

POULSBO CITY COUNCIL MEETING OF DECEMBER 11, 2013

MINUTES

PRESENT: Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Berezowsky, Booher, Boughton, McCluskey, Stephens, Townsend, Treacher

MAJOR BUSINESS ITEMS

- * * * Minutes of October 23, 2013 City Council Workshop
- * * * Minutes of November 6, 2013 City Council Meeting
- * * * Port of Kingston, Sailing Program Agreement
- * * * Resolution No. 2013-14, County-wide Planning Policy Ratification
- * * * 2014 Comprehensive Plan Amendment Docket
- * * * Final Budget Review and Approval

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. COMMENTS FROM CITIZENS

None.

3. MAYOR'S REPORT AND COUNCIL COMMENTS

- a. Councilmember Lord announced the Bremerton Symphony Youth Orchestra will be performing at the Council meeting next week.
- b. Councilmember Berry-Maraist commented on her attendance at the Jule Fest and was a wonderful celebration.
- c. Councilmember Musgrove expressed his appreciation to everyone who put on Jule Fest.
- d. Mayor Erickson stated the council meeting next week will be abbreviated due to the Bremerton Youth Symphony performing, and encouraged the public to attend.
- a. Key to the City – Miss Poulsbo:
Mayor Erickson presented Makenzie Moody with a Key to City for her dedication and work as Miss Poulsbo for 2013. Moody stated it has been honor to be Miss Poulsbo.

b. Public Facilities District (PFD) Update – Russ Shiplet

Russ Shiplet, PFD Board Member, presented the 4th quarter report which included sales tax revenues, operating expenses and project expenditures. Shiplet explained the PFD and the school district have been working to revise the North Kitsap Recreation and Event Center (NKREC) Interlocal Agreement to find common and acceptable language, agreeable to all parties of the partnership.

Mayor Erickson announced an Executive Session will be held at the end of the meeting, for the purpose of discussing real estate disposition.

4. CONSENT AGENDA

Motion: Move to approve Consent Agenda items a through c.

Action: Approve, **Moved by** McGinty, **Seconded by** Berry-Maraist.

Motion passed unanimously.

The items listed are:

- a. Minutes of October 23, 2013 City Council Workshop
- b. Minutes of November 6, 2013 City Council Meeting
- c. Port of Kingston, Sailing Program Agreement

5. BUSINESS AGENDA

a. Resolution No. 2013-14, County-wide Planning Policy Ratification

Planning Director Berezowsky explained the Kitsap Regional Coordinating Council (KRCC) Executive Board approved proposed 2013 updates to the Kitsap County Planning Policies, and recommends adoption by the Cities and Tribes. The amendments address two required changes in two policy areas, 1) Required update to Appendix B: Countywide Population Distribution to 2035, and; 2) Required update to Policy Element G: Siting Essential Public Facilities per KRCC Board Resolution # 2012-02.

Berezowsky stated the Public Works Committee recommends approval of the resolution.

Motion: Move to ratify Resolution No. 2013-14, a resolution of the City of Poulsbo, Washington, ratifying the 2013 amendments to the Kitsap County Countywide Planning Policies, in the form approved by the Kitsap Regional Coordinating Council on September 24, 2013 and contingent upon approval by the Kitsap county Board of County Commissioners without changes; and providing an effective date.

Action: Approve, **Moved by** Stern, **Seconded by** Lord.

Motion passed unanimously.

b. 2014 Comprehensive Plan Amendment Docket

Associate Planner Boughton provided an overview of the request Comprehensive Plan amendments, including site specific re-designations and text and map amendments:

CPA 2014-01 - Request to re-designate and rezone a 1.03 acre property located at 19872 Hamilton Court NE from Residential Medium to Residential High. Application materials are included in the docket. If the site specific amendment is approved, map amendments to Figure LU-1 will be required (along with an update to the City's Zoning Map).

CPA 2014-02 - Request to re-designate and rezone a .23 acre property located at 573 Antonson Place NE from Residential Low to Residential Medium. Application materials are included in the docket. If the site specific amendment is approved, map amendments to Figure LU-1 will be required (along with an update to the City's Zoning Map).

CPA 2014-03 - Map amendments to Chapter 4 Transportation's Figures TR-1 and TR-2; changing the proposed street classifications to the appropriate street classifications anticipated to be approved by WSDOT in Spring 2014. (The Engineering Department originally anticipated amendments for utilities and street policies in preparation for the 2015 update to the City's functional plans; however, this amendment was withdrawn by the City Engineer for this year's amendment cycle.)

CPA 2014-04 - Text amendment to Chapter 12, the Capital Facilities Plan, to update Table CFP-4 (the City of Poulsbo 6-Year Capital Improvement Projects) to reflect the proposed projects listed in the 2013-2018 Capital Improvements Plan. (The 6-year CIP is not included with this docket packet, and will be included in the amendment package pending final approval through the budget process)

Motion: Move to approve Comprehensive Plan amendments 2014-01 through 2014-04 be docketed for the 2014 Comprehensive Plan Amendment cycle.

Action: Approve, **Moved by** McGinty, **Seconded by** Berry-Maraist.

Motion passed unanimously.

c. Final Budget Review and Approval

Finance Director Booher presented the final budget review based on the Council recommendations. The budget ordinance will be brought forward to Council at next week's Council meeting.

Councilmember Stern suggested the Council, through the Finance Committee, explore a Traffic Benefit District (car tabs) in 2014 to be put before the voters, due to the decrease in the street funds.

Motion: Move to approve the City of Poulsbo's 2014 Budget.
Action: Approve, **Moved by** Lord, **Seconded by** McGinty.
Motion passed unanimously.

6. COUNCIL COMMITTEE REPORTS

- a. Public Works Committee: Councilmember Berry-Maraist reported on review of the State Transportation package; Lions Parks swing set relocation; planning for the new Public Works site; the Kevos Pond stormwater pond and the proposal for the City to take over maintenance; and review of a citizen complaint on Liberty Street and Patriot Lane. Berry-Maraist also spoke to the citizen suggestion of providing clearer signage in Anderson Parkway, to indicate where long and short term parking is located.
- b. Economic Development Committee: Councilmember Musgrove reported on possible funding for Economic Development and planning; Farmers Market and Viking Avenue update; and a report on the relocation of the Chamber of Commerce.
- c. Community Services Committee: Councilmember Henry reported on upcoming special events, Bash at the Bay and Kitsap Humane Society – Pet Walk; Marketing Coalition carryover request; and discussion on the replacement of the Parks and Recreation 15-passenger van.
- d. Councilmember Stern reminded the Council the Kitsap Regional Coordinating Committee reorganization committee will begin meeting next week, and will continue meeting for several months.

7. DEPARTMENT HEAD COMMENTS

None

8. CONTINUED COMMENTS FROM CITIZENS

None

9. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

- a. Councilmember Lord invited the public to attend the Council meeting next week to watch the Bremerton Youth Symphony.
- b. Councilmember Berry-Maraist commended the Council, Mayor and staff for all their work, and expressed how much she enjoys working with everyone.
- c. Councilmember Henry announced the Association of Washington Cities – Cities Legislative Action Conference will be held the end of January.

10. EXECUTIVE SESSION

Motion: Move to adjourn from executive session.

Action: Approve, **Moved by** Stern, **Seconded by** McGinty.

Motion passed unanimously.

Mayor Erickson recessed the meeting into 15-minute executive session, at 8:37 PM, for the purpose of discussing real estate disposition, pursuant to RCW 42.30.110 (c).

11. ADJOURNMENT

The meeting adjourned at 8:52 PM.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, Interim City Clerk, CMC