

SPECIAL POULSBORO CITY COUNCIL MEETING OF OCTOBER 24, 2012

MINUTES

PRESENT: Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Berezowsky, Nelson, Stephens, Treacher

Also present: Karla Boughton, kb Consulting

MAJOR BUSINESS ITEMS

* * * Workshop: Draft Zoning and Code Enforcement Ordinances

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. **COMMENTS FROM CITIZENS**

None.

3. **MAYORS REPORT AND COUNCIL COMMENTS**

a. Councilmember Musgrove reminded the public the current ballot is extra large and requires extra postage.

b. Councilmember Lord commented on the Gateway Fellowship Day of Hope this past weekend.

c. Councilmember Nystul commented on his attendance at the Lutfisk feed.

d. Councilmember Henry commented on the increased number of people in attendance at the Day of Hope event.

e. Mayor Erickson commented on the Day of Hope event and Lutfisk Feed at First Lutheran; and reminded the public of Daffodil Day on November 3rd.

4. **BUSINESS AGENDA**

a. **Workshop: Draft Zoning and Code Enforcement Ordinances**

Karla Boughton, kb Consulting, provided a brief overview of the items the Council has reviewed and the goal of tonight's workshop.

Discussion included:

- Infill Residential Development Standards: This section has been expanded from the current zoning ordinance infill provisions; the site size and development standards have been modified and expanded. The PC determined these provisions could and should apply to the "Old Town" residential neighborhood and other established neighborhoods in the City. Council expressed concern with building height, infill design standards, and addition of exceptions.
- Commercial Districts- Zoning Districts and Zoning Maps: Four commercial zoning districts were established, intended to recognize the four distinct commercial areas of the City: C1- Downtown/Front Street; C2- Viking Avenue; C3- SR 305 Corridor; and C4- College MarketPlace.

Council discussed the use tables including:

- Concern with the limitation of 50,000 square feet or less for Regional Retail medium size.
 - Beverage/food and retail mobile vending carts
 - Planned mixed use developments prohibits at College MarketPlace
 - Home Occupation, within existing residential use.
 - Wireless communication facilities, definition of devices
- Site and Building Design Standards in C-1 Commercial zoning: The building design standards have been to include requirements for canopies and stepbacks of upper floors, while providing more details and illustrations for current design standards.
 - Landscaping, Site and Building Design Standards in C-2, C-3 and C-4 Commercial zoning districts: This section consolidates and makes the standards consistent; with a change to the stepback requirements and addition of lighting standards.

Mayor Erickson suggested the Council continue the review at the next scheduled workshop, November 28th.

Boughton requested the Council's input on additional workshops, including additional weekdays; the Council concurred to hold workshops on the 4th Wednesday only.

5.  CONTINUED COMMENTS FROM CITIZENS

None.

6.ADJOURNMENT

Motion: Move to adjourn at 9:10 PM. **Action:** Approve, **Moved by** Stern, **Seconded by** McGinty.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, Deputy City Clerk, CMC