs to be corrected. Public Works Loveless stated he would research each issue.

**MOTION:** Rudolph/Stern. Move to authorize the Mayor to sign Ordinance No. 2010-05 to extend the City-wide recycling contract with Bainbridge Disposal for an additional two years for new contract completion date of September 20, 2012, with the questions being resolved.

Motion carried unanimously. Absent: Lord.

**d. Public Defender Contract**

Finance Director Booher reported, a panel interviewed the law firms who submitted bids for Public Defender services. Booher stated the contract is approximately \$16,000 more than what was budgeted.

Councilmember Stern clarified the increase in the proposed contract, is still a savings over the increase the existing public defender was requesting.

**MOTION:** Henry/McGinty. Moved to approve the contract for Public Defender Services with Buskirk Law beginning February 16, 2010.

Motion carried unanimously. Absent: Lord.

## 8. DEPARTMENT/COMMITTEE REPORTS

- a. **Economic Development Committee**: Councilmember Stern announced he was selected as committee chair and the following liaison assignments:
- Poulsbo Chamber of Commerce- Councilmember Stern
  - Port of Poulsbo- Councilmember Rudolph
  - Historic Downtown Poulsbo Association: Councilmember Lord

Councilmember Stern also reported on discussion regarding gateways to Poulsbo, empowerment zones for South Viking Avenue, update on Westbury Incorporated coming to Poulsbo, and the possibility of creating an Economic Development Director position.

- b. **Community Services Committee**: Councilmember Berry-Maraist announced she was selected as committee chair and reported on the review of public event applications received for the Boy Scout Run and Leadership Kitsap Run; review of the sign use and park fees; and gateways to the city. Berry-Maraist also announced council liaison assignments:
- North Kitsap School District- Councilmember Berry-Maraist
  - Library Board- Councilmember McGinty
  - Poulsbo Tree Board- Councilmember Henry
  - Parks and Recreation Commission- Councilmember Bauman
  - Poulsbo Trails Committee- Councilmember Berry-Maraist
- c. **Public Works Committee**: Councilmember Berry-Maraist reported on the review of minor code amendments to Title 18 and 19, which will further be discussed at the next committee meeting; review of Public Works projects started but not completed; Noll Road project amendments; added bicycle signage on Finn Hill at Viking Avenue; review of the Interlocal Agreement for a Research Conservation Manager; and review of a support letter for the Transportation 2040.

Councilmember McGinty reported the committee also reviewed and recommends approval of a budget amendment for the South Viking Avenue project.

## 9. CONTINUED COMMENTS FROM CITIZENS

None.

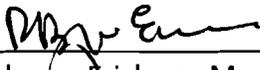
## 10. COUNCILMEMBER COMMENTS

- a. Councilmember Bauman reported on his upcoming attendance at the Association of Washington Cities Elected Officials Workshop this Friday and Saturday.

- b. Councilmember Berry-Maraist commented she will out of town and will not attend next week's council meeting, and suggested the discussion on Viking Avenue development be done in a Council Workshop. Mayor Erickson stated Viking Avenue property owners have stated they are in the visioning process; however she will check with the owners and see if they would like City participation.

**11. ADJOURNMENT**

**MOTION:** Berry-Maraist/McGinty. Move to adjourn at 8:20 PM.  
Motion carried unanimously.

  
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Rebecca Erickson, Mayor

ATTEST:

  
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Jill A. Boltz, City Clerk