

SPECIAL POULSBO CITY COUNCIL MEETING OF JUNE 27, 2012

MINUTES

PRESENT: Mayor Erickson, Berry-Maraist, Lord, McGinty, Musgrove, Nystul, Stern.

Absent/Excused: Henry.

Staff: Berezowsky, Kasiniak, Loveless, McCluskey, Stephens

MAJOR BUSINESS ITEMS

- * * * Kitsap County Multitmodel Transportation Plan
- * * * Ordinance No. 2012-09; Comprehensive Plan Amendments
- * * * Public Works Project: Noll Road Roundabout
- * * * Workshop: Downtown Parking

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

Mayor Erickson outlined the format of the parking workshop and audience participation.

2. **COMMENTS FROM CITIZENS**

a. Rita Hagwell expressed concern with the conceptual trail line included on the Urban Paths of Poulsbo plan that was approved.

b. Molly Lee stated five private properties were included on the Urban Paths of Poulsbo plan and the trail line being removed from select properties.

c. Bill Austin announced he restarted the waterfall on his property and thanked Doug Horton, Liberty Bay Auto and the North Kitsap Rotary.

3. **MAYORS REPORT AND COUNCIL COMMENTS**

None.

4. **BUSINESS AGENDA**

- a.  **Kitsap County Multimodal Transportation Plan**

Mary McClure, Kitsap Regional Coordinating Council (KRCC), outlined the development and purpose of the Multimodal Transportation Plan. KRCC has been awarded a grant to fund the initiation of a transportation study. The City will be performing contract administration on this grant, due to the staffing structure at KRCC. The City should also be the grant recipient in addition to grant administration in order the study to be administered and performed correctly.

Mayor Erickson noted the City Attorney has reviewed the proposal.

Motion: Move that the City of Poulsbo accept the Lead Agency status of the Countywide Multimodal Transportation Study Phase I Assessment.

Action: Approve, **Moved by** McGinty, **Seconded by** Berry-Maraist.

Motion passed unanimously.

b.  Ordinance No. 2012-09, Comprehensive Plan Amendments

Motion: Move to adopt Ordinance No. 2012-09, an ordinance of the City of Poulsbo, Washington, adopting the 2011-12 Comprehensive Plan Amendments; re-designating and rezoning the Jabber property located at 20554 Little Valley Road from Low Density Residential (RL) to Light Industrial (LI); re-designation and rezoning the NWI, Lord and Settle properties recently acquired by the City to Park (P); amending Comprehensive Plan chapter 1 and 3 to update references to Muriel Iverson Williams Waterfront Park; amending chapter 2 to update references and annexation figures and to identify new timelines for Urban Growth Area review and incorporate a Vision 2040 context statement; amending chapter 4 to incorporate changes due to the Citys adoption of Impact Fees and to provide for coordination in implementation on the Urban Path of Poulsbo Plan; amending chapter 5 to add language to policy NE-1.3 concerning cooperation in watershed planning efforts; amending chapter 6 to incorporate changes due to the Citys adoption of Impact Fees; amending chapter 8 to incorporate a reference to a survey, update information due to the adoption of Impact Fees, update policy PRO-5.8, incorporate the Urban Paths of Poulsbo Plan, and amend maps; amending chapter 10 to add language to policy UT-2.2 regarding alternative and renewable energy sources; amending chapter 11 to add language to policy PI-2.2 to clarify when new Census data will be added to the Comprehensive Plan; amending chapter 12 to update the Capital Facilities Plan; adopting the Urban Path of Poulsbo Plan as appendix B to the Comprehensive Plan; providing for severability and establishing an effective date.

Action: Approve, **Moved by** Stern, **Seconded by** McGinty.

Motion passed unanimously.

c.  **Public Works Project: Noll Road Roundabout**

City Engineer Kasiniak explained the City opened bids for the Noll Road Roundabout on June 22nd. The engineers cost estimate was \$809,000; the low bid of \$775,757 was received from RV Associates, \$33,243 below the engineers cost estimate. The recommendation is to award the project to RV Associates.

Motion: Move to award the construction contract for the Noll Road Roundabout project to RV Associates in the amount of \$775,757.09 and authorize the Mayor to sign change orders up to 10% of the contract price.

Move to direct staff to prepare budget amendments for the project budget as presented by the City Engineer.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** McGinty.

Motion passed unanimously.

5.WORKSHOP

a.  **Downtown Parking**

Planning Associate Nelson outlined the numbers of downtown parking spaces compared to the current parking requirement, of 1 parking stall for every 300 square feet of commercial space; noting based on the comparison, there are sufficient number of parking spaces in the downtown core. Nelson further explained possible parking location issues and parking management; the value of a parking stall, based on customer trips per day and average amount spent by each customer/trip; potential of developing an employee/long term parking lot, possibly old museum site on Jensen Way.

Councilmember Henry arrived at 7:51PM.

City Engineer Kasiniak provided cost estimates for:

- For surface parking including existing asphalt, and existing right of way (with and without a retaining wall)
- Parking garage/structure- below and above grade
- Pay stations in Anderson Parkway

Mayor Erickson asked for public comments

- i. Dale Anderson stated his family has been property and business owners in downtown since 1905 and provided background on the downtown core and

Anderson Parkway. Anderson suggested leaving Anderson Parkway as is or reconfigure the parking lot.

- ii. Bill Austin stated he was on the Parking Committee and supports paid parking as well as a parking garage on Jensen Way.
- iii. Tony DeCarlo stated he is in support of paid parking, as the Port of Poulsbo has done with their parking lot; and explained their parking fees of \$2 per 3 hrs, \$5 per day, \$25 per week, and \$100 per month.
- iv. Jeff Bauman spoke in support of paid parking, specifically during peak time only.
- v. Sandy Kolbeins stated he currently has 42 employees, with potentially up to 50 by mid-July, and strongly supports an employee parking lot, which would help open parking spots in Anderson Parkway. Kolbeins suggested charging a \$1 per hour, with downtown merchants giving a \$1 off customer purchases with a parking voucher.
- vi. Leo Fried, Blue Heron Jewelry, spoke in support of peak time paid parking in Anderson Parkway and employee parking lot.
- vii. Doug Maraist stated on Bainbridge Island the Chamber of Commerce distributes employee permits to park in designated parking
- viii. Dan Sluys, Sluys Bakery, stated he is not in support of paid parking. He owns a parking lot which sells monthly parking permits for and most of those spaces are vacant. Sluys expressed his support for employees to park in King Olaf parking lot.

Council discussion included:

- Parking enforcement of current 3-hour parking in Anderson Parkway
- Options for paid parking in Anderson Parkway
- 3rd Avenue parking alternatives
- Designated parking areas for employees

Mayor Erickson suggested she draft a resolution incorporating the Council input and will bring it forward to the Council for review; Council concurred.

6. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

- a. Councilmember Henry presented the City will a \$350 Association of Washington Cities (AWC) – Risk Management Service Agency (RMSA) grant received at the AWC conference.
- b. Finance/Administration Committee: Councilmember Stern reported the request for bids for the official newspaper, D.A. Davidson contract for investment services, and

review of real estate excise and sales tax.

- c. Public Works Committee: Councilmember Berry-Maraist reported on a Washington State Department of Transportation (WSDOT) Bond Road culvert replacement project, which they plan to close Bond Road for 5-7 days.
- d. Councilmember Berry-Maraist announced KRCC approved Poulsbos transportation project, in the amount of \$2.7 million, and will not go on to the next level of approval at Puget Sound Regional Council (PSRC).
- e. Councilmember Musgrove discussed why the issue of downtown parking is a contentious issue, due to the length of time customers are in downtown

7. CITIZEN COMMENTS

- a. Rita Hagwell commented on the private properties with conceptual trail lines on them in the Urban Path of Poulsbo plan.

8. ADJOURNMENT

Motion: Move to adjourn at 9:55 PM.

Action: Approve, **Moved by** Mayor Erickson, **Seconded by** Stern.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, Deputy City Clerk, CMC