

POULSBO CITY COUNCIL MEETING OF MAY 12, 2010

MINUTES

PRESENT: Mayor Erickson; Councilmembers: Bauman, Berry-Maraist, Henry, Lord, McGinty, Rudolph, Stern.
Staff: Berezowsky, Boltz, Loveless, Stephens, Swiney.

MAJOR BUSINESS ITEMS

- *** Proclamation: National Police Week
- *** Minutes of March 10, 2010 City Council Meeting
- *** Minutes of April 14, 2010 City Council Meeting
- *** Budget Amendment/BA #10-0203; South Viking Improvements Project, Phase 3A
- *** Approval of Professional Services Contract with kb Consulting
- *** Discussion: Poulsbo Historical Society/Museum

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND AGENDA REVIEW

- a. City Hall update: Public Works Director Loveless reported on the progress of the new City Hall and street construction on Moe Street.

Mayor Erickson reported on a Special Project Team meeting with staff, where policy questions including office hours, the actual move to the new building, and the rental of the conference rooms. This discussion will come to council in the near future.

- b. Mayor Erickson announced any rezone requests to amend the Comprehensive Plan need to be submitted to the Planning Department by June 7th.
- c. Proclamation: National Police Week: Mayor Erickson proclaimed May 9th – May 15th as National Police Week and presented the proclamation to Chief Swiney.

3. COMMENTS FROM CITIZENS

- a. Bill Austin, Poulsbo, read a 1980 Herald article written by Muriel Williams regarding a variance he received for the clock tower on his building, and suggested naming a street after Muriel Williams.

- b. Thomas Mender, Poulsbo, commented on the parking enforcement in Anderson Parkway and suggested a study be done prior to any decisions being made on parking enforcement, so it does not prevent boaters from parking for weekend and summer trips.
- c. Simon Davillias, commented on the limited parking hours in Anderson Parkway and the accessibility for boaters.
- d. Dick Stivers, Poulsbo, commented on the problem for the boaters finding parking in the marina parking and the limited parking hours in Anderson Parkway.

Councilmember Rudolph commented on the special project team meeting discussion regarding twenty-five public parking spaces in the new City Hall.

4. COUNCIL DISCUSSION/COUNCIL COMMITTEE REPORTS

- a. Councilmember Lord commented on the annual process of amending the Comprehensive Plan and rezone requests, which is required annually by state regulations.
- b. Councilmember Bauman commented on the first Parking Committee meeting on May 11th and provided an overview of some of the items that were discussed, including improved signage, parking availability, merchant and resident impact and needs additional parking and parking enforcement. The committee did forward a recommendation to the Public Works Committee for review and discussion.
- c. Councilmember Berry-Maraist commented on the parties that contributed to funding the Anderson Parkway and King Olaf parking lots, which were primarily paid for by the City and businesses.

Berry-Maraist also stated the recommendation by the Parking Committee to pursue restriping Jensen Way near Poulsbo Place to allow for additional parking, was discussed by the Public Works Committee. The committee will have further discussion on how to reconfigure the parking spaces and will discussing the revisions with Kitsap Transit, Bank of America and the Post Office. Once further information is gathered the Parking Committee will discuss the issue again.

- d. Community Services Committee: Councilmember Berry-Maraist reported on:
 - Proposed new signage for all City parks.
 - Windermere has volunteered to repair the stage at Raab Park as part of Community Service Day.

- Update on the reroofing bid for the Parks and Recreation building, with the bid coming in under budget.
 - Parks and Recreation Director McCluskey submitted a grant request for expansion of Fish Park.
 - Additional work will be done at Centennial Park to remove the vacant home.
 - Discussion on the park impact fees.
 - Parks incentives for developers to provide parks and open spaces.
 - Discussion on re-education on NPDES, and the potential to use the Parks and Recreation brochure for public outreach.
- e. Public Works Committee: Councilmember Berry-Maraist reported on the review of the Countywide Planning Policies, the Parking Committee recommendations, and discussion on the Kitsap County proposal to participate in the Alternatives Future project, which the committee decided the City will not participate at this time due to substantial investment of staff time.

5. CONSENT AGENDA

MOTION: McGinty/Henry. Move to approve Consent Agenda items a and b.

Motion carried unanimously

The items listed are:

- a. Minutes of March 10, 2010 City Council Meeting
- b. Minutes of April 1, 2010 City Council Meeting

6. BUSINESS AGENDA

- a. **Budget Amendment/BA #10-0203; South Viking Improvements Project, Phase 3A**

Councilmember Berry-Maraist recues herself from the discussion and voting.

Public Works Director Loveless stated the budget amendment is for excess funds from the South Viking Improvements Project, due to bids coming in lower than budgeted.

MOTION: McGinty/Lord. Move to approve Budget Amendment #10-0203 in the amount of \$245,718 to return grant funds for the South Viking Improvements Project, Phase 3A.

Motion carried. Recused: Berry-Maraist

- b. **Approval of Professional Services Contract with kb Consulting**

Planning Director Berezowsky stated the contract with kb Consulting would allow the implementation of zoning code updates and the OCI (Office Commercial Industrial) designations and revisions to land uses.

Councilmember Berry-Maraist reported the Public Works Committee recommended approval of the contract.

MOTION: McGinty/Berry-Maraist. Move to authorize the Mayor to enter into the contract with kb Consulting to start revising the City's Zoning Regulations to implement the recently adopted Comprehensive Land Use Plan.
Motion carried unanimously.

c. Discussion: Poulsbo Historical Society/Museum

Mayor Erickson provided an overview of what has been discussed to date including the current lease of the existing Museum property, funding sources of the original purchase; and the proposed lease/purchase of the space in the new City Hall, the termination and operating terms.

Councilmember Stern reported the Finance/Administration Committee discussed the proposal with Poulsbo Historical Society members, at length.

Council discussion included:

- Termination;
- Future value of the space should the museum want to sell back to the City;
- How the excess/decreased amount from the sale of the museum property would be distributed;
- The use of the meeting spaces in the new City Hall;
- Responsibility of custodial duties;
- Parking.

MOTION: Henry/McGinty. Move to approve the Poulsbo Historical Society (PHS) Museum partnership concept, in principal, and direct the Mayor to have the City Attorney prepare a formal letter of intent to allow PHS to purchase/lease the proposed museum space.

Motion carried unanimously.

7. DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORTS

a. Councilmember Berry-Maraist reported on:

- North Kitsap School District: discussion on the North Kitsap Regional Event Center and whether the school district is certain there is available land for a future event center.
- She is now a member of the Capital Facilities Committee for the North Kitsap School District.
- The Poulsbo Trails Committee discussion regarding potential bike trail/shared use path in the City.

- b. Councilmember Rudolph reported on his attendance with Mayor Erickson at the Kitsap Regional Coordinating Council (KRCC) Revenue Sharing committee meeting.
- c. Councilmember Henry reported on discussion at the Poulsbo Tree Board Committee about Arbor Day at Vinland Elementary, the Lindvig trees that needed to be removed due to damage to the storm drain and what to use as replacement trees, the new Tree Guide and discussion at the Parks Commission regarding Park Impact fees.

8. CONTINUED COMMENTS FROM CITIZENS

- a. Catherine Quinn, Poulsbo, commented on the excessive signs throughout Poulsbo.
- b. Thomas Mender, Poulsbo, commented the three hour parking will not help the boaters that would be out for prolonged periods of time and urged the Council to study the existing use of the parking lots and the usage during the summer by boaters.

9. COUNCILMEMBER COMMENTS

- a. Councilmember Stern requested the status of the Americana Event request for a beer garden; City Clerk Boltz stated the application will be coming forward to Council at the next meeting.
- b. Mayor Erickson stated the City would be preparing a Frequently Asked Questions about the new City Hall and will be available on the City website and at front desks at City Hall.

10. ADJOURNMENT

MOTION: McGinty/Stern. Move to adjourn at 8:50 PM.
Motion carried unanimously.



Rebecca Erickson, Mayor

ATTEST:



Jill A. Boltz, City Clerk