

POULSBO CITY COUNCIL MEETING OF MARCH 20, 2013

MINUTES

PRESENT: Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Berezowsky, Bateman, Boltz, Diehl, Kasiniak, Loveless, McCluskey, Nelson.

MAJOR BUSINESS ITEMS

- * * * Applications for Special Events: Out of the Darkness Community Walk, Troop 1571 5k Fun Run, Soap Box Derby Racing, Viking Fest
- * * * 7:10PM Public Hearing: Comprehensive Plan Amendments
- * * * Presentation: Proposed Mid-year Stormwater Rate Increase
- * * * Resolution No. 2013-02, Dissolution of Library Advisory Board

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Deputy Mayor McGinty called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance. Mayor Erickson arrived at 7:07 PM.

2. **COMMENTS FROM CITIZENS**

a. Rita Hagwell began to comment and was stopped by Deputy Mayor McGinty who questioned if her intent was to provide comments at the Public Hearing. Hagwell confirmed her intent to speak at the hearing and would wait.

3. **MAYORS REPORT AND COUNCIL COMMENTS**

a. Councilmember Stern reminded everyone of the Poulsbo Historical Society Annual Fundraiser this Saturday, March 30th at 7:00 PM at the Sons of Norway and tickets are \$25.

b. Councilmember Berry-Maraist informed everyone of the Department of Ecology's Total Maximum Daily Load (TMDL) for Liberty Bay meeting tomorrow at 6:15pm at the Poulsbo Fire Station.

c. Mayor Erickson stated she was in attendance at the Mountain Air Subdivision Meeting.

4. ► CONSENT AGENDA

Motion: Move to approve consent agenda item a.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** Nystul.

Motion passed unanimously.

5. BUSINESS AGENDA

a. ► Public Hearing: Comprehensive Plan Amendments

Associate Planner Alyse Nelson reported there were five amendments being discussed, one site specific application and four text and map amendments to the Policy Document and Capital Facilities Plan. The five amendments are:

- 2013-01 Hansen Properties to re-designate & rezone the land from Residential High to Park.
- 2013-02 Parks Amendments which includes several amendments proposed to the text of Chapter 12 (Capital Facilities Plan) and Chapter 8 (Parks). Amendments are due to the addition of two parks projects to the future development list (Net Shed Park & Hattaland Park). Also adding the Hansen Property to the boundary of Fish Park on figures PRO-1 & PRO-3.
- 2013-03 Capital Improvement Projects which includes the amendment to incorporate the most recent 6-year CIP list into the capital Facilities Plan.
- 2013-04 Engineering Amendments to include: Text amendments proposed to Chapter 4 regarding the language describing road classifications. Map amendments to maintain consistency between Chapter 4 and the adopted transportation plan.
- 2013-05 Planning Amendments due to the revised Zoning Ordinance and to maintain consistent language due to several proposed modifications to the text and land use map in Chapter 2 and 3.

Mayor Erickson opened the public hearing at 7:24 PM and requested public comments:

- i. Rita Hagwell expressed concerns about the plans for an intersection on Finn Hill; creation of M road which would connect to Marelaine Lane; questioned how the intersection/road is being funded and who will be profiting from it. Hagwell stated she feels the road would be bad for the businesses on Viking since traffic would be able to bypass them. Additional concerns included her private property, water rights, and power pole. Hagwell submitted supporting documents for the record.

Mayor Erickson closed the public hearing at 7:27 PM.

Council comments/questions included:

- Parks receiving Capital funds after being designated a park or having to be placed on the development list.
- Removal of master plan overlays from land use map and what that means for changing the process.
- If someone submits a master plan with intent to change the zoning what are the steps and can it only be done annually.
- Whether or not the Planning Commission had any comments or concerns on these amendments.
- CPA 2013-05 discussion about text and map amendments to Chapter 2 land use. It mentioned Old Town Pousbo, is urban infill also included? Designating exceptions in the developers standards as opposed to the Comprehensive Plan.
- Clarification on the changes of the street classification map.

Motion: Move to approve Comprehensive Plan Amendments:

CPA 2013-01, the Hansen Properties site specific re-designation and rezone request.

CPA 2013-02, map amendments to Chapter 8 and text amendments to Chapter 12.

CPA 2013-03, text amendments to Chapter 12 Table CFP-4.

CPA 2013-04, text and map amendments to Chapter 4.

CPA 2013-05, text and map amendments to Chapter 2 and text amendments to Chapter 3.

AND adopt the Planning Commission Findings of Fact in support of these decisions;

AND direct the City Attorney to prepare an adoption ordinance to this effect.

Action: Approve, **Moved by** Nystul, **Seconded by** McGinty.

Motion passed unanimously.

b.  Presentation: Proposed Mid-year Stormwater Rate Increase

Public Works Director Loveless explained the Stormwater Utility has been in a deficit funding situation for the past few years due to rising costs attributed to the implementation of the NPDES permit requirements and proposed a rate adjustment this year to achieve a break even status. Loveless reported there may be requirements for additional rate increases in the near future pending the completion of several items including the Liberty Bay TMDL Project and an updated Stormwater Comprehensive Plan.

Council questions/concerns included:

- Commercial customers capabilities to budget for these new rates.
- Potential increases in the upcoming years for NPDES requirements.
- Ratio between commercial and residential customers.
- Step increases for commercial customers as versus a lump sum increase.

- This first increase being a substantial interim rate increase to help cover the more severe rate increase in the future.
- Legal mandated costs versus the current level of service provided.
- Balance between actual requirements and public support for additional expenditures to go above and beyond requirements.
- The possibility to do a yearly increase to stay in front of the future increases.
- Making the focus on the money lost in 2008 – 2011 on actual expenditures as opposed to depreciation costs which are an estimate.
- Creation of an impressive Critical Areas Ordinance & Shoreline Master Plan.

Motion: Move that the Public Works Department move forward with the proposed process for increasing Stormwater Utility rates in 2013.

Action: Approve, **Moved by** Nystul, **Seconded by** Berry-Maraist.

Vote: Motion passed (**summary:** Yes = 6, No = 1, Abstain = 0).

Yes: Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul.

No: Stern.

c. **Resolution No. 2013-02, Dissolution of Library Advisory Board**

City Clerk Boltz gave a brief history of the Library Advisory Board. Boltz explained how the Memorandum of Understanding with the Kitsap Regional Library addresses issues previously handled by the Library Advisory Board.

Councilmember Musgrove questioned how the current board felt about dissolving. Boltz stated there have been difficulties with scheduling meetings which were recently reduced to one annual meeting. The Poulsbo Library Branch Manager Sharon Lee was notified of the proposed dissolution and is supportive.

Councilmember Stern acknowledged former Library Board Member Muriel Williams for all her years of work.

Motion: Move to adopt Resolution No. 2013-02, Repealing Resolution No. 2012-09 and dissolving the Library Advisory Board.

Action: Approve, **Moved by** Lord, **Seconded by** Musgrove.

Motion passed unanimously.

6. **COUNCIL COMMITTEE REPORTS**

a. Finance/Administration Committee: Councilmember Lord reported the committee discussed tools for problem solving and seeking opportunities and the committee is

excited about creating a true process for assessing, evaluating and creating opportunities and challenges, to be more efficient and to possibly adopt as a tool of the council.

b. Public Safety / Legal Committee: Councilmember McGinty reported new Police Chief Alan Townsend will be sworn in May 8th. Chief Townsend will be spending 80 hours in the month of April becoming familiar with the organization, beginning April 8th. McGinty also gave a Sergeant selection status update, stating they have 5 candidates and are at the midpoint of the process. The candidates are ready to submit their project packets, with oral boards scheduled for April 8th and chief interviews on May 8th.

7. ► DEPARTMENT HEAD COMMENTS

None.

8. ► CONTINUED COMMENTS FROM CITIZENS

None.

9. ► COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

a. Councilmember Berry-Maraist mentioned last Friday there was a local Lead Integrating Organization under the Puget Sound Partnership Meeting. This group looks at water quality, stormwater and shellfish health issues. Berry-Maraist stated the groups concern in regard to the Liberty Bay TMDL project, was the standard being established for this project were unobtainable since they are twice the standards of all the bays in the neighboring areas. Berry-Maraist noted this issue has been raised on a regional level.

b. Councilmember McGinty expressed concern on how the necessity for citizens to be aware of the condition of Liberty Bay and how the stormwater rate structure needs to be addressed with all the mandated requirements.

10. ► EXECUTIVE SESSION

At 9:08 PM Mayor Erickson recessed the meeting into a 30-minute executive session for the purpose of discussing pending litigation, pursuant to RCW 42.30.110(i), with automatic adjournment.

At 9:45PM Mayor Erickson extended the executive session for an additional 15 minutes.

11.ADJOURNMENT

Rebecca Erickson, Mayor
ATTEST:

Jill A. Boltz, City Clerk, CMC