

## POULSBO CITY COUNCIL MEETING OF APRIL 4, 2012

### MINUTES

**Present:** Mayor Erickson, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

**Absent/Excused:** Berry-Maraist.

Staff: Berezowsky, Booher, Kasiniak, McCluskey, Stephens, Treacher, Weaver

### MAJOR BUSINESS ITEMS

- \* \* \* Special Events Approvals: Easter Egg Hunt; Soap Box Derby; 5K Fun Run; Midsommer Fest; and Julefest
- \* \* \* Application for Special Event: Poulsbo Farmers Market
- \* \* \* 2012 Carryover Budget Amendment and Discussion
- \* \* \* Workshop: Draft Shoreline Master Plan

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

#### 2. COMMENTS FROM CITIZENS

- a. Jan Wold commented on conceptual public walking and bike trails listed on the City Shoreline Management Plan map; expressing concern with the locations of the trails and the impact to the creeks.
- b. Molly Lee commented on the traffic signal on Finn Hill Road, for the proposed "Road M" and the conceptual trails on non-City, private properties on City maps. Lee requested the pink conceptual trail line be removed from the map.
- c. Hans Neilsen, Liberty Bay Estates, commended the City and staff on the Comprehensive Plan, and expressed concern with the proposed trail through Liberty Bay Estates on the Urban Trails of Poulsbo Map.
- d. Janet Marie Valiga spoke to the possible change of decision on the Anderson Parkway project.
- e. Bo Blakey, Cups Espresso commented on the potential review of the Anderson Parkway Project timeframe; and the negative impact to the Port, downtown businesses and the City.

- f. Jim Rutledge, Port of Poulsbo Commissioner, questioned if the Port would be allowed to comment/participate in the SMP discussion; Mayor Erickson stated the discussion is for the Council and staff only. Rutledge expressed appreciation with the ongoing work with the City on the SMP and the inclusion of some of the Port suggestions; however there are still several Port concerns that have not been addressed.
- g. Sandi Colbanks, Historic Downtown Poulsbo Association, distributed and recited a letter from the Andrea Rowe, Marina Market. Colbanks also spoke to Anderson Parkway project taking place in October vs. February.

### 3. MAYORS REPORT AND COUNCIL COMMENTS

- a. Councilmember Stern commented on the Anderson Parkway Project and the approval of the project in October stating it is an essential stormwater project.

**Motion:** Move to reconsider the motion to adopt the Anderson Parkway Project proposed option 1. **Action:** Approve, **Moved by** Stern, **Seconded by** Nystul.

**Vote:** Motion passed (**summary:** Yes = 5, No = 1, Abstain = 0).

**Yes:** Lord, McGinty, Musgrove, Nystul, Stern. **No:** Henry. **Absent:** Berry-Maraist.

Stern recommended the scope not be amended, proposed option 1 (not phased) in February 2013. The additional cost, estimated 10% variable, which could come out of stormwater reserves.

Henry expressed concern with postponing the project and the grant expiring in March 2013.

**Motion:** Move to adopt the Anderson Parkway project option 1, in February 2013.

**Action:** Approve, **Moved by** Mayor Erickson, **Seconded by** Lord.

**Vote:** Motion passed (**summary:** Yes = 5, No = 1, Abstain = 0).

**Yes:** Lord, McGinty, Musgrove, Nystul, Stern. **No:** Henry.

- b. Mayor Erickson reported on her attendance at the Marketing Coalition meeting and several upcoming Summer events including, Viking Fest, 3rd of July, Babe Ruth World Series and possible new events.

### 4. CONSENT AGENDA

**Motion:** Move to approve Consent Agenda item a.

**Action:** Approve, **Moved by** Lord, **Seconded by** McGinty.

Motion passed unanimously. (Councilmember Henry not present during vote.)

**Absent:** Berry-Maraist.

The item listed is:

**a.** Special Events Approvals: Easter Egg Hunt; Soap Box Derby; 5K Fun Run; Midsommer Fest; and Julefest

## 5. BUSINESS AGENDA

**a. ► Application for Special Event: Poulsbo Farmers Market**

Parks and Recreation Director McCluskey reported the Poulsbo Farmers Market will be held at the Poulsbo Village Medical and Dental Center each Saturday, from April 7-December 22, 2012. No City services will be required and they will manage their own parking and access needs.

**Motion:** Move to approve the Special Event Application for the 2012 Poulsbo Farmers Market as presented. **Action:** Approve, **Moved by** McGinty, **Seconded by** Stern. Motion passed unanimously. **Absent:** Berry-Maraist.

**b. ► 2012 Carryover Budget Amendment and Discussion**

Finance Director Booher reported on the carryover (2012 Beginning Balance) with recommended items for carryover and/or allocation for the 2012 budget.

**Motion:** Move to approve Budget Amendment Number BA12-0101 for 2012 Carryover adjustments. **Action:** Approve, **Moved by** Henry, **Seconded by** McGinty. Motion passed unanimously. **Absent:** Berry-Maraist.

**c. ► Workshop: Draft Shoreline Master Plan (continued)**

Associate Planner Weaver reported on the discussion that has taken place to date, Port comments were reviewed by staff, Department of Ecology and the City Attorney and some requests were incorporated in the revised version. Weaver summarized the changes that were made including changes to:

- definitions
- clarifications on regulations, federal and state approval
- float plains; location of docking & mooring facilities, operations not to interfere with public use
- lighting standards; US Coast Guard requirements
- breakwater, jetties and groins
- dredging and dredge material disposal
- standards for when fill is allowed

Weaver outlined questions and responses to Councilmember Berry-Maraists email.

## 6. ► COUNCIL COMMITTEE REPORTS

- a. Finance/Administration Committee: Councilmember Stern reported on the impact to the department and employees with the staffing reductions; request by the Municipal Court for hearing assistance equipment and increased hours for the Court Security Officer; update on sales tax, real estate excise tax and quarterly variance reports.
- b. Public Works Committee: Councilmember McGinty reported a majority of the last meeting was spent on reviewing the sewer contract with Kitsap County.
- c. Capital Improvements Plan Committee: Councilmember Stern reported on review of the Comprehensive Plan, and the proposed Public Works facility. A special committee has been scheduled for May 3rd.

## 7. DEPARTMENT HEAD COMMENTS

None.

## 8. ► CONTINUED COMMENTS FROM CITIZENS

- a. Jim Rutledge, Port of Poulsbo Commissioner, commented on the restrictive nature of the Shoreline Management Plan; and concern with current use tables, and requested more consideration for the review time.

## 9. ► COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

- a. Councilmember Musgrove thanked Keri Weaver and Planning Director Berezowsky for the hard work they put into the draft Shoreline Master Plan.

## 10. ► ADJOURNMENT

**Motion:** Move to adjourn at 9:40 PM.

**Action:** Approve, **Moved by** Nystul, **Seconded by** Henry.

Motion passed unanimously. **Absent:** Berry-Maraist.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, Deputy City Clerk