

## POULSBO CITY COUNCIL MEETING OF NOVEMBER 2, 2011

### MINUTES

**PRESENT:** Mayor Erickson, Berry-Maraist, Bauman, Henry, Lord, McGinty, Musgrove, Stern.

Staff: Berezowsky, Boltz, Booher, Kasiniak, Kingery, Loveless, McCluskey, Swiney.

#### MAJOR BUSINESS ITEMS

- \* \* \* Minutes of August 31, 2011 City Council Retreat
- \* \* \* Minutes of September 7, 2011 City Council Meeting
- \* \* \* Minutes of September 21, 2011 City Council Meeting
- \* \* \* 7:15 PM Public Hearing: Cannabis Collective Gardens
- \* \* \* Ordinance No. 2011-19 , 3rd Quarter Budget Amendments
- \* \* \* City Improvement Plan
- \* \* \* Ordinance No. 2011-20 , Setting Property Tax Levy
- \* \* \* Preliminary Budget
- \* \* \* Art in City Hall

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

#### 2.COMMENTS FROM CITIZENS

None.

#### 3. MAYORS REPORT AND COUNCIL COMMENTS

a. Mayor Erickson revised the agenda to move Business Item f, to the beginning of the Business Agenda.

b. Mayor Erickson introduced Chief Swiney who announced the hiring of two positions within the Police Department. Chief Swiney welcomed and provided background information for Charles Foster the new Police Clerk and Wendy Davis, Deputy Police Chief. Mayor Erickson administered the Oath of Office to Deputy Chief Davis.

c. Mayor Erickson reported:

- Fishlines need for peanut butter and canned fruit;
- Police Department real estate listing flyer; and
- Flyer for Holiday Celebration and Tree Lighting Ceremony on Viking Avenue.

d. Councilmember Musgrove reported on the success of the Trick or Treating Event.

#### 4. **CONSENT AGENDA**

**Motion:** Move to approve Consent Agenda items a through c with modifications.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Berry-Maraist.

**Motion carried unanimously.**

The items listed are:

- a. Minutes of August 31, 2011 City Council Retreat
- b. Minutes of September 7, 2011 City Council Meeting
- c. Minutes of September 21, 2011 City Council Meeting

#### 5. **BUSINESS AGENDA**

##### a. **Art in City Hall**

Mayor Erickson reported the Poulsbo Artist League has offered to loan paintings by local artists to be displayed in City Hall.

At 7:21PM the Mayor recessed for 5 minutes, to allow the Council and audience to view the paintings. The Mayor reconvened the meeting at 7:27PM.

Mayor Erickson asked for the Council's art choices by Friday.

##### b. **7:15 PM Public Hearing: Cannabis Collective Gardens**

Associate Planner Alyse Nelson provided Council with background and information on the moratorium of medical cannabis collective gardens, which was adopted by the Council on September 7, 2011.

Mayor Erickson opened the Public Hearing at 7:29PM.

- i. Tom Foley, spoke in favor of the moratorium and should be vetted in the courts prior to coming Poulsbo.
- ii. Troy Barber, shared his personal background and spoke in opposition of the moratorium and to the positive effects and healing attributes of cannabis.

iii. Kent Lord, expressed sympathy for Mr. Barber but spoke in favor of the moratorium.

At 7:40 PM Mayor Erickson closed the Public Hearing.

No comments from Council.

c.  **Ordinance No. 2011-19, 3rd Quarter 2011 Budget Amendments**

No public comments were received.

**Motion:** Move to adopt Ordinance No. 2011-19, an ordinance of the City of Poulsbo, Washington, amending the 2011 budget adopted by Ordinance No. 2010-28 to revise the revenues to and appropriations from certain funds and approving an ordinance summary for publication.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Lord. Motion passed unanimously.

d.  **City Improvement Plan (CIP)**

Finance Director Booher presented an overview of the CIP and the type of projects included CIP.

Public Works Director Loveless presented 2012 budgets for:

- Marine Science Center - deferred repairs to HVAC System and siding.
- Public Works Relocation – Design and Construction deferred to future years.

Parks and Recreation Director McCluskey reviewed the progress of 2011 park projects and 2012 Projects:

- American Legion Park Paths
- Poulsbos Fish Park Expansion
- Trail Easement Planning/Nelson Park
- Poulsbos Fish Park (original project)

McCluskey also reviewed parks projects for 2013-2015.

Assistant Public Works Director Kasiniak reviewed 2011 Transportation Projects and 2012 Projects:

- Noll Road/Lincoln Roundabout - Construction
- 6th Avenue Traffic Safety Improvements - Construction

- Hostmark Pedestrian/Bicycle Improvements – Design and Construction
- Lincoln Road Improvements – Complete Design and Construction Phase
- 3rd Avenue Improvements Phase I and Phase II – Complete Design
- Liberty Bay Waterfront Trail – Continue Design
- Prepare Project (unknown) for ARRA II funding cycle

Kasiniak reviewed 2011/2012 Grants and projects for 2012-2017.

Councilmember Berry-Maraist asked Kasiniak to show how much (of the projects presented) could have been seen as Street Maintenance.

Councilmember Bauman commended Kasiniak and staff on the amount of grants received.

Public Works Director presented 2012 Sewer Projects:

- 6th and 9th Avenue Pump Station Upgrade
- Tollefson Forcemain Upgrade
- Annual Inflow and Infiltration Reduction
- Harrison Force Main replacement

Councilmember Stern asked about a comparison to the proportionate rate payer share of the Central Kitsap Treatment Plan versus implementation of a membrane treatment.

Loveless explained the budget amount would be similar however the land requirement

2012 Water Projects:

- Pugh/Lincoln #2 Well Treatment for Manganese
- Big Valley Wells Transmission Main Construction

2012 Storm Drain Projects:

- Anderson Parkway LID Retrofit
- Dogfish Creek Restoration
- Bjorgen Creek Culvert Study/Design

2012 Solid Waste Project:

- Solid Waste Transfer Station

Loveless provided an overview of Water, Sewer, Storm Drain and Solid Waste enterprise projects for 2012-2017.

▶ **Motion:** Move to approve the 2012 City Improvement Plan projects as presented and request the Mayor to direct staff to include these capital projects and the associated operating costs in their 2012 budget submissions.

**Action:** Approve, **Moved by** Henry, **Seconded by** McGinty. Motion passed unanimously.

e. ▶ **Ordinance No. 2011-20 , Setting Property Tax Levy**

**Motion:** Move to approve Ordinance No. 2011-20, an ordinance of the City of Poulsbo, Washington, levying the general taxes for the City of Poulsbo for the fiscal year commencing January 2, 2012, on all property, both real and personal, in said city which is subject to taxation for the purpose of providing sufficient revenue to carry on the several departments of said city of the ensuing year as required by law, and approving an ordinance summary for publication.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Berry-Maraist. Motion passed unanimously.

f. ▶ **Preliminary Budget**

Finance Director Booher reviewed all funds including the proposed preliminary budget variance and adjustments, Mayor Ericksons recommended adjustments, and potential changes prior to final budget adoption.

6. ▶ **COUNCIL COMMITTEE REPORTS**

a. Public Works Committee: Councilmember McGinty reported on Anderson Parkway conceptual design and stakeholder input; Traffic Demand Management results of a 20% decrease on Front Street and 20% increase on Highway 305; 3rd Avenue construction project and Department of Ecology grants.

b. Community Services Committee: Councilmember Berry-Maraist reported on the Parks and Recreation budget, cost savings and revenue increases.

c. Economic Development Committee: Councilmember Lord reported on the attendance of Olympic College Director Jim Furarro; Viking Avenue Revitalization discussion and the next business and property owner meeting and the tree lighting celebration.

d. Finance/Administration Committee: Councilmember Bauman reported on the Monthly Sales Tax, Real Estate Excise Tax, tenant authorization fee increase, legal expenditure review, public surplus process and budget recommendations.

e. Councilmember Henry reported on the placement of the tree in Muriel Williams Iverson Park.

## 7. DEPARTMENT HEAD COMMENTS

None.

## 8. CONTINUED COMMENTS FROM CITIZENS

a. Tony DeCarlo, shared he owns a rental in Port Orchard and the water district sends duplicate billing to both the tenant and himself.

## 9. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

a. Councilmember Berry-Maraist reported on the KRCC meeting letter to PSRC voicing Kitsap County concerns for transportation prioritization; low income housing and Community Development Block Grants, legislative agenda workshop, categories recommended by Commissioner Josh Brown including: Making Comprehensive Plans work, resizing local government and community safety net, drug take back program, Countywide multi-model transportation plan and transportation project list.

b. Mayor Erickson read from a list of groups and organizations that have used the Poulsbo City Hall to date.

c. Councilmember Henry reported on the upcoming meetings with the Tribe.

d. Councilmember Stern reported on the Puget Sound Regional Council - Economic Development Board meeting.

## 10. ADJOURNMENT

**Motion:** Move to adjourn at 9:22PM.

**Action:** Approve, **Moved by** Stern, **Seconded by** McGinty. Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Jill A. Boltz, City Clerk, CMC