

## POULSBO CITY COUNCIL MEETING OF JANUARY 16, 2013

### MINUTES

**PRESENT:** Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Berezowsky, Kasiniak, Nelson, Stephens, Treacher  
Also present: Karla Boughton, kb Consulting

### MAJOR BUSINESS ITEMS

\* \* \* State of the City – Mayor Erickson

\* \* \* Workshop: Zoning Code and Code Enforcement Ordinance

#### 1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

#### 2. **COMMENTS FROM CITIZENS**

a. Marsha Gandy commented on the need for accessible homes for the handicapped, aging and those with medical needs.

b. Bill Austin commented on his desire to make aesthetic improvements Lindvig bridge and requested a meeting with Mayor Erickson to move forward with the project this year, if possible.

c. Aaron Murphy, ADM Architecture, spoke to need for accessible housing and stated his architecture firm will be focusing on aging in place residences.

d. Patty Graf-Hoke, Kitsap Visitors Convention Bureau, spoke to a request for a letter of support for the Kitsap Water Trails National Water Trail designation, and congratulated the city for American Cruise Tours that will be docking in Poulsbo.

 Council comments regarding the letter of support:

- The inclusion of private business on the map provided to the Council
- The access points included on the map

e. Diane Iverson explained why she chose Poulsbo to live in, specifically being able to kayak in Liberty Bay and expressed her support of the Kitsap Water Trails Nation

Water Trail.

### **3.MAYORS REPORT AND COUNCIL COMMENTS**

- a.**City Engineer Kasiniak stated the Anderson Parkway project will begin January 22nd. Kasiniak stated a majority of the parking lot will be open to the public, except for seven days at the end of February; and presented the proposed work zone as presented by the contractor. Paving should be done by March 1st and the project should be completed by April 1st. Kasiniak introduced Kelle Kichel-Cooper, Rockfish Group, who will be marketing to all media sources and the public, that will emphasize the parking closure, the closure dates, and other available parking lots.
- b.**Councilmember Henry commented on his attendance at the Port Madison Enterprise (PME) Master Plan meeting with Mayor Erickson and Councilmember Stern and the large planned expansion.
- c.**Councilmember Lord announced the Bremerton Symphony Celtic concert is planned for April 2014.
- d.**Councilmember Stern invited the public to the Empty Bowls Fishline Fundraiser being held on January 19th at 12:00pm at Gateway Fellowship.
- e.**Councilmember Musgrove reported on his attendance at the Kitsap Economic Development Alliance (KEDA) seminar today; and expressed his appreciation of the Boy Scouts for planting trees in Fish Park.

### **4.CONSENT AGENDA**

None.

### **5. BUSINESS AGENDA**

#### **a.State of the City**

Mayor Erickson spoke to her reading at the Lunch-Hour Story at the Poulsbo Library.

Erickson presented the 2013 State of the City, noting several of the City's accomplishments in 2012.

Erickson outlined City Department projects and goals for 2013, including:

- Parking project
- Zoning code amendments
- Anderson Parkway project and 6th Avenue project

- Housing market
- Continue to market City properties RFP creation
- Hire new Chief of Police and additional police personnel
- Festivals including new ones

**b. ► Workshop: Zoning Code and Code Enforcement Ordinance**

Karla Boughton, kb Consulting, provided a brief introduction of the items discussed at the previous workshop.

Councilmember Berry-Maraist asked Aaron Murphy, ADM Architecture, about encouraging builders to include handicap accessible features in homes. Murphy outlined the recommended accessible features in homes for the aging, and the number of people that would/will be looking for homes with those features.

Berezowsky stated incentives could be offered to developers, to encourage accessible features in new homes. Planning staff will bring back incentive options for the Council to consider.

**Significant Tree Retention**- This section requires retaining clusters of existing trees on sites with new residential projects, planned mixed use developments, master plan developments, or commercial developments in the C-3 zoning district (east of 10th Avenue, between Lincoln Road and Forest Rock Lane.) The section requires retention based on location priorities, instead of being retained because of the size.

Council discussion included:

- More clarification to “significant” tree- the age and health of the tree
- Requirement to replace or replant trees; types of trees
- Tree retention impacting the density in a project
- Future maintenance of retrained trees
- Consideration of scenic views

**Temporary Transitory Accommodations**- This section is in response to state legislation embodied in RCW 35A.21.360, which allows religious organizations to offer on-site temporary transitory accommodations for the homeless. Further, zoning standards are included in this section, and compliance with health and safety standards as required by the Kitsap Health Department and Poulsbo Fire Department must be satisfied.

Boughton noted temporary transitory accommodations are required to be allowed by State law.

**Wireless Communication Facilities-** Wireless Communication Facilities, are expanded from the City's current standards and includes updates to the landscaping, screening and visual impact standards, as well as identifying location priorities, and additional requirements when locating in an R zoning district.

## 6. COUNCIL COMMITTEE REPORTS

- a. Public Safety/Legal Committee: Councilmember Berry-Maraist reported Councilmember McGinty was selected as the new chair. The committee discussed police staffing and the Police Chief Recruitment, parking enforcement, police vehicle replacement, upcoming Municipal Court jury trials, and update on Electronic Home Monitoring.
- b. Finance/Administration Committee: Councilmember Lord reported she was selected as the committee chair, the revisions to the draft Council Workshop agenda for January 23rd, and Port of Poulsbo parking usage during the Anderson Parkway project.

## 7. DEPARTMENT HEAD COMMENTS

None.

## 8. CONTINUED COMMENTS FROM CITIZENS

None.

## 9. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

- a. Councilmember Berry-Maraist commented on the Kitsap Sun article regarding Steel Head Salmon and the impact to Kitsap County and Poulsbo. Berry-Maraist requested clarification on the Port Madison Enterprises (PME) expansion, the size of the project and setbacks. Erickson stated there would be an additional 700 parking spaces, 100 hotel rooms and 20,000 square feet of convention space.
- b. Councilmember Stern commented the Chamber discussed the PME expansion as well, and opportunities for Poulsbo.

## 10. ADJOURNMENT

**Motion:** Move to adjourn at 9:53 PM.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Stern.  
Motion passed unanimously.

Rebecca Erickson, Mayor  
ATTEST:

Nicole Stephens, Deputy City Clerk, CMC