

## POULSBO CITY COUNCIL MEETING OF MAY 11, 2011

### MINUTES

**PRESENT:** Mayor Erickson, Berry-Maraist, Bauman, Henry, Lord, McGinty, Musgrove, Stern.

Staff: Berezowsky, Boltz, Booher, Kasiniak, Kingery, Loveless, McCluskey, Stephens, Swiney

### MAJOR BUSINESS ITEMS

- \* \* \* Minutes of April 20, 0211 City Council Meeting
- \* \* \* Exemption from Competitive Bidding Requirements- Furniture
- \* \* \* Amendment to Health District ILA for Illicit Discharge Detection and Elimination Clean Run Off Program
- \* \* \* Amendment to Lease and Operating Agreement- Marine Science Center Foundation
- \* \* \* Discussion: County-wide Planning Policies/Fully Contained Communities

#### 1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

#### 2. **COMMENTS FROM CITIZENS**

Jan Wold commented on the future population growth allocation, stating the City has control over maintaining the current growth allocation.

#### 3. **MAYORS REPORT AND COUNCIL COMMENTS**

a. Mayor Erickson reported:

- Business agenda item D, will be pulled from the agenda until complete information is provided from Kitsap Regional Coordinating Council.
- Fishline is in need of boxed cereal.

- Open positions on the Parks and Recreation Commission and Tree Board.
- Executive Session will be held at the end of the meeting, for the purpose of discussing real estate.

**b.** Councilmember Musgrove reminded everyone of Girls Night Out in downtown Poulsbo tomorrow night.

**c.** Councilmember Stern commented on the comments regarding population allocation; and Marine View Beverage will be opening this month; commented on the lack of landscaping at the intersection off Hwy 305 and off ramp of Hwy 3.

#### 4. **CONSENT AGENDA**

**Motion:** Move to approve Consent Agenda items a.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion passed unanimously.

The items listed are:

**a.** Minutes of April 20, 2011

#### 5. **BUSINESS AGENDA**

##### **a.** **Exemption from Competitive Bidding Requirements- Furniture**

Public Works Director reported OM Workspace is the single source supply for the existing furniture and has agreed to provide the same furniture, at the same competitive bid prices, as provided in 2010. Therefore, it is in the best interest of the City to exempt the purchase of furniture for the Police move from the competitive bidding requirements.

**Motion:** Adopt Resolution 2011-07, exemption to the Competitive Bidding Requirements for Furniture Purchase to support Police move and Court relocation within the New City Hall.

**Action:** Approve, **Moved by** Lord, **Seconded by** McGinty.

Motion passed unanimously.

##### **b.** **Amendment to Health District ILA for Illicit Discharge Detection and Elimination Clean Run Off Program**

Public Works Loveless reported the City has an interlocal agreement for the Illicit Discharge Detection and Elimination Clean Runoff program, in conjunction with the Stormwater Management grant that was awarded to Kitsap County Health District. The Health District has proposed to complete a

portion of the scope of work, which cannot be complete but the City due to grant deadlines and limited staffing resources. The amendment will allow the work to be completed by the Health District and for funding to be re-allocated from the City to the Health District.

Councilmember McGinty reported the Public Works Committee reviewed and recommends approval.

**Motion:** Approve Amendment No. 1 to Interlocal Agreement between Kitsap County Health District and the City of Poulsbo for the Kitsap Regional Illicit Discharge Detection and Elimination Clean Runoff Project.

**Action:** Approve, **Moved by** Musgrove, **Seconded by** Berry-Maraist.  
Motion passed unanimously.

c.  **Amendment to lease and Operating Agreement – Marine Science Center Foundation**

Mayor Erickson provided an overview of discussions with the Marine Science Center Foundation and amendment to the lease agreement.

Councilmember Berry-Maraist recommended the Council be given opportunity to review the agreement, and postpone approval until next weeks meeting.

Council discussion included:

- The recommendation of an audit be used for financial reporting
- Audit vs. Reviewed Compilation
- The thorough review that has been done by the Finance/Administration Committee.

The agreement amendment was tabled for further Council review, until the next Council meeting.

**d. Discussion: County-wide Planning Policies/Fully Contained Communities**

Removed from the agenda until complete information from Kitsap Regional Coordinating Council is received and reviewed by Council.

6.  **COUNCIL COMMITTEE REPORTS**

- a. Public Works Committee: Councilmember Berry-Maraist reported on an update to FEMA lawsuit, and discussion on power washing the sidewalks downtown.
- b. Community Services Committee: Councilmember Henry reported on the Poulsbo boat in the City Hall lobby and the National Trails Day event.
- c. Economic Development Committee: Councilmember Stern stated the committee will be discussing downtown parking and requested input and feedback from the Council, prior to the next meeting.

## **7. DEPARTMENT HEAD COMMENTS**

None.

## **8. CONTINUED COMMENTS FROM CITIZENS**

- a. Jan Wold commented on the population allocation that the Council will approve at the next meeting, and the high population growth in Poulsbo.

## **9. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS**

- a. Councilmember Berry-Maraist commented on the population allocation that has been the same for several years and that the City has planned responsibly.
- b. Councilmember Henry reported on his attendance at the Tree Board meeting and the quarterly Law and Justice meeting.
- c. Councilmember Bauman reported on the reopening of the Marine Science Center and the Poulsbo Historical Society presentation this Saturday.
- d. Mayor Erickson commented on the handouts and statements made by Jan Wold, stating the numbers listing within the document are identical to the original population allocation.

## **10. EXECUTIVE SESSION**

At 8:18 PM Mayor Erickson adjourned the meeting for a 45-minute Executive Session, for the purpose of discussing real estate sale, pursuant to RCW 42.30.110(1)(c).

At 9:05PM Mayor Erickson extended the Executive Session for additional 10-minutes.

**11.ADJOURNMENT**

Meeting adjourned at 9:15 PM.

Rebecca Erickson, Mayor  
ATTEST:

Jill A. Boltz, City Clerk, CMC