

POULSBO CITY COUNCIL MEETING OF JULY 13, 2011

MINUTES

PRESENT: Mayor Erickson, Bauman, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Stern.

North Kitsap School Board Members: Tom Anderson, Dan Weeden, Val Torrens, Kathleen Dassel and Ed Strickland.

Staff: Boltz, Kasiniak, Nelson.

MAJOR BUSINESS ITEMS

- * * * Joint Meeting with North Kitsap School District
- * * * Adoption of Rose Master Plan Findings
- * * * Agreement with Parametrix: Anderson Parkway LID Retrofit and Budget Amendment
- * * * Agreement with Parametrix: Old Town Poulsbo LID Retrofit
- * * * Review 2012-2017 6-Year Transportation Improvement Program

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2.COMMENTS FROM CITIZENS

- a.Doug Nelson, John Paul Jones Chapter Sons of the Revolution, presented the City Hall with a Declaration of Independence.
- b.Hans Heichtman, Comcast, explained the “Internet Essentials Program” for homes with children eligible for the free or reduced lunch program and requested the school board distribute information with the free lunch mailing.
- c.Fred Springsteel spoke regarding the Rose Project and the intersection at Bond Road and Highway 305.
- d.Ardis Morrow addressed the need for more volume for the home viewers of Bremerton Kitsap Access Television (BKAT).

- e. Arnie Bockus, Port of Poulsbo commented on the overnight parking and a visitor who received a parking ticket for parking overnight during the 3rd of July. Bockus requested a stay of enforcement during times of festivals, consistent signage and requested the downtown policy on the downtown parking.
- f. Bill Austin gave an update on the downtown mural including the donations to date.

3. MAYORS REPORT AND COUNCIL COMMENTS

- a. Councilmember Musgrove announced the Street Dance on August 13th.
- b. Mayor Erickson announced Fishlines need for boxed cereal and cash donations, reiterated the invitation to the Street Dance as well as the American Music Festival on September 10th.

4. CONSENT AGENDA

Motion: Move to approve Consent Agenda items a and b. **Action:** Approve, **Moved** by Lord, **Seconded** by Berry-Maraist.
Motion passed unanimously.

The items listed are:

- a. Payroll – May 1-30, 2011- Payroll disbursement for the period of May 1, 2011 through May 31, 2011 in the amount of \$294,195.47 with the check numbers (including Direct Deposit vouchers) of 30014689-30014909.
- b. Payroll – June 1-30, 2011- Payroll disbursement for the period of June 1, 2011 through June 30, 2011 in the amount of \$393,739.60 with the check numbers (including Direct Deposit vouchers) of 30014910-30015163.

5. BUSINESS AGENDA

a. Joint Meeting with North Kitsap School District Board

Discussion included:

- Projected growth of the City and cooperation to ensure overcrowding does not happen specifically at the elementary and junior high levels; need for redistricting as the City grows.

- Possible Joint Committee formation or continued joint meetings between the Council and School board. Mayor Erickson suggested establishing an annual meeting the second Wednesday in July each year; and communicating more frequently with the liaisons and chairs.
- Comprehensive Planning- joint meeting with the School Districts Capital Facilities Advisory Committee and the Citys Planning Commission.
- Financial relationships- How much does the school district pay the city and how much does the school district receive in impact fees and other revenue sources related city decisions.
- Currently graduating large classes and bringing in small Kindergarten classes; priorities of smaller class sizes and maintaining librarians.
- Planning for replacement of the turf fields.
- Possibility of the school district mitigating stormwater with rain gardens and/or bioswales.
 - North Kitsap School not been using the Marine Science Center and their programs.
 - Bus routes and the one-hour bus loop.

Mayor Erickson thanked the Board Members and called for a 5 minute recess. The meeting was reconvened at 8:53PM.

b.  Adoption of Rose Mater Plan Findings

Motion: In support of the actions taken, the Poulsbo City Council hereby adopts the Findings and Conclusions of the Poulsbo Planning Commission for the Rose Master Plan, Planning File 04-07-11-1, with modifications, made by the City Council, as the Councils Findings and Conclusions. **Action:** Approve, **Moved** by Henry, **Seconded** by Lord.
Motion passed unanimously.

c.  Agreement with Parametrix: Anderson Parkway LID Retrofit and Budget Amendment

Councilmember Berry-Maraist reported on the Public Works Committees recommendation for approval with an additional public meeting, an increased cost of \$2,000.00 and to consider phasing options.

Assistant Public Works Director Kasiniak noted there will be no infiltration into the parking lot, the development of phasing plans, and public comments will

be incorporated into the design of the project.

Councilmember Lord spoke in support of the additional meeting and concern for the downtown merchants and the need for high attendance and participation.

Motion: Move to authorize the Mayor to sign the agreement with Parametrix for the Anderson Parkway LID Retrofit in the amount of \$47,695.00 and instruct staff to complete a budget amendment in the amount of \$19,000.00.

Action: Approve, **Moved** by McGinty, **Seconded** by Berry-Maraist. Motion passed unanimously.

d.  Agreement with Parametrix: Old Town Poulsbo LID Retrofit

Assistance Public Works Director Kasiniak reported the goals of the retrofit include water quality, slow down traffic on 6th Avenue and the 5-way intersection of Hostmark, Lincoln. Parametrix will develop three alternatives for 6th Avenue, 1) several low impact development (LID) features and calming features; 2) minimal LID and traffic calming features; 3) an alternative between the first two.

Councilmember Berry-Maraist reported on the Public Works Committees recommendation for approval.

Motion: Move to authorize the Mayor to sign the agreement with Parametrix for the Old Town Poulsbo LID Retrofit in the amount of \$31,895.00.

Action: Approve, **Moved** by Berry-Maraist, **Seconded** by Musgrove. Motion passed unanimously.

e. Review 2012-2017 6-year Transportation Improvement Program

Councilmember Berry-Maraist reported on the Public Works Committees recommendation for approval.

Motion: Move to set the public hearing for the Six-Year Transportation Improvement Program on August 10, 2011.

Action: Approve, **Moved** by McGinty, **Seconded** by Stern. Motion passed unanimously.

6.COUNCIL COMMITTEE REPORTS

a.Community Services Committee: Councilmember Berry-Maraist reported on her selection as the committee chair, Marine Science Center proposal for solar project; Street Dance scheduled for August 13th will be coming to Council for a noise variance for graduated exit from downtown, the Loft will be sponsoring childrens activities at the pavilion. Recreation program enrollment is slightly down.

b.Public Works Committee: Councilmember Discussion on the stop sign on Arbutus. A stop sign cannot be from an Engineering standpoint, speed limit indicator signs, cameras and increased enforcement. Increased lighting at Hostmark, Urdahl and Finn Hill, minor contract amendment with Karla Boughton for road impact fee. A special Public Works Committee meeting to be held July 20, 2011 at 5:00PM.

7.DEPARTMENT HEAD COMMENTS

None.

8.CONTINUED COMMENTS FROM CITIZENS

None.

9.COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

a.Mayor Erickson announced the change of command for the Coast Guard in Liberty Bay on the Cutter SeaDevil.

10.ADJOURNMENT

Motion: Move to adjourn at 9:21PM. **Action:** Approve, **Moved** by Stern, **Seconded** by McGinty.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Jill A. Boltz, City Clerk, CMC