

POULSBO CITY COUNCIL MEETING OF DECEMBER 19, 2012

MINUTES

PRESENT: Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Boltz, Booher, Kasiniak, Treacher

MAJOR BUSINESS ITEMS

- * * * Budget Amendment BA12-0410, Real Estate Excise Tax
- * * * Budget Amendment BA12-0411, Public Works
- * * * Budget Amendment BA12-0412, Marine Program
- * * * WSDOT Bond Road Culvert Replacement – Jerry Moore
- * * * Approval of Collective Bargaining Agreements
- * * * Resolution No. 2012-17, 2013 Salaries and Wages
- * * * Ordinance No. 2012-21, 2013 Budget
- * * * Bad Debt Write-off
- * * * Ordinance No. 2012-22, Utility Tax
- * * * Workshop: Draft Zoning Code & Code Enforcement Ordinance – continued

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. COMMENTS FROM CITIZENS

None.

3. MAYORS REPORT AND COUNCIL COMMENTS

a. Mayor Erickson removed Business Agenda Item 5-g Workshop: Draft Zoning Code & Code Enforcement Ordinance.

b. Councilmember Lord acknowledged and recognized Herb Armstrong for his service to the City of Poulsbo, in particular his 28 years as the Citys Engineer. Lord reminisced about projects including Anderson Parkway parking lot, park and the placement of the climbing rock; Fjord Drive, and donation of topographical mapping for Fish Park.

Mayor Erickson invited Elda Armstrong to the podium and presented Herb and Elda Armstrong for their contribution and involvement in bringing back the Tree Lighting on Viking Avenue and their contributions to the community.

c. Councilmember Stern spoke about the Grand Opening of Coffee Oasis and their service to teens.

d. Mayor Erickson thanked the City's Public Works Department for their work during today's snow and shared the "2013 Remarkable Women of Poulsbo" calendar, with proceeds to benefit The Poulsbo Historical Society.

e. Councilmember Musgrove encouraged the public to spend time with the elderly, family or friends this holiday season.

f. Councilmember Henry wished everyone a Merry Christmas.

g. Mayor Erickson thanked Councilmember Henry for his donation of time and work at Coffee Oasis.

4. **CONSENT AGENDA**

Motion: Move to approve Consent Agenda items a through c.

Action: Approve, **Moved by** McGinty, **Seconded by** Berry-Maraist.

Motion carried unanimously.

The items listed are:

a. Budget Amendment BA12-0410, Real Estate Excise Tax

b. Budget Amendment BA12-0411, Public Works

c. Budget Amendment BA12-0412, Marine Program

5. **BUSINESS AGENDA**

a.  **Washington State Department of Transportation (WSDOT) Bond Road Culvert Replacement – Jerry Moore**

Jerry Moore, WSDOT, provided an update on the project scope, detour routes considered and proposed road closures for the Bond Road Culvert Replacement.

Council questions and concerns included:

- Potential option and opportunity to use "pipejacking;"
- Planned grant funded City construction on Lincoln in 2014;
- Volume of cars.

Mayor Erickson expressed the need for the project to occur in 2013 or 2015. Moore explained the program for this project was approved by the Legislature and the need to contact Kevin Dayton to discuss alternatives.

b. ► Approval of Collective Bargaining Agreements

Motion: Move to authorize Mayor Erickson to sign the collective bargaining agreements between the City of Poulsbo Police Officers Association and Teamsters Local 589.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** Lord.
Motion passed unanimously.

c. ► Resolution No. 2012-17, 2013 Salaries and Wages

Motion: Move to approve Resolution No. 2012-17, adopting the 2013 Salaries and Wage schedule.

Action: Approve, **Moved by** McGinty, **Seconded by** Berry-Maraist.
Motion passed unanimously.

d. ► Ordinance No. 2012-21, 2013 Budget

Motion: Move to approve Ordinance No. 2012-21, an ordinance of the City of Poulsbo, Washington, adopting the final budget of the City, for the fiscal year commencing January 1, 2013, and approving an ordinance summary for publication.

Action: Approve, **Moved by** Stern, **Seconded by** Musgrove.
Motion passed unanimously.

e. ► Bad Debt Write-off

Motion: Move to approve writing off accounts which have exceeded two years past due or dismissed due to Bankruptcy and with excess of \$1,000 to Bad Debt expense per PMC 9.72.040.

Action: Approve, **Moved by** Stern, **Seconded by** Lord.
Motion passed unanimously.

f. ► Ordinance No. 2012-22, Utility Tax

Finance Director Booher explained the ordinance before the Council increases the Utility Tax from 8% to 10% for the City Utilities of Water, Sewer and Storm drainage; the tax does not affect the citizens utility rates.

Motion: Move to approve Ordinance No. 2012-22, an ordinance of the City of Poulso to increase the tax rate on the on the furnishing of water, sewer and storm drainage from eight percent to ten percent and require review of the said rate in 2013 in conjunction with adoptions of the 2014 budget.

Action: Approve, **Moved by** McGinty, **Seconded by** Henry.
Motion passed unanimously.

g.Workshop: Draft Zoning Code & Code Enforcement Ordinance – continued

Removed from the agenda.

6. ► COUNCIL COMMITTEE REPORTS

a. Mayor Erickson invited Commissioner Rob Gelder to the podium. Commissioner Gelder thanked the City for the partnerships and service to the community across jurisdictional boundaries and wished everyone Happy Holidays.

b. Public Safety/Legal Committee: Councilmember Berry-Maraist reported on the discussion of a drug dog, potential funding and the use of dogs formerly trained specifically for marijuana; the rotation of the Detective position; enforcement/education phase for parking in Anderson Parkway; and renewal of the interlocal agreement for juvenile detention.

c. Finance/Administration Committee: Councilmember Stern reported on the status of Leasehold Excise Tax and working with the tenants of city buildings to file exemptions if applicable. Stern also commented on the Mayors attendance at the CENCOM Policy Board meeting and the concern with the non-negotiable budget items.

7. ► DEPARTMENT HEAD COMMENTS

City Clerk Boltz provided Council with revised 2013 Council Goals and Performance Measures as discussed at the last meeting. The suggested goal regarding stormwater, water quality and phased move of the Public Works facility was deleted; and additional clarification and minor modifications were made. Council concurred to move forward with the remaining 2013 Council Goals and Performance Measures, as modified.

8. CONTINUED COMMENTS FROM CITIZENS

None.

9. ► **COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS**

- a. Councilmember McGinty wished everyone a Merry Christmas and expressed his appreciation of the City staff and council for the work done this year.
- b. Councilmember Berry-Maraist expressed her appreciation for the hard work of the staff and Mayor on the budget.
- c. Councilmember Stern commented on the citys collaborative budget process which lends to the success of each budget year.
- d. Councilmember Nystul commented on the end of his first year as a councilmember, thanked the Council, Mayor and staff, and wished everyone a Merry Christmas.
- e. Mayor Erickson reported on the County partnership lighting grant application on Highway 305 and Noll Road, and wished everyone a Merry Christmas.
- f. Councilmember Musgrove wished everyone Happy Holidays.
- g. Councilmember Henry wished everyone Happy Holiday and looks forward to next year.
- h. Councilmember Lord expressed her appreciation to the Council, Mayor and staff; and looks forward to 2013 being a good year.

10. ► **ADJOURNMENT**

Motion: Move to adjourn at 8:45 PM.

Action: Approve, **Moved by** Lord, **Seconded by** Stern.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Jill A. Boltz, City Clerk,