

POULSBO CITY COUNCIL SPECIAL MEETING OF JANUARY 30, 2012

MINUTES

PRESENT: Mayor Erickson, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Absent: Berry-Maraist

Staff: Berezowsky, Boltz, Nelson

Also present: Karla Boughton, kb Consulting

MAJOR BUSINESS ITEMS

* * * Workshop: Draft Zoning and Code Enforcement Ordinances

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:01 PM and led the Pledge of Allegiance.

2. **COMMENTS FROM CITIZENS**

a. Mark Julian, Bainbridge Island resident, requested a change to the Light Industrial to include retail sales of food and beverages manufactured on site, with a small amount (25%) of space limited to the retail area.

b. Janetmarie Valiga, commended the Police and Fire Department for their professional, compassionate and quick response to her fathers death last week.

3. **WORKSHOP: DRAFT ZONING AND CODE ENFORCEMENT ORDINANCES**

Karla Boughton, kb Consulting, provided a brief introduction for the wrap-up of the Draft Zoning and Code Enforcement ordinances and decision points outlined in the Response and Recommendation Document.

Boughton noted the last remaining item for Council discussion is the new Code Enforcement ordinance. The purpose of the ordinance and new Poulsbo Municipal Code (PMC) section is to consolidate the Citys code enforcement procedures and penalty provisions into one section, instead of being found in various sections of the PMC. It is also intended to provide consistent code enforcement procedures.

Councilmember Lord requested clarifications on the significant alterations in the new section and the process of handling code violation. Planning Director Berezowsky

explained the new section makes several procedures consistent (examples: penalties, how infractions are processed, criminal vs. civil); and outlined both the administrative and legal action process.

Boughton outlined the Workshop Response and Recommendations, which was prepared, based on Council discussion; and requested Council consensus on each item:

18.70 Residential Districts – RL district front yard setback – Council concurred with the Planning Commission recommendation to keep the front and rear yard setback in the RL zoning district consistent with the current zoning ordinance requirement.

18.70.050.C Lot Averaging – Council concurred with the proposed revision to the Lot Averaging provisions.

18.70.060.D Lot Requirements, Landscaping, Site and Building Design Standards in the RM/RH zones – Council asked whether the lot requirement encouraged type development over fee simple ownership development. The zoning ordinance does not address either type of ownership, both types are allowed, the zoning standards identified in 18.70.060 apply regardless of the type of ownership.

18.70.070.A Accessory Dwelling Units - Council concurred with the proposed changes to the Accessory Dwelling Unit provisions, with one clarification on who the property owner is at the time of ADU permit submittal.

18.70.070.F.6 Neighborhood Commercial - Council concurred with the proposed modifications to the Neighborhood Commercial provisions Section 18.70.070.F.6, modification to Table 18.70.030 Residential District Uses, and Section 18.120.020 Design Review applicability.

18.80.070.I Cottage Housing - Council concurred with the proposed modifications to the Cottage Housing provisions found in Section 18.70.070.I; modification to Table 18.70.060 Lot Requirements for RM/RH districts; and Section 18.260.040 PRD minimum lot size exception for cottage housing.

18.70.070.P Livestock - Council concurred with the proposed modifications to the Livestock and Poultry provisions with one revision in Section 18.70.070.P.d ensuring the minimum lot square footages do not overlay.

18.70.070.O Infill Residential Development Standards – Council concurred with the proposed modifications to the Section 18.70.070 Infill Residential Development Standards.

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At 8:13 PM Mayor Erickson called for a 3-minute recess. Meeting reconvened at 8:16PM.

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18.80.030 Commercial Zoning Districts Use Table - Council concurred with the proposed modifications to Table 18.80.030 Commercial Zoning Districts Use Table; and allowing large-size regional retail in the C-3 and C-4 zoning districts, and in the C-2 zoning district with a 50,000 square foot footprint.

18.80.050 Site and Building Design Standards in C-1 Commercial zoning district - Council concurred with the proposed modifications to Section 18.80.050.A clarifying the design review process applies to building façade changes in the C-1 zoning district, and allowing for the requirement for canopies or awnings be exempted if in conflict with building code or structural constraints.

18.80.060 Landscaping, Site and Building Design Standards in the C-2, C-3, and C-4 zoning districts - Council concurred with the proposed modifications to Section 18.80.060 Landscaping, site and Building Design standards for the C-2, C-3 and C-4 Commercial zoning districts.

18.80.080 Additional Standards and Provisions for C zoning districts – Beverage/Food and Retail Vending Carts - Council concurred to keep the provisions for beverage/food and retail vending carts as proposed in the Draft Zoning Ordinance.

18.80.080.H Additional Standards and Provisions for C zoning districts –Live/Work Units - Council concurred to delete Section 18.80.080.H Live/Work from the C zones and delete from Table 18.80.030 Commercial Uses; allow them in the RM and RH zoning districts; and allow mixed use structures to provide the standard mechanism for mixing of commercial and residential uses in the C zones.

18.80.080.K Additional Standards and Provisions for C zoning districts – Mixed Use Structure - Council concurred with the proposed revisions to Section 18.80.080.K

allowing the market and development standards dictate the size and number of units to be allowed in a mixed use structure.

18.80.090 Planned Mixed Use Developments - Council concurred with the proposed revisions to Section 18.80.090 Planned Mixed Use Developments establishing a minimum ratio between commercial and residential uses, and allowing flexibility in the minimum site size if certain criteria are met.

4.ADJOURNMENT

Motion: Move to adjourn at 9:34 PM.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion carried unanimously.

Rebecca Erickson, Mayor

ATTEST:

Jill A. Boltz, City Clerk, CMC