



POULSBO CITY COUNCIL MEETING OF SEPTEMBER 17, 2014

MINUTES

PRESENT: Mayor Erickson; Councilmembers Berry-Maraist, Lord, McGinty, Musgrove, Stern.

Absent: Nystul and Henry

Staff: City Clerk Purves, IT Manager Stenstrom

MAJOR BUSINESS ITEMS

- * * * Special Event: North Kitsap High School Homecoming Parade
- * * * Set Public Hearing for 2015 Revenue Sources
- * * * Northern Asphalt Night Work Request
- * * * Resolution No. 2014-13, Interfund Loan

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. **AGENDA APPROVAL**

Motion: Move to approve the agenda.

Action: Approve, **Moved by** Lord, **Seconded by** Stern.

Motion passed unanimously.

3. **COMMENTS FROM CITIZENS**

Mayor Erickson requested comments from citizens; no comments were received.

4. **MAYORS REPORT AND COUNCIL COMMENTS**

a. Councilmember Stern commented on his attendance at the Anniversary Celebration of the Suquamish Tribal Museum.

b. Mayor Erickson stated the Engineering Department will need the Council to hold a Special Council Meeting, for 10 minutes, next Wednesday, in order for the Water Comprehensive Plan to be adopted by the end of the month.

c. Kitsap Economic Development Alliance (KEDA) Quarterly Report

John Powers, KEDA Executive Director, spoke to the 2nd Quarter Report; the role KEDA has working with the City of Poulsbo and the regional economy; and thanked the Council for the time and support they provide to KEDA. Powers requested the Council consider their annual new program request of \$5,000, part of the new base amount of \$10,000 (their current base of \$5,000, plus an increase of \$5,000) during the budget process.

5.  CONSENT AGENDA

Motion: Move to approve Consent Agenda items a.

Action: Approve, **Moved by** Stern, **Seconded by** Berry-Maraist.
Motion passed unanimously.

The items listed are:

- a. Special Event: North Kitsap High School Homecoming Parade

6. BUSINESS AGENDA

a.  Set Public Hearing for 2015 Revenue Sources

Motion: Move to set Public Hearing for October 15, 2014, at 7:15 PM to review revenue sources for 2015.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** McGinty.

Motion passed unanimously.

b.  Northern Asphalt Night Work Request

Councilmember Berry-Maraist explained Northern Asphalt will be paving the Plaza 305 Parking Lot September 26th and 27th, and has requested an exemption to construction work hours.

Motion: Move to approve night time construction for the paving of the Plaza 305 Parking Lot project as requested by Northern Asphalt and presented by the City Engineer.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** McGinty.

Motion passed unanimously.

c. ► Resolution 2014-13, Interfund Loan

Councilmember Stern stated the resolution before the Council authorizes an interfund loan to support the cash flow for large construction projects in the Street Reserves Fund from the Sewer Fund in an amount not to exceed \$1,000,000, in anticipation of grant revenues being received after invoices have been paid.

Motion: Move to approve Resolution 2014-13, a resolution of the City of Poulsbo, Washington, authorizing an interfund loan to be administered by the Finance Director to support the cash flow for large construction projects in the Street Reserves Fund from the Sewer Fund in an amount not to exceed \$1,000,000, in anticipation of grant revenues being received after invoices have been paid.

Action: Approve, **Moved by** McGinty, **Seconded by** Stern.

Motion passed unanimously.

7. ► COUNCIL COMMITTEE REPORTS

Finance/Administration Committee: Councilmember Stern reported on the City Clerk Department reorganization and presentation of the Legislative budget.

Public/Safety Legal Committee: Councilmember Lord reported on review of the Police budget and the Police Advisory Board.

8. DEPARTMENT HEAD COMMENTS

None.

9. CONTINUED COMMENTS FROM CITIZENS

Mayor Erickson requested comments from citizens; no comments were received.

10. ► COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

Mayor Erickson commented on her attendance at a meeting with the Caldart Heights neighborhood, and reminded the public that she still holds her Saturday office hours.

Councilmember Berry-Maraist commented on her attendance at the Historic Downtown Poulsbo Association meeting and the West Sound Alliance meeting.

11.ADJOURNMENT

Move to adjourn at 8:08 PM.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, Deputy City Clerk, CMC