

## POULSBO CITY COUNCIL MEETING OF OCTOBER 17, 2012

### MINUTES

**PRESENT:** Mayor Erickson, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

**Absent/Excused:** Berry-Maraist.

Staff: Boltz, Booher, Kasiniak, Loveless, McCluskey, Stenstrom, Stephens

### MAJOR BUSINESS ITEMS

- \* \* \* Claims – September 1-30, 2012
- \* \* \* Payroll – September 1-30, 2012
- \* \* \* Minutes of July 11, 2012 City Council Meeting
- \* \* \* Minutes of September 19, 2012 City Council Meeting
- \* \* \* Minutes of September 26, 2012 City Council Meeting
- \* \* \* 7:15 PM Public Hearing: 2013 Revenue Sources
- \* \* \* Insurance Request for Proposal

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

#### 2. COMMENTS FROM CITIZENS

- a. Bill Austin provided an update on the Viking Avenue statue, showing photos of the statue, to date. Austin spoke to his plans to sandblast a “Velkommen til Poulsbo” sign on Highway 305; it will instead be a slated sign, due to Environmental Protection Agency (EPA) restrictions on sandblasting. Mayor Erickson stated the unveiling of the statue will take place on November 23rd at 7:00 PM.
- b. Tom Anderson, North Kitsap School Board liaison, invited the Council to several events being held on Friday, October 19th: Vinland Elementary School Garden dedication; Poulsbo Elementary safety patrol swearing in; all you can eat spaghetti feed at the North Kitsap High School (NKHS) hosted by the Noon Lions Club; and the rivalry football game of NKHS vs. Kingston High School at 7:00 PM.

### 3. ► MAYORS REPORT AND COUNCIL COMMENTS

- a. Councilmember Stern introduced Scott Bosch, CEO of Harrison Hospital. Bosch commented on the announcement of Harrison joining the Franciscan Health System, the background on Harrison and Franciscan systems and answered questions asked regarding the merger.
- b. Parks and Recreation Director McCluskey introduced Girl Scouts Troop 40262 and presented a video of all the city parks and recreational programs, made by the troop. Mayor Erickson thanked the girls for their work and presented them with Certificates of Appreciation.
- c. Councilmember Musgrove stated the current ballot is oversized and will require additional postage or may be dropped off at the ballot deposit site at the Poulsbo Fire Station; and spoke to the Kitsap County Department of Emergency Management (KCDEM) October Tip of the Month.
- d. Councilmember Lord commented on the Girl Scouts video and expressed her appreciation for their hard work.
- e. Mayor Erickson reported on the Fishline breakfast fundraiser, 100th Anniversary of First Lutheran Lutefisk Feed, Halloween, Daffodil Day and open house for Coffee Oasis on November 10th.
- f. Councilmember Stern reminded Council of the Puget Sound Regional Council (PSRC) Prosperity Partnership luncheon.

### 4. ► CONSENT AGENDA

**Motion:** Move to approve Consent Agenda items a through e.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Stern.

Motion passed unanimously.

The items listed are:

- a. Claims – September 1-30, 2012 in the amount of \$718,555.35, check numbers 10020270 through 10020464 and electronic disbursement numbers 22-0077 through 22-0083.
- b. Payroll – September 1-30, 2012 in the amount of \$333,431.82 with the check numbers (including direct deposit vouchers) of 30018079 – 30018302.
- c. Minutes of July 11, 2012 City Council Meeting

- d.Minutes of September 19, 2012 City Council Meeting
- e.Minutes of September 26, 2012 City Council Meeting

## 5.BUSINESS AGENDA

### a. 7:15 PM Public Hearing: 2013 Revenue Sources

Mayor Erickson opened the public hearing at 7:44 PM.

Finance Director Booher reviewed the projected 2013 revenues, beginning balances, and the preliminary property tax levy.

Mayor Erickson asked for public comments; no comments were received. Mayor Erickson closed the public hearing at 8:04 PM.

### b. Insurance Request for Proposal

City Clerk Boltz explained the City distributed a request for quotes to three insurance pools representing municipal organizations: Association of Washington Cities (AWC), Cities Insurance Association of Washington (CIAW) and Washington Cities Insurance Authority (WCIA). The quotes were based on L & I worker hours, property values, coverage limits and deductibles. The interview panel included Mayor Erickson, Councilmembers Musgrove and Nystul, Finance Director Booher and City Clerk Boltz; interviews were held with all three organizations on August 27, 2012. Based on specific criteria the interview panels recommendation is for the City to contract Insurance and Risk Management Services with WCIA.

Councilmember Stern stated, until this evening, he has recused himself from the discussions, being an AWC Board member; however after a thorough review by the Finance/Administration Committee, the recommendation to withdraw from AWC RMSA and contract with WCIA, is unanimous.

**Motion:** Move to authorize the Mayor to submit a letter and/or other written notice to the Association of Washington Cities - Risk Management Service Agency withdrawing membership from the pool effective midnight December 31, 2013.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Nystul.

Motion passed unanimously.

Mayor Erickson suggested forgoing the remainder of the agenda to go into executive session, and then into closed session.

6.  EXECUTIVE SESSION AND ADJOURNMENT

**Motion:** Move to adjourn at the conclusion of the Executive Session, to be followed by a Closed Session for the purpose of discussing union negotiations.

**Action:** Approve, **Moved by** Nystul, **Seconded by** Stern.

Motion passed unanimously.

At 8:28 PM Mayor Erickson recessed the meeting into a 30-minute executive session for the purpose of discussing pending litigation, pursuant to RCW 42.30.110 (i).

At 9:00 PM Mayor Erickson extended the executive session for additional 15-minutes.

Meeting adjourned at 9:15PM.

Rebecca Erickson, Mayor

ATTEST:

Jill A. Boltz, City Clerk, CMC