

POULSBO CITY COUNCIL MEETING OF APRIL 16, 2014

MINUTES

PRESENT: Mayor Erickson, Councilmembers Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Parks and Recreation Director McCluskey, City Clerk Purves, IT Manager Stenstrom, Police Chief Townsend

MAJOR BUSINESS ITEMS

- * * * Minutes of March 5, 2014 City Council Workshop
- * * * Minutes of March 19, 2014 City Council Meeting
- * * * Special Events - Poulsbo Farmer's Market; Running with the Basque; Obliteride; and Epilepsy Foundation NW Fun Run
- * * * Interlocal Agreement with Port of Poulsbo for the Sailing Program
- * * * Funding Request – Morrow Manor Park Charrette
- * * * Resolution No. 2014-06, Grant Funding through the Aquatic Land Enhancement

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW

Motion: Approve meeting agenda.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion passed unanimously.

3. COMMENTS FROM CITIZENS

- a. Rita Hagwell concern with her land being protected and the proposed future trails that run through her property.

4. MAYOR'S REPORT AND COUNCIL COMMENTS

- a. Mayor Erickson announced the Annual Easter Egg Hunt will take place Saturday, April 19th in Raab Park, and the Council will hold a Workshop on April 23rd to review the 2014 Engineering Construction Projects.

Erickson also called attention to the draft letter of support for Kitsap Mental Health Services that was provided to the Council. The letter is in support of a grant for the creation and operation of a triage, stabilization center for mental health and addiction. Police Chief Townsend stated all the Kitsap Counties Cities, Police Departments, Council's, Fire Departments and many stakeholders in the mental health area are supporting this grant.

Motion: To approve the Kitsap Mental Health support letter with an amendment to add a sentence that states: "The City of Poulsbo supports Kitsap Mental Health Services proposal as one of the high priority projects that should be considered for funding."

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** McGinty.

Vote: Motion passed (**summary:** Yes = 6, No = 1).

Yes: Berry-Maraist, Lord, McGinty, Musgrove, Nystul, Stern.

No: Henry.

5. CONSENT AGENDA

Motion: Move to approve Consent Agenda items a through c.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** McGinty.

The items listed are:

- a. Minutes of March 5, 2014 City Council Workshop
- b. Minutes of March 19, 2014 City Council Meeting
- c. Special Events - Poulsbo Farmer's Market; Running with the Basque; Obliteride; and Epilepsy Foundation NW Fun Run

6. BUSINESS AGENDA

a. Interlocal Agreement with Port of Poulsbo for the Sailing Program

Parks and Recreation Director McCluskey reported The Port of Poulsbo has been very supportive of the community sailing program for many years, and home to the high school sailing program. They have provided dock space at no cost in an underutilized part of their dock. This interlocal agreement formalizes the use of this dock space, and provides a clear picture of what each agency is providing through this community program. There is no cost associated with this agreement.

Motion: Move to approve the Interlocal Agreement with the Port of Poulsbo for the community sailing program as presented.

Action: Approve, **Moved by** Henry, **Seconded by** Lord.

Motion passed unanimously.

b. Funding Request – Morrow Manor Park Charrette

Parks and Recreation Director McCluskey reported the Morrow Manor project at the SE corner of Noll and Mesford is moving forward, and the city will be receiving the park land donation in 2014. Staff would like to hire a landscape architect to conduct a park charrette (design) at the next Park and Recreation Commission meeting on

April 28, 2014. The charrette will allow staff, commissioners, and members of the public the opportunity to look at the site and give input on future development.

Motion: Move to approve the funding request of \$5,000 from Park Reserves (302) for the Morrow Manor Park Design.

Action: Approve, **Moved by** Lord, **Seconded by** Musgrove.
Motion passed unanimously.

c. Resolution No. 2014-06, Grant Funding through the Aquatic Land Enhancement Account

The Recreation and Conservation Office (RCO) requires an authorizing resolution with every grant application. This application is for funding assistance through the Aquatic Lands Enhancement Account (ALEA) for Poulsbo's Fish Park - Phase 3. If successful, this grant will provide development on four parcels at Poulsbo's Fish Park. We will be using the land value of the Hansen properties (donated in 2012) and some park reserves as match, which will be budgeted in the 2015 budget cycle.

Motion: Move to approve Resolution No. 2014-06, a resolution that authorizes submitting applications for funding assistance for Aquatic Land Enhancement account project(s) to the recreation and conservation office as provided in Revised Code of Washington 79.105.150, Washington Administrative Code 286, and subsequent legislative action.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** McGinty.
Motion passed unanimously.

7. COUNCIL COMMITTEE REPORTS

- a. Public Safety/Legal Committee: Councilmember McGinty reported on upcoming changes to the warrant process in the Municipal Court.
- b. Finance Administration Committee: Councilmember Musgrove reported on Transportation Benefit District options discussed by the committee; and mentioned discussion of staff changes to Public Works and Engineering.

8. DEPARTMENT HEAD COMMENTS

None.

9. CONTINUED COMMENTS FROM CITIZENS

- a. Rita Hagwell expressed her disappointment in the Council for not speaking up and supporting her concerns regarding Marelaine Lane and protecting her property.

10. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

None.

11. EXECUTIVE SESSION – PENDING REAL ESTATE TRANSACTION AND POTENTIAL LITIGATION PURSUANT TO RCW 42.30.110 (C) AND 42.30.110(I)

At 7:49 PM Mayor Erickson recessed the meeting into a 1 hour executive session, pursuant to RCW 42.30.110 (c), Pending Real Estate Transaction and 42.30.110 (i), Potential Litigation.

Motion: Move to adjourn the meeting at the conclusion of the executive session.

Action: Approve, **Moved by** Henry, **Seconded by** McGinty.

Motion passed unanimously.

12. ADJOURNMENT

Meeting adjourned at 8:36 PM.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, Deputy City Clerk, CMC