

POULSBO CITY COUNCIL MEETING OF MAY 8, 2013

MINUTES

PRESENT: Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Boltz, Kasiniak, Loveless, McCluskey, Stenstrom, Townsend

MAJOR BUSINESS ITEMS

- * * * Special Event: Poulsbo Arts Festival
- * * * Presentation: Pavilion Project Donation from Town & Country Markets, Inc.
- * * * Presentation: 6th Avenue Improvements
- * * * Bid Award: Big Valley Water Main Project
- * * * State of the Library

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. **COMMENTS FROM CITIZENS**

- a. Bill Austin addressed the signs posted throughout town regarding him running for Mayor and asked whoever is posting them to stop. Austin also offered to pay for a speed table on Front Street to address speeding and asked the Council to look into additional speed tables. Austin encouraged the Council to continue looking for opportunities for a parking garage at the old Police Station or King Olaf.
- b. Meredith Green provided an update and Coffee Oasis successes stories.
- c. Janetmarie Valiga expressed her concern for Sound Works and provided a graffiti removal kit for use by Public Works.
- d. Shane Skelley requested the roof of the Mentor building be cleaned.

3. **MAYORS REPORT AND COUNCIL COMMENTS**

- a. Councilmember Stern followed up on the comments by Meredith Green regarding Coffee Oasis and a volunteer training opportunity sponsored by Jaks Café; Chairman

Forsmans nomination by President Obama to the Federal Advisory Council on Historical Preservation; Ardis Morrows birthday; the beautiful weather and diversity in Poulsbo.

- b. Councilmember McGinty requested Mayor Erickson provide an update on the cruise ship that came into town last week; Mayor Erickson stated she would address that later in the meeting.
- c. Councilmember Musgrove extended his congratulations to Chairman Forsman and John Halstads promotion to Sergeant; and confirmed he will be running for re-election for his Council position.
- d. Councilmember Lord reported the Annual Fishing Derby will be held on Saturday, hosted by the Lions Club.
- e. Councilmember Henry commented on the great work of Coffee Oasis.
- f. Councilmember Berry-Maraist commented on the collaborative efforts between the City, Port of Poulsbo, Historic Downtown Poulsbo Association and Hotel/Motel Coalition for tourism and hopes for future collaboration efforts toward a parking garage; and announced a Mountain Bike Race taking place this weekend in Port Gamble.
- g.  Public Facility District (PFD) Update – Russ Shiplet reported on the PFDs financial health; modifications to the interlocal agreement with North Kitsap Recreation & Event Center (NKREC); redraft of the formal funding packet and encouraged a solid packet submittal by Poulsbo.

Councilmember Stern thanked Shiplet for his extensive report and representation on the board. Stern further asked for a review by the PFD on the effect of the Clearwater Casino expansion and the Kitsap Conference Center.

Mayor Erickson thanked Shiplet for his thorough report and his service on the board.

4. CONSENT AGENDA

Motion: Move to approve Consent Agenda items a.

Action: Approve, **Moved by** McGinty, **Seconded by** Berry-Maraist.

Motion passed unanimously.

The items listed are:

a.Special Event: Poulsbo Arts Festival

5.BUSINESS AGENDA

a. **Presentation: Pavilion Project Donation from Town & Country Markets, Inc.**

Parks and Recreation Director McCluskey reported on the completed and work planned for the Waterfront Park and Pavilion.

Larry Nakata spoke to the Golf Tournament Benefit in memory of his brother and the rotating opportunity to benefit communities. \$5,177 will be donated for materials and supplies for the replacement of the pavilion project. Nakata thanked store manager Tom Hall for all his hard work, dedication and involvement in the community.

Mayor Erickson and Councilmembers Stern and Berry-Maraist commented and commended Larry Nakata and Tom Hall for their efforts and involvement in Poulsbo and other community events.

b. **State of the Library**

Sharon Lee, Poulsbo Branch Manager shared a presentation depicting the uses, programs, and resources as well as statistics on the number of visitors and book borrowing through the branch and online.

c. **Bid Award: Big Valley Water Main Project**

Assistant Public Works Director Kasiniak provided a project scope and replacement of a sixty year old transmission main and the results of the bid opening and project budget.

Motion: Move to award the construction contract for the Big Valley Water Main project to Pape and Sons Construction, Inc., in the amount of \$751,148.19 and authorize the Mayor to sign change orders up to 10% of the contract price.

Action: Approve, **Moved by** Lord, **Seconded by** McGinty.

Motion passed unanimously.

d.**Presentation: 6th Avenue Improvements**

Assistant Public Works Director Kasiniak introduced Kelle Ketchel, Rockfish Group and provided background on the project including timeline, special provisions. Phil Struck, Parametrix presented the projects existing conditions, proposed design, traffic control options. Kasiniak explained the traffic control options were discussed with the public at the Open House held earlier in the evening. Three options provide alternatives to closing the work zones and traffic control with time and cost savings. The consensus

of the public present at the Open House was for Option III.

Discussion included: clarification on the work zone; budget/funding clarification; bid alternate for a raised crosswalk; and restriction to local traffic in the work zone during working hours.

Motion: Move to approve the 6th Avenue Project final design and budget as presented by the City Engineer, and direct staff to prepare a budget amendment as required.

Action: Approve, **Moved by** Nystul, **Seconded by** McGinty.

Motion passed unanimously.

6. COUNCIL COMMITTEE REPORTS

a. Public Works Committee: Councilmember Nystul reported Public Works Director Loveless has spoken with large rate payers regarding the proposed Stormwater rate increase.

b. Councilmember Musgrove reported on the Port of Poulsbos efforts in regard to the Cruise line coming to Poulsbo and their continued work with all the downtown entities.

c. Community Services Committee: Councilmember Lord reported on the Public Facilities District discussion and application options; Arts Festival approval; Special Event Application by Coffee Oasis for After School party at Raab Park; park project update and process for a volunteer park adoption.

d. Councilmember Berry-Maraist provided additional information on Public Works Director Loveless contact with the school district regarding the proposed stormwater rate increase.

7. DEPARTMENT HEAD COMMENTS

a. City Clerk Boltz explained the Helter Skelter Lounge had requested to add Friday, May 17th to their special event, after the application was distributed for review. To date, they have met all the conditions of approval for the special event.

Motion: Move to amend the original conditional approval for the Helter Skelter Lounger event on May 17th and 18th, with all previous conditions.

Action: Approve, **Moved by** Lord, **Seconded by** Henry.

Motion passed unanimously.

8. CONTINUED COMMENTS FROM CITIZENS

None.

9. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

a. Councilmember Stern questioned the previous discussion on reconfiguring the pavilion for optimal viewing and asked for further exploration. Stern congratulated Chief Townsend and asked for an update from the past two weeks. Chief Townsend reported on a very busy two weeks with staff and the community.

b. Councilmember Musgrove reported on the visit to Dogfish Creek at Centennial Park and the variety of fish present in the creek. Mayor Erickson provided background information on Ron Hirschi, charged with spearheading the restoration project.

c. Mayor Erickson gave an update on the cruise ship visit last Friday, including difficulties with anchoring due to wind and adjustments and change in plans to dock at Oyster Plant Park.

The swearing in of John Halsted as a new Sergeant will take place at the May 15th Council Meeting.

The City is sponsoring a Bicycle Rodeo at the Technology Building parking lot of the High School this Saturday at 11:00AM as part of the Safe Routes to School Grant.

d. Councilmember Lord commented on Centennial Park being such a great asset and park.

e. Councilmember Berry-Maraist reported on her attendance at the Growth Management Policy Board focusing on stormwater and requirements for the Growth Management Act.

10. ADJOURNMENT

Motion: Move to adjourn at 9:30 PM.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** Stern.

Motion passed unanimously.

Rebecca Erickson, Mayor
ATTEST:

Jill A. Boltz, City Clerk, CMC