

POULSBO CITY COUNCIL MEETING OF MAY 19, 2010

MINUTES

PRESENT: Mayor Erickson; Councilmembers: Bauman, Berry-Maraist, Henry, Lord, McGinty, Rudolph, Stern.
Staff: Delaney, Kasiniak, Loveless, McCluskey, Stephens, Treacher, Weaver.

MAJOR BUSINESS ITEMS

- * * * Claims- April 1-31, 2010
- * * * Payroll – April 1-31, 2010
- * * * Special Event Approval for Americana Music Festival
- * * * Approval of Draft Vision for Shoreline Master Program
- * * * Contract for ASP Service with SunGard Public Sector
- * * * Approval of Services Agreement with Right Systems Inc.
- * * * Joint Meeting with Port of Poulsbo

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:01 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND AGENDA REVIEW

- a. City Hall update: Public Works Director Loveless reported on the repaving of Moe Street and the mechanical systems should be in by mid-June.
- b. Mayor Erickson reported Councilmember Rudolph, Henry and herself will be attending the Puget Sound Regional Council (PSRC) General Assembly tomorrow evening, where the board will vote on the acceptance of the Vision 2040 Plan and Council concurred to allow Rudolph to vote on behalf of the City.
- c. Meredith Green, Kitsap County Resources, thanked Mayor Erickson and the North Kitsap Rotary Board for their help and support. Green presented Deputy Chief Delaney with their new domestic violence brochures.
- d. Mayor Erickson recited a letter from Ron Krell, Viking Fest Corporation, which expressed his appreciation for the support of the City Public Works, Police and Parks and Receptions Departments, as well as the Mayor and City Council, during Viking Fest.

- e. Mayor Erickson reported on the significant City website usage by the public.
- f. Mayor Erickson announced there will be a short recess after business item d.

3. COMMENTS FROM CITIZENS

- a. Ron Krell commented on the bus transportation provided by Agate Pass Transportation, for Viking Fest, the shuttle was well used by citizens. They will also be providing the same transportation service on the 3rd of the July.

4. COUNCIL DISCUSSION/COUNCIL COMMITTEE REPORTS

- a. Councilmember Lord thanked the Port of Poulsbo for allowing the Lyons Pancake Breakfast to take place at the old Armory building.
- b. Finance/Administration Committee: Councilmember Lord reported on:
 - a. Discussion regarding Council participation in the City's insurance plan and the requirements in order to participate.
 - b. Update on the Records Management progress and microfilming of longer retention records, in preparation for the move into the new City Hall.
 - c. City Clerk Boltz will be researching alternatives for the Council/Committee meeting audio recording systems.
- c. Parking Advisory Committee: Councilmember Bauman announced the next meeting is scheduled for May 25th at 5:00 pm, in Council Chambers. Agendas and minutes for the committee can be found on the City website.
- d. Councilmember Stern commented on the opening of Longship Marine on Front Street in the old Olympic Outdoor Center, and introduced Lois Hillman, owner. Hillman gave a brief history of the business and the relocation to Front Street.
- e. Community Services Committee: Councilmember Berry-Maraist reported the committee discussed and recommends approval for the Americana Music Festival special event application.
- f. Public Works Committee: Councilmember Berry-Maraist reported on the review of the Shoreline Master Plan update.

5. CONSENT AGENDA

MOTION: McGinty/Berry-Maraist. Move to approve Consent Agenda items a and b.
Motion carried unanimously.

The items listed are:

- a. Claims- April 1-30, 2010: Check numbers 10013569 through 10013820 and Electronic Disbursement numbers 20-0028 through 20-0036, in the amount of \$1,601,625.70
- b. Payroll- April 1-30, 2010: Check numbers (including Direct Deposit vouchers) 30011724 – 30011961 in the amount of \$343,769.66.

6. BUSINESS AGENDA

a. Special Event Approval for Americana Music Festival

Parks and Recreation Director McCluskey reported on the proposed plans for the Americana Music Festival in Raab Park, including a beer and wine garden.

MOTION: Henry/Lord. Move to approve the park use permit at Raab Park for the Americana Music Festival on September 11, 2010, as presented.
Motion carried unanimously.

b. Approval of Draft Vision for Shoreline Master Program Update

Associate Planner Weaver gave an overview on the Draft Vision document for the Shoreline Master Program update and the recommended revisions by the Public Works Committee. The visioning summary provided to Council includes a summary of community workshops that were held and results from the online survey. Weaver stated the draft vision document is solely the community vision; Council will have the opportunity for input in the actual Shoreline Master Program update document.

MOTION: Lord/Berry-Maraist. Move to approve the Draft Vision as the City's Vision Statement for the Shoreline Master Program update, as revised under the May 18, 2010 memo from Keri Weaver, Associate Planner, including two clarification points made by Councilmember Lord.
Motion carried unanimously.

c. Contract with ASP Service with SunGard Public Sector

Mayor Erickson reminded the Council of the ASP Service presentation Finance Director Booher gave at the previous meeting and stating what is before Council tonight is the actual contact for the software.

Councilmember McGinty questioned whether the protection of customer information and City notification is addressed in the contract. Mayor Erickson stated she would contact City Attorney Haney to inquire if that language should be included.

MOTION: McGinty/Lord. Move to approve the contract with ASP Service with SunGard HTE, subject to changes suggested by City Attorney Haney.
Motion carried unanimously.

d. Approval of Services Agreement with Right Systems Inc.

Information Technology Manager Treacher reported the service agreement with Right Systems Incorporated, includes support services for the Voice-over Internet Protocol (IP) phone systems and network establishment, that will be in the new City Hall. Kitsap County does not have a Voice-over IP phone system; therefore we are not able to utilize the interlocal agreement for these services

Councilmember Stern reported the Finance/Administration Committee discussed the agreement and funds are already included the City Hall budget.

MOTION: Henry/Lord. Move to approve the agreement with Right! Systems Inc. for the time and material technology support services on an as needed basis, as corrected.

Motion carried unanimously.

At 8:10 Mayor Erickson recessed the meeting for a five minute break. Mayor Erickson reconvened the meeting at 8:16 PM.

e. Joint Meeting with Port of Poulsbo

Mayor Erickson introduced Port of Poulsbo Commissioners Arne Bockus, Tony DeCarlo, Glenn Gilbert; Kirk Stickles, Port Manager; and Cory Henry, Recording Secretary.

Commissioner Bockus stated at the last joint meeting, about four years ago, one of the goals was to develop a relationship and have a yearly joint meeting between the City and the Port of Poulsbo, which has not continued; and the intent to increase communication between the two agencies. The Ports goals are economic development and establish a long term vision.

Council/Commission discussion included:

- Condition of Liberty Bay

- Potential for grants to clean Liberty Bay
- Parking in Anderson Parkway/boater parking/live aboard parking
- Stronger partnership between the City and Port
- Potential of bringing in Kenmore Air and other sea plane transportation
- Potential revenue sources for the Port, such as annexation
- Boardwalk and land connectivity

Commissioner Bockus expressed his hope that communication between the Port and the City be improved to use each others resources.

Commissioner Gilbert commented on the amount of revenues the Port brings to downtown businesses, compared to the amount the Port brings in.

MOTION: Lord/Henry. Move to continue the partnership between the City of Poulsbo and the Port of Poulsbo by agreeing to hold an annual joint workshop, the 3rd Wednesday of May each year and have this language added to the agreement between parties.

Motion carried unanimously.

Mayor Erickson thanked the Port Commissioners for attending the meeting.

At 9:21 PM the Port of Poulsbo Commissioners left the Council meeting.

7. DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORTS

- a. Councilmember Berry-Maraist reported on discussion at the Poulsbo Trails Committee regarding the idea of routing a shared use path through Poulsbo; the Committee will present feedback to the Council in June.
- b. Public Safety/Legal Committee: Councilmember McGinty reported on parking enforcement in Anderson Parkway, the success of the Viking Fest, and continued analysis of the Municipal Court. Judge Tolman reported to the committee that January to April 2010 the City has saved approximately \$45,500 on jail fees due to electronic home monitoring.

8. CONTINUED COMMENTS FROM CITIZENS

- a. Catherine Ahl questioned what the parking enforcement hours of Anderson Parkway would be. Mayor Erickson clarified the 3-hour parking will be enforced from approximately 2:00 AM to 5:00 AM.

- b. John Ahl commented on the joint meeting with the Port of Poulsbo and his concern with the lack of discussion regarding the marina, and urged the Council to consider the need for boater parking for an extended period of time.

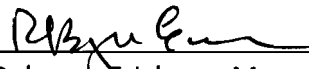
9. COUNCILMEMBER COMMENTS

- a. Councilmember Berry-Maraist commented on the need to resolve the parking issue that is mutually beneficial to all parties. Berry-Maraist also announced she would be taking an extended vacation this summer, and may miss 4-5 meetings. Council concurred to excuse Councilmember Berry-Maraist from Council meetings during her vacation this summer.

10. ADJOURNMENT

MOTION: Rudolph /Henry. Move to adjourn at 9:36 PM.

Motion carried unanimously.



Rebecca Erickson, Mayor

ATTEST:



Jill A. Boltz, City Clerk