

## **POULSBO CITY COUNCIL MEETING OF FEBRUARY 12, 2014**

### **M I N U T E S**

**PRESENT:** Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Berezowsky, Booher, Kasiniak, Purves, Stephens

### **MAJOR BUSINESS ITEMS**

- \* \* \* Minutes of January 15, 2014 City Council Meeting
- \* \* \* Ordinance No. 2014-02, 4<sup>th</sup> Quarter 2013 Budget Amendments
- \* \* \* Ordinance No. 2014-03, Adopting the 2012 State Building Code
- \* \* \* Decant Facility Contract - Parametrix

#### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

#### **2. COMMENTS FROM CITIZENS**

None

#### **3. MAYOR'S REPORT AND COUNCIL COMMENTS**

- a. The Council and Mayor Erickson commented on the success of the Winter Rendezvous boating event this past weekend.
- b. Councilmember Lord and Mayor Erickson also thanked Public Works staff for clearing the snow.
- c. Mayor Erickson commented on the raising of the Sammi flag at City Hall, in support of National Saami Day.
- d. Councilmember Barry-Maraist commented on her attendance at the Historic Downtown Poulsbo Association meeting and all the work the association did to promote the Winter Rendezvous event.

#### **4. CONSENT AGENDA**

The items listed are:

- a. Minutes of January 15, 2014 City Council Meeting

**Motion:** Move to approve Consent Agenda item a.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Musgrove.

Motion passed unanimously.

5. **BUSINESS AGENDA**

a. **Ordinance No. 2014-02, 4<sup>th</sup> Quarter 2013 Budget Amendments**

Finance Director Booher presented the 4<sup>th</sup> Quarter 2013 Budget Amendment ordinance. Mayor Erickson asked for public comment; no comments were received.

**Motion:** Move to adopt Ordinance 2014-02, an ordinance for the City of Poulsbo, Washington, amending the 2013 budget adopted by Ordinance No 2012-21 to revise the revenues to and appropriations from certain funds and approving an ordinance summary for publication.

**Action:** Approve, **Moved by** Lord, **Seconded by** Stern.

Motion passed unanimously.

b. **Ordinance No. 2014-03, Adopting the 2012 State Building Code**

Planning Director Berezowsky explained the State of Washington has amended the State Building Code and the Planning and Building Department is recommending the City Council adopt the revised Building Code to reflect the State's adoption of the amendment.

Council discussed the impact the State Building Code could have on builders and building owners. Berezowsky explained the process by which the International Building Code is created.

**Motion:** Move to adopt Ordinance No. 2014-03, an ordinance of the City of Poulsbo, Washington, adopting the 2012 State Building Code; amending PMC 15.04.020 in order to provide for the adoption of the 2012 State Building Code; repealing PMC 15.04.030; providing for severability and establishing an effective date.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion passed unanimously.

c. **Decant Facility Contract – Parametrix**

Councilmember McGinty explained the Public Works Committee reviewed the scope of work for the decant facility which is a part of a larger project involving a solid waste transfer station and future relocation of the public works facility.

City Engineer Kasiniak explained the grant funding for the project from the Department of Ecology and the Request for Proposals process.

Councilmember Stern noted the full scope of the work includes the relocation of the public works facility and spoke to the need to remain flexible with funding in looking forward to 2017. Mayor Erickson explained the need to move the projects forward more quickly because the public works facility is not an appropriate work environment.

**Motion:** Move to approve the design contract scope and budget with Parametrix for design of the Decant Facility Project as presented by the City Engineer.

**Action:** Approve, **Moved by** Berry-Maraist, **Seconded by** Henry.  
Motion passed unanimously.

## 6. COUNCIL COMMITTEE REPORTS

- a. Councilmember Stern commented on his attendance at the Kitsap Regional Coordinating Council (KRCC) and Puget Sound Regional Council (PSRC) meetings.
- b. Mayor Erickson mentioned the resignation of Tony Caldwell, Executive Director, from Housing Kitsap.
- c. Public Works Committee: Councilmember McGinty commented on the Transforming Public Spaces presentation.
- d. Community Services Committee: Councilmember Barry-Maraist reported on review of the City Hall room rental policies, 7<sup>th</sup> Avenue trail, and the next steps on the trail plan.
- e. Finance/Administration Committee: Councilmember Musgrove asked Council to forward comments regarding Council Rules of Procedure to City Clerk.

## 7. DEPARTMENT HEAD COMMENTS

- a. City Engineer Kasiniak commented on the streetlights project on State Route 305 and answered questions about the project.

## 8. CONTINUED COMMENTS FROM CITIZENS

None

## 9. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

- a. Councilmember Stern requested City Engineer Kasiniak bring forward a presentation regarding streets and road condition mapping, for the Council to hear.
- b. Councilmember Barry-Maraist reported on the activities of the Puget Sound Regional Council (PSRC) Growth Management Policy Board and impact on local centers; attendance at Historic Downtown Poulsbo Association meeting; and attendance at Kitsap County Mental Health Advisory Committee.

**10. ADJOURNMENT**

**Motion:** Move to adjourn at 8:15PM.

**Action:** Approve, **Moved by** Henry, **Seconded by** Lord.

Motion passed unanimously.

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Rebecca Erickson, Mayor

ATTEST:

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Kylie Purves, City Clerk