POULSBO CITY COUNCIL MEETING OF MARCH 4, 2015

MINUTES

PRESENT: Mayor Erickson, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Excused: Thomas.

Staff: City Engineer Kasiniak, Parks & Recreation Director McCluskey, Risk Manager Purves, IT Manager Stenstrom

MAJOR BUSINESS ITEMS

- * * * Swearing in Deputy Chief Halsted & Sergeant Grossman
- * * * Minutes of January 28, 2015 City Council Meeting
- * * * Minutes of February 4, 2015 City Council Meeting
- * * * Public Works Facility Design Development
- * * * Astound Master Permit and Underground Agreement
- * * * 8th Avenue Property Purchase
- * * * Kitsap Regional Coordinating Council (KRCC) Contract Amendment and Interlocal Agreements

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. AGENDA APPROVAL

Motion: Committee recommended approval.

Action: Adjourn, Moved by Henry, Seconded by Lord.

Motion passed unanimously.

<u>Swearing In – Deputy Chief Halsted and Sergeant Grossman</u>: Chief Townsend provided Deputy Chief Halsteds and Sergeant Grossmans professional background and years of service.

Mayor Erickson administered the Oath of Office to Deputy Chief John Halsted. Deputy Chief Halsted thanked his family, friend and co-workers for their support.

Mayor Erickson administered the Oath of Office to Sergeant Grossman. Sergeant Grossman thanked all those in attendance for the swearing in, thanked Chief Townsend for his confidence in him, and thanked his friends and family for their support.

3. COMMENTS FROM CITIZENS

Linda Berry-Maraist thanked the City and City Engineer Kasiniak for their work on the Astound Master Permit and addressing residents concerns with additional wires obstructing the view.

Russ Perisho spoke to the view on Fjord Drive and the residents desire to not have large wires obstructing the view. Perisho thanked the City and City staff for listening to citizen concerns, and thanked Astound for working out an agreement, which has taken into account everyones interest.

Gary Lindsey thanked the City and staff for their work on the Astound agreement.

Hunter McIntosh spoke to the construction project on 3rd Avenue and questioned when the remainder of 3rd Avenue would be reconstructed with sidewalks and resurfacing.

4. MAYORS REPORT AND COUNCIL COMMENTS

Mayor Erickson Report:

- The new Kitsap Transit bus route through Poulsbo.
- Upcoming events: Gala for Jewel Box Theater, this Saturday night; Fishline Gala on Saturday, March 14th; and Poulsbo Historical Society event on Saturday, March 21st.

Councilmember Stern spoke to Western Washington at Olympic College Poulsbo and the programs being offered. Stern also acknowledged the passing of Adele Ferguson.

5.CONSENT AGENDA

Motion: Move to approve Consent Agenda items a and b. **Action:** Approve, **Moved by** Lord, **Seconded by** Stern.

Motion passed unanimously.

The items listed are: a.Minutes of January 28, 2015 City Council Meeting b.Minutes of February 4, 2015 City Council Meeting

6.BUSINESS AGENDA

a. Public Works Facility Design Development

City Engineer Kasiniak presented the project, scope and budget for the Public Works Facility project; and Task Authorization No. 10 with Parametrix for assistance with design development for the Public Works Facility. A Design Advisory Committee has been formed to help assess and identify programming for the Public Works Facility. The budget for the task authorization is \$5,226; the budget for the Public Works Facility, as noted in the Capital Improvement Plan, is \$400,000.

Motion: Move to approve the Scope and Budget as presented by the City Engineer and authorize the Mayor to sign the Task Authorization on behalf of the City.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord. Motion passed unanimously.

b. Astound Master Permit and Underground Agreement

Mayor Erickson stated City staff, Astound, the City Attorney and residents have been working on the permit for several months and have come to a resolution. However because the extension of the application permit expires today and the agreement wasnt provided until today, the agreement was not provided to the Council until tonight. Risk Manager Purves stated the permit application has been extended twice, with the most recent extension expiring today.

City Engineer Kasiniak presented the project outline and the meetings that have taken place with Astound and affected residents. Kasiniak stated the Undergrounding Agreement being presented to the Council is an agreement that the City has not done before, as the resident will be partially paying for the

undergrounding.

Motion: Move to approve the approve the Telecommunications Master Permit and Undergrounding Agreement as presented and authorize the Mayor to sign the agreement on behalf of the City.

Action: Approve, Moved by Nystul, Seconded by McGinty.

Motion passed unanimously.

c. 8th Avenue Property Purchase

Risk Manager Purves reported the 8th Avenue House has been in foreclosure and is owned by the Federal Government (Freddie Mac). The City reached out to Freddie Mac to determine how the City can obtain or purchase the house, the Sales agent responded the City can purchase the property for \$1.00. A demolition estimate has been provided by the City Engineer, of \$50,000, to tear down the house on the property; the funds would come from the Dog Fish Creek Restoration project in the Capital Improvement Plan.

Motion: Motion to approve the Mayor entering into a purchase agreement for the single family residence located at 19158 8th Avenue, Poulsbo for the price of \$1.00 and demolition costs of \$50,000 after appropriate due diligence is completed and with concurrence of the City Attorney.

Action: Approve, Moved by Lord, Seconded by Nystul.

Discussion: Councilmember McGinty questioned if the title report is clean; Risk Manager Purves stated she has reviewed the report and it appears to be clean, however City Attorney Haney will review the report.

Motion passed unanimously.

a. Kitsap Regional Coordinating Council (KRCC) Contract Amendment and Interlocal Agreements

Councilmember Stern reported Kitsap Regional Coordinating Council (KRCC) is moving forward with structural changes to the organization, bringing staff in house from a consulting contract, and narrowing the scope of KRCC to just Transportation and Growth Management. KRCC had been the administering agent

for the document recording fees as created by the State of Washington and the facilitating agent for Community Development Block Grant funding shared between the County and the Cities of Bainbridge Island, Port Orchard and Poulsbo.

Mayor Erickson noted Kitsap County and Bainbridge Island have approved the agreements; Port Orchard and Bremerton have reviewed the agreements and are under study.

Motion: Move to authorize the Mayor to sign the attached contracts as adopted by the Kitsap Regional Coordinating Council (KRCC) executive board changing management of the Community Development Block Grant and Document Recording Fee funding from KRCC to Kitsap County.

Discussion: Councilmember Nystul stated his concerns with the voting staying with the people that are signatory to the contract, and one of the contract states the City, by resolution or ordinance, will authorize the Mayor to sign, therefore he will be voting against the agreements.

Action: Approve, Moved by Henry, Seconded by McGinty.

Vote: Motion passed (**Summary:** Yes = 5, No = 1).

Yes: Henry, Lord, McGinty, Musgrove, Stern.

No: Nystul.

7. COUNCIL COMMITTEE REPORTS

<u>Finance/Administration Committee</u>: Councilmember Musgrove reported on the review of Council/Mayor wages and benefits, with the recommendation of adding vacation/sick leave for the Mayor and increasing the wage/stipend for the Council. Musgrove also stated Councilmember Nystul presented numbers on the operation of the Water, Sewer and Stormwater funds; and the committee had a brief discussion on the Transportation Benefit District process.

<u>Public Safety/Legal Committee</u>: Councilmember McGinty reported on the proposed Interlocal Agreement for the School Resource Officer and Court Security Officer with City of Bremerton.

<u>Public Works Committee</u>: Councilmember McGinty reported on the new Public Works facility and decant facility, the water and sewer seasonal averaging ordinance and meter reading timing.

Economic Development Committee: Councilmember Stern reported on the reorganization of the Planning Development; the programs offered at Olympic College by Western Washington University; discussion with the Kitsap Public Utility District regarding the Summerset Development; and Planning and Economic Development Department and the Comprehensive Plan update and Development Regulations update.

8. DEPARMENT HEAD COMMENTS

None.

9. CONTINUED COMMENTS FROM CITIZENS

Hunter McIntosh, spoke in support of the Evergreen Mountain Bike Alliance proposal (at the Little Valley Ball field), to create a destination for bicyclists.

Linda Berry-Maraist thanked the City for approving the Astound agreements, stating the current codes state utilities need to be undergrounded for new developments, however Old Town and Fjord Drive is not included in that code. Berry-Maraist asked the Council to review the code and include Old Town and view corridors.

10. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

Councilmember Lord reported on her attendance at the Fishline Board meeting.

Councilmember Henry reported on his attendance at the State Legislature to testify about the Police Body Cam bill.

11. ADJOUNRMENT

Motion: Move to adjourn at 8:57 PM.

Action: Adjourn, Moved by Henry, Seconded by Stern.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, City Clerk, CMC