

POULSBO CITY COUNCIL MEETING OF AUGUST 3, 2011

MINUTES

PRESENT: Mayor Erickson, Berry-Maraist, Bauman, Henry, Lord, Musgrove, Stern.

Absent: McGinty.

Staff: Boltz, Booher, Kasiniak, McCluskey, Swiney, Treacher

MAJOR BUSINESS ITEMS

- * * * Minutes of May 18, 2011 City Council Meeting
- * * * Minutes of June 28, 2011 City Council Meeting
- * * * Minutes of July 6, 2011 City Council Meeting
- * * * Budget Amendment, BA 11-0303 Anderson Parkway Project
- * * * Lodging Tax Funding
- * * * Presentation: Fire Department Update by Chief Olson
- * * * Fjord Drive Slide Repair Project Budget Amendment
- * * * Design Contract for Lincoln Road Improvements
- * * * Design Contact for 3rd Avenue Improvements
- * * * Discussion: Broadband Utility

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. **COMMENTS FROM CITIZENS**

a. Bill Austin proposed raised crosswalks downtown built with donated materials and requested the Council consideration.

3. **MAYORS REPORT AND COUNCIL COMMENTS**

a. Councilmember Bauman shared the Walking Ambassador Program meeting places, route and distance.

b. Councilmember Berry-Maraist spoke in support of the raised crosswalk proposal.

c. Councilmember Musgrove reminded everyone about the Summer Concerts and the Street Dance. Musgrove reported on the positive response on the recent parking policy revisions on Anderson Parkway.

d. Mayor Erickson reported:

- Revisions to the Council Agenda including the removal of item 5-b, Fjord Drive Slide Repair Project Budget Amendment and the addition of an Executive Session to take place at the end of the meeting.
- Construction update on Noll Road.
- Traffic and Park Impact Fee ordinances will be coming forward, more information on the City website.
- Liberty Hills subdivision ribbon cutting will be held on August 11th and invited the Council to attend.

e. Councilmember Stern acknowledged the First Lutheran Church, Sons of Norway and Mayor Erickson for the moving ceremony in remembrance of the people of Norway.

4. ► CONSENT AGENDA

Motion: Move to approve Consent Agenda items b, c and d.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** Lord.

Motion passed unanimously.

The items listed are:

a. ~~Minutes of May 18, 2011 City Council Meeting~~

b. Minutes of June 28, 2011 City Council Meeting

c. Minutes of July 6, 2011 City Council Meeting

d. Budget Amendment, BA 11-0303 Anderson Parkway Project

Motion: Approve the Minutes of May 18, 2011 as amended on item 3a.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** Stern.

Motion passed unanimously.

5. BUSINESS AGENDA

a. ► Lodging Tax Funding

Councilmember Bauman explained the current situation with expenditures incurred by the Coalition in excess of cash flow. Bauman explained the Finance/Administration Committees recommendation is to fulfill current obligations with the understanding that no additional expenses will be reimbursed until the Lodging Tax Fund has recouped the excess expenditures.

Motion: Move to reimburse the coalition for costs incurred to date and no further payments until the tax revenue has returned.

Action: Approve, **Moved by** Bauman, **Seconded by** Lord.
Motion passed unanimously.

b. ► Presentation: Fire Department Update by Chief Olson

Commissioner Martin Sullivan spoke to the project of collaboration with North Kitsap Fire and Rescue and stated there is not an objective to join the two districts; the objective is to maintain emergency support services without an increase in cost. Sullivan announced the Fire Districts 75th Anniversary Celebration will be held at City Hall on October 15th.

Fire Chief Dan Olson acknowledged the challenges and victories of the budget including uniformed contract negotiations during the past year, grant award for a volunteer program, community meetings, and provided the Council with their service level objectives.

c. Fjord Drive Slide Repair Project Budget Amendment

Removed from the agenda.

d. ► Design Contract for Lincoln Road Improvements

Assistant Public Works Kasiniak presented the design work, grant application criteria and benefits to the project.

Motion: Move to approve the contract with Parametrix for Phase 1 design of the Lincoln Road Improvements project in the amount of \$39,663.52 and direct staff to complete a budget amendment in the amount of \$45,664.00.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** Henry.
Motion passed unanimously.

e. ► Design Contract for 3rd Avenue Improvements

Motion: Approve the contract with MAP, Ltd. for design of the 3rd Avenue Improvements project in the amount of \$85,140.00.

Action: Approve, **Moved by** Lord, **Seconded by** Henry. Motion passed unanimously.

f. ► Discussion: Broadband Utility

Councilmember Stern introduced Scott Snyder, Ogden Murphy Wallace; David Jones, PUD #1, Bud Harris, Kitsap County Department of Information Service

City Attorney Scott Snyder provided a presentation based on the City of Edmonds experience.

Councilmember discussion included:

- Public benefit
- The cost to the City; research, resources and expert advice
- Staff time involved
- Funding sources

Council concurred to move forward with the exploration of a broadband utility.

6. ► COUNCIL COMMITTEE REPORTS

- Parks and Recreation Commission: Councilmember Bauman reported on budget discussion including full funding to Parks Reserve Fund; however they do endorsed the staff proposal and Capital Improvement Plan.
- Finance/Administration Committee: Councilmember Bauman Hotel/Motel Funding discussion, concept of replacing Council laptops with iPads, Information Technology Budget, Finance Department staffing reduction and the supermajority policy specifically related to the enterprise funds budget amendments.
- Public Works Committee: Councilmember Musgrove reported on the Lincoln Road roundabout, Fjord Drive Slide repair and concurrence of the committee for Bill Austin to continue the design and feasibility of raised crosswalks on Front Street.

7. DEPARTMENT HEAD COMMENTS

None.

8. ► CONTINUED COMMENTS FROM CITIZENS

- Tony DeCarlo spoke to the broadband discussion and the benefits to potential businesses.

9. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

None.

10. ► EXECUTIVE SESSION

At 9:21 PM Mayor Erickson adjourned the meeting into a 20-minute Executive Session pursuant to RCW 42.30.110 (b) for the purpose of discussing land acquisition.

11. ADJOURNMENT

Move to adjourn at 9:41 PM.

Rebecca Erickson, Mayor
ATTEST:

Jill A. Boltz, City Clerk, CMC