

POULSBO CITY COUNCIL MEETING OF APRIL 9, 2014

MINUTES

PRESENT: Mayor Erickson; Councilmembers Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Finance Director Booher, City Engineer Kasiniak, City Clerk Purves, Information Technology Manager Stenstrom, Deputy City Clerk Stephens

MAJOR BUSINESS ITEMS

- * * * 7:15 PM Public Hearing: Disposal of Proprietary Surplus Goods
- * * * Resolution No. 2014-__, Authorizing Disposal of Proprietary Surplus Goods
- * * * Authorize Disposal of Governmental Surplus Goods
- * * * Liberty Bay Trail Phase II
- * * * Decant Facility Funding Agreement
- * * * SR 305/Johnson Road/Noll Road Planning Study
- * * * Public Works Projects – Night Work

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. AGENDA APPROVAL

Mayor Erickson announced the addition of business item, Public Works Projects Night Work.

Motion: Approve the agenda as modified.

Action: Approve, **Moved by** McGinty, **Seconded by** Nystul.

Motion passed unanimously.

3. COMMENTS FROM CITIZENS

- a. Rita Hagwell spoke to the letter she provided to Council from City Engineer Kasiniak regarding a proposed sewer line near her property and Marelaine Lane being included on the latest Kitsap County map.
- b. Mark Kuhlman, Team 4 Engineering, spoke to his disappointment in the Council decision to deny the redesignation request for the Ferris property. Kuhlman stated he felt they made a presentation in compliance with the goals and policies with the City's Comprehensive Plan, and requested the Council reconsider their decision.
- c. Shane Skelley announced on April 12th there will a 3-mile walk along the local Poulsbo beaches, creeks and wetlands. There will be an educational guides stationed at five locations along the route.

4. MAYOR'S REPORT AND COUNCIL COMMENTS

- a. Councilmember Musgrove spoke to the disaster in Oso, Washington, stating the ongoing support is still needed in the area.
- b. Mayor Erickson announced the Arbor Day celebration will be held on Saturday April 12th at the Moe Street trail. Erickson also commented on her attendance at the Opiate Information Meeting at the Suquamish Tribe.
- c. Councilmember Lord commented on the City being a Tree City for the 16th year.
- d. Councilmember Henry stated Puget Sound Regional Council (PSRC) will be voting on funding for Federal Highway Administration Fund, to help with Economic recovery for the town of Darrington and the vicinity.
- e. Mayor Erickson announced there will be a Coffee Oasis Community Meeting at Kingston Middle School tomorrow evening.

5. CONSENT AGENDA

None.

6. BUSINESS AGENDA

a. 7:15 PM Public Hearing: Disposal of Proprietary Surplus Goods

Finance Director Booher reported a list of items originally acquired for proprietary purposes, was compiled and deemed surplus by the Public Works Department. The items will go to auction via PublicSurplus.com; any money received will be recorded in the appropriate utility fund.

Mayor Erickson opened the public hearing at 7:16 PM and requested public comments; no public comments were received.

At 7:16 PM Mayor Erickson closed the public hearing.

Motion: Move to adopt Resolution 2014-05, a resolution of the City Council of the City of Poulsbo, Washington, declaring certain property originally acquired for proprietary purposes to be surplus to the needs of the City and authorizing the Finance Director to sell such surplus property.

Action: Approve, **Moved by** Stern, **Seconded by** Musgrove.

Motion passed unanimously.

b. Authorize Disposal of Governmental Surplus Goods

Motion: Move to approve the disposal of the attached surplus listing in accordance with the City of Poulsbo Ordinance No. 94-08.

Action: Approve, **Moved by** Stern, **Seconded by** Henry.

Motion passed unanimously.

c. Public Works Projects – Night Work

City Engineer Kasiniak presented upcoming Public Works Projects which over night work is being requested; these projects include Bond Road overlay and water main replacement, and 7th Avenue overlay.

Councilmember McGinty reported the Public Works Committee discussed the request, noting residents in the project area will be notified and the recommendation of approval.

Motion: Move to approve night time construction for the Bond Road Water Main project and portions of the Overlay project as presented by the City Engineer.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** McGinty.

Motion passed unanimously.

d. Liberty Bay Trail Phase II

City Engineer Kasiniak presented the Liberty Bay Trail project scope and phase II budget, which includes preliminary design and permitting.

Motion: Move to approve the contract amendment with Parametrix, Inc for Phase II of the Liberty Bay Trail project as presented by the City Engineer and direct staff to proceed accordingly.

Action: Approve, **Moved by** Musgrove, **Seconded by** McGinty.

Motion passed unanimously.

e. Decant Facility Funding Agreement

City Engineering Kasiniak explained the purpose of a decant facility and the project scope and budget.

Motion: Move to approve funding agreement #G1400573 with the Department of Ecology and authorize the Mayor to sign the agreement on behalf of the City.

Action: Approve, **Moved by** McGinty, **Seconded by** Nystul.

Motion passed unanimously.

f. SR 305/Johnson Road/Noll Road Planning Study

City Engineering Kasiniak explained this study will look at the feasibility for a roundabout or a stoplight at the intersection. Washington State Department of Transportation (WSDOT) will be participating in the study and has agreed to contribute \$15,000.

Motion: Move to approve the agreement with Washington State Department of Transportation (WSDOT) as presented by the City Engineer.

Action: Approve, **Moved by** McGinty, **Seconded by** Nystul.

Motion passed unanimously.

Motion: Move to approve the contract with Parametrix as presented by the City Engineer and direct staff to prepare budget amendments as required for the project.

Action: Approve, **Moved by** Henry, **Seconded by** McGinty.

Motion passed unanimously.

7. COUNCIL COMMITTEE REPORTS

- a. Public Works Committee: Councilmember McGinty reported on discussion on Transportation Benefit District options, the Lincoln Road project and the Council Workshop on April 23rd, to review the upcoming Engineering projects.
- b. Councilmember Stern expressed his appreciation to the Public Works Committee for discussing the Transportation Benefit District.

Community Services Committee: Councilmember Berry-Maraist reported on review of upcoming special events, update on the Recreation and Conservation Office (RCO) grant for the Lord property, Morrow Manor park project and a proposed archery program.

8. DEPARTMENT HEAD COMMENTS

- a. City Engineer Kasiniak reported there will be significant utility work Lincoln Road in preparation of the Lincoln Road project.

9. CONTINUED COMMENTS FROM CITIZENS

- a. Rita Hagwell commented on her ownership of Marlaine Lane and her intent to protect the road.
- b. Mark Kuhlman, Team 4 Engineering, spoke to the approved Comprehensive Plan amendments to the Capital Facilities element and SR 305/Noll Road study, and the need to acquire right of way. Kuhlman stated the Council needs support staff in

using tools to acquire right of ways, including condemnation through imminent domain.

10. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

None.

11. ADJOURNMENT

Motion: Move to adjourn at 8:11 PM.

Action: Approve, **Moved by** Henry, **Seconded by** Stern.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, Deputy City Clerk, CMC