



POULSBO CITY COUNCIL MEETING OF AUGUST 13, 2014

MINUTES

PRESENT: Mayor Erickson; Councilmembers Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Finance Director Booher, City Engineer Kasiniak, City Clerk Purves, IT Manager Stenstrom, Deputy City Clerk Stephens

MAJOR BUSINESS ITEMS

- * * * Minutes of July 9, 2014 City Council Meeting
- * * * Minutes of July 16, 2014 City Council Meeting
- * * * **a.** Telemetry Assessment – Parametrix Task Authorization
- * * * **b.** Workshop: 2015 Legislative Goals

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. **AGENDA APPROVAL**

Mayor Erickson announced the addition of a request for utility night work by Blue Bay Holdings.

Motion: Move to approve the agenda, with additional item.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** Nystul.

Motion passed unanimously.

3. **COMMENTS FROM CITIZENS**

Jim Rutledge, Port of Poulsbo Commissioner, reported the Port is doing well this summer, the initial talking points to live-aboards expansion that was provided to the

Council.

4. ► **MAYORS REPORT AND COUNCIL COMMENTS**

Councilmember Stern reported on his attendance at the Poulsbo Chamber of Commerce Luncheon along with Councilmember Henry and Mayor Erickson.

Councilmember Musgrove reminded the public about the Poulsbo Street Dance this Saturday in downtown.

Mayor Erickson reported the Poulsbo Symphony Orchestra will be performing on Monday, August 18th in the Council Chambers.

City Engineer Kasiniak reported on the Council had previously approved over head power lines to connect to the Blue Bay Holdings buildings; however Puget Sound Energy has stated that was not a viable option. Blue Bay is now need to excavate to install the conduit on Front Street. The intent is to do the work at night and will require one lane to be closed during the work. The work will start approximately August 25th between 10:00 PM and 5:00 AM, and will last approximately 5 working days. All property owners will be notified of the work.

Motion: Move to approve the night time work for the electrical hook up to the blue bay building, as presented.

Action: Approve, **Moved by** Henry, **Seconded by** Nystul.

Motion passed unanimously.

5. ► **CONSENT AGENDA**

Motion: Move to approve Consent Agenda items a and b.

Action: Approve, **Moved by** Stern, **Seconded by** Lord.

Motion passed unanimously.

The items listed are:

a.Minutes of July 9, 2014 City Council Meeting

b.Minutes of July 16, 2014 City Council Meeting


6.**BUSINESS AGENDA**

a.  **Telemetry Assessment – Parametrix Task Authorization**

City Engineer Kasiniak presented the scope and budget for Task Authorization No. 3 with Parametrix for the review and assessment of the City's current telemetry system that is outdated and no longer manufacturer supported. Options for replacement systems and the support needs of those systems will be provided by Parametrix.

Motion: Move to approve the Scope and Budget as presented by the City Engineer and authorize the Mayor to sign the Task Authorization on behalf of the City.

Action: Approve, **Moved by** Musgrove, **Seconded by** Henry.
Motion passed unanimously.

b.  **Workshop: 2015 Legislative Goals**

City Clerk Purves presented the proposed 2015 Legislative Goals compiled from the last Council discussion.

Council concurred to review/revise the goals, with the Finance/Administration Committee review of the tasks and performance measures:

1. Develop and Implement a Street Maintenance Program

Council concurred to revise the goal to "Develop and Implement a *Neighborhood* Street Maintenance Program".

2. Complete Sale of Old City Hall Property

Council concurred to revise the goal to "Complete Sale of Old City Hall *and market the Police Station Property*".

3. Develop Long Term Economic Development Plan

No changes

4. Improve Parking in Downtown

Council concurred to revise goal to "*Establish Workshop for Parking in Downtown*"

5. Increase Public Access to City Information

Council concurred to revise the goal to "Increase public awareness to city information and simplify access"

6.Create Vision for State Route 305 Corridor

Council concurred to revise the goal to *“Create a Joint Regional Transportation Vision for State Route 305 Corridor”*.

7.New Public Works Facility

No changes to goal; reviewed tasks/objectives.

8.Liberty Bay Waterfront Trail

9.Implement More Pieces of Trail Plan

10.Establish Poulsbo Piece of Sound to Olympics Trail

Council concurred to combine #8 and #10, into #9 *“Continuing to Implement Trail Plan”*

11.Implement Dog Fish Creek Study

No changes to goal; reviewed tasks/objectives.

12.Lindvig Bridge Beautification

No changes to goal; reviewed tasks/objectives.

13.Explore Creation of a Metropolitan Parks District as Source of Funding for Goals 8-12

Council concurred to revise the goal to *“Explore funding sources for Parks”*.

City Clerk Purves will redraft the goals based on the Council discussion, to be brought forward at the next Council meeting for further review.

7. ► COUNCIL COMMITTEE REPORTS

Public Works Committee: Councilmember Nystul reported on review of the Planning Department work plan, utility hookup fees and chip seal project proposal.

Community Services Committee: Councilmember Henry reported on review of the North Kitsap Recreation (NKRec) Agreement; Martha & Mary Bus Use agreement; 2015 Parks & Recreation budget review; and special event application review.

8. ► DEPARTMENT HEAD COMMENTS

City Engineer Kasiniak provided an update on the overlay projects currently underway.

9. ► CONTINUED COMMENTS FROM CITIZENS

Mayor Erickson requested public comments, no comments were received.

10. ► COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

Councilmembers commented on the upcoming community events this next weekend and the ribbon cutting of the new dealership on Viking Avenue.

11.ADJOURNMENT

Motion: Move to adjourn at 9:08 PM.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** Henry.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, Deputy City Clerk, CMC