POULSBO CITY COUNCIL MEETING OF MARCH 18, 2015

MINUTES

PRESENT: Mayor Erickson; Councilmembers Lord, McGinty, Musgrove, Nystul, Stern, Thomas. Absent: Henry

Staff: Finance Director Booher, City Engineer Kasiniak, Parks & Recreation Director McCluskey, Risk Manager Purves, IT Manager Stenstrom, City Clerk Stephens

MAJOR BUSINESS ITEMS

- * * * Minutes of February 11, 2015 City Council Meeting
- * * * Minutes of March 4, 2015 City Council Meeting
- * * * Payable Disbursements for February 2015
- * * * Budget Amendment, BA#15-0101 Increased Utility Taxes
- * * * Budget Amendment, BA#15-0102 Revenue from the Utility Increases
- * * * Workshop: Little Valley Ballfield Management
- * * * Bid Award Nelson Park Connector Trail
- * * * Animal Control and Pet Licensing Agreement/Updated Pet Licensing Fees Kitsap Humane Society (Purves/Stephens)
- * * * Renaming Pavilion in Muriel Iverson Williams Waterfront Park
- * * * Resolution No. 2015-02, Reimbursement Resolution
- * * * Ordinance No. 2015-05, 4th Quarter 2014 Budget Amendments
- * * * Presentation: Funding of the School Resource Officer
- * * * Interlocal with North Kitsap School District School Resource Officer

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2.AGENDA APPROVAL

Motion: Move to approve the agenda.

Action: Approve, Moved by Stern, Seconded by McGinty.

Motion passed unanimously.

3. COMMENTS FROM CITIZENS

Margene Smaaladen spoke to her family history in Poulsbo, her memories of Mr. Kvelsted and the design and construction of the pavilion by Bill Austin. Smelaadan stated Kvelsted has been given "Mr. Ks" days, Chamber Person of the year and Teacher of the Year; stating that she felt Kvelsted would be happy to have the name changed.

Sherry White expressed her opposition to changing the pavilions name, stating while she agrees Mr. Austin should be honored for his many contributions to Poulsbo, but not by taking away another part of Poulsbos history. White suggested the Marine Science Center would be a better venue to honor Bill Austin, without his efforts there might not be a Marine Science Center.

Barb Mitchisson stated her late husband, former Mayor Mitch Mitchisson would not have supported the renaming of the pavilion; acknowledging Bill Austin has been a positive influence for beautification in the community and should have his name be place on something significant, but not at the expense of getting rid of an existing name.

Judy Morgan spoke in opposition to removing a name from pavilion and renaming it Bill Austin. Austin deserves an honor in Poulsbo and should have a plaque at the pavilion; however Kvelsteds many influences and history should not be dishonored.

Tammy Mattson suggested a school facility be named after Kvelsted where he was a teacher and named teacher of the year; rather than removing his name from the pavilion.

Ben Holland spoke to the many projects, buildings, events, beautification and other countless volunteer hours by Bill Austin; and expressed his support in naming the pavilion after Bill Austin.

Jim Cecil spoke in support of naming the pavilion after Bill Austin and is proud the community is trying to give back to a person that has given so much to Poulsbo over the years.

Linda Berry-Maraist, North Kitsap Trails Association (NKTA), stated the NKTA has officially endorsed the Evergreen Mountain Bike Alliance proposal.

4. MAYORS REPORT AND COUNCIL COMMENTS

Councilmember Stern spoke to the inaugural Viking Tour bicycle race, organized by the Rotary club, on Sunday, May 17th, Viking Fest weekend. Nick Johnson and Dan Berry spoke to the inaugural event and provided event details planned.

5. CONSENT AGENDA

Motion: Move to approve Consent Agenda items a through e.

The items listed are:

a.Minutes of February 11, 2015 City Council Meeting (Stephens)

b.Minutes of March 4, 2015 City Council Meeting (Stephens)

c.Payable Disbursements for February 2015 (Booher)

d.Budget Amendment, BA#15-0101 – Increased Utility Taxes (Booher)

e.Budget Amendment, BA#15-0102 – Revenue from the Utility Increases

Action: Approve, **Moved by** McGinty, **Seconded by** Nystul.

Motion passed unanimously.

6.BUSINESS AGENDA

a. Workshop: Little Valley Ballfield Management

Parks and Recreation Director McCluskey reported four proposals for management of the Little Valley Ballfield were received. A fifth proposal, the Solar Sunflower Park, was submitted but then withdrawn from consideration by the applicant on February 23, 2015. The four proposals included Diamond Dusters (Softball field), Evergreen Mountain Bike Alliance (Bike Pump Track), Kitsap Childrens Musical Theater (Multi Use Theater and Performance Center), and North Kitsap Little League (Baseball field).

McCluskey outlined each of the four proposals, and stated each organization presented their proposal to the Parks and Recreation Commission on February 23, 2015; the Evergreen Mountain Bike Alliance and Diamond Dusters projects were selected as their two recommendations to the City Council.

Steve Calhoun, Parks and Recreation Commission Chair, explained the commissions thought process in the review of the proposals.

Motion: Move to select Evergreen Mountain Bike Alliance project to manage the Little Valley ballfield and ask that staff and the Mayor enter into contract negotiations.

Action: Approve, **Moved by** Stern, **Seconded by** Thomas.

Motion passed unanimously.

b.Bid Award - Nelson Park Connector Trail

Parks and Recreation Director McCluskey scope of the Nelson Park Connector Trail project: noting the trail along the shoreline between the Lindvig Bridge and Nelson Park will be constructed by the lowest project bidder. Eight bids were received for the project, and bids were opened on March 13, 2015, the lowest responsive bid of \$43,720.48 from Sealevel Bulkhead Builders Inc is recommended for Council Award.

Motion: Move to award the construction contract for the Nelson Park Connector Trail project to Sealevel Bulkhead Builders Inc in the amount of \$43,720.48 and authorize the Mayor to sign change orders up to 10% of the contract price.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion passed unanimously.

c.Animal Control and Pet Licensing Agreement/Updated Pet Licensing Fees – Kitsap Humane Society

Motion: Move to approve the Animal Control and Pet Licensing agreement with the Kitsap Humane Society and authorize the Mayor to sign the agreement on behalf of the City; and

Move to approve the proposed fees as presented and direct staff to prepare a Resolution reflecting the pet licensing fee schedule.

Action: Approve, Moved by Stern, Seconded by Lord.

Motion passed unanimously.

d. Renaming Pavilion in Muriel Iverson Williams Waterfront Park

Councilmember Lord spoke to the history of Kvelsted and Austin, suggesting the new name of the pavilion be "Kvelsted-Austin Pavilion", in order to honor both individuals.

Councilmember Stern suggested that instead the name read as "Austin-Kvelsted Pavilion."

Motion: Move to approve the renaming of the Pavilion in Muriel Iverson Williams Waterfront Park to Austin-Kvelsted Pavilion.

Action: Approve, Moved by Lord, Seconded by Stern.

Motion passed unanimously.

e. Resolution No. 2015-02, Reimbursement Resolution

Finance Director Booher explained the resolution authorizes the Finance Director to designate certain expenditures for potential reimbursement from bonds that may be authorized and approved for issuance by the Council in the future.

Motion: Move to adopt Resolution No. 2015-02, a resolution for the City of Poulsbo, Washington, authorizing the Finance Director to designate certain expenditures for potential reimbursement from bonds that may be authorized and approved for issuance by the Council in the future.

Action: Approve, **Moved by** Thomas, **Seconded by** Nystul. Motion passed unanimously.

f. Ordinance No. 2015-05, 4th Quarter 2014 Budget Amendments

Mayor Erickson request public comments; no comments were received.

Motion: Move to adopt Ordinance 2015-05, an ordinance for the City of Poulsbo, Washington, amending the 2014 budget adopted by Ordinance No 2013-18 to revise the revenues to and appropriations from certain funds and approving an ordinance summary for publication.

Action: Approve, **Moved by** McGinty, **Seconded by** Nystul. Motion passed unanimously.

g. Presentation: Funding of the School Resource Officer

Police Chief Townsend stated the criminal justice related services are being reorganized and realigned in the city. The realignment will fund a school resource officer position in the police department; a service that the city and school district have made a priority. The funding of this school resource officer is based only upon savings realized within the city's criminal justice system.

Townsend outlined the cost savings and expenditures relating to the reorganization.

Council discussion included:

- Finance/Administration Committee review, however no consensus was reached.
- · Public Safety/Legal Committee review and recommendation of approval
- · Concern with the request coming out of budget cycle

Motion: Move to authorize the hiring of one additional police officer to fill the position of school resource officer using the funds saved from the change of prosecution services, reorganization of the police department and costs shared by the school district.

Action: Approve, **Moved by** Thomas, **Seconded by** McGinty. **Vote:** Motion passed (summary: Yes = 4, No = 0, Abstain = 2).

Yes: Lord, McGinty, Nystul, Thomas.

Abstain: Musgrove, Stern.

Absent: Henry.

h.Interlocal with North Kitsap School District – School Resource Officer

Motion: Move to authorize the mayor to sign the interlocal agreement and Attachment A between the North Kitsap School District and the City of Poulsbo for the School Resource Officer Program.

Action: Approve, **Moved by** Thomas, **Seconded by** Musgrove.

Motion passed unanimously.

7. COUNCIL COMMITTEE REPORTS

<u>Finance/Administration Committee</u>: Councilmember Musgrove reported on review of the Mayors Signature Authority; update on the on-line utility billing program; review

of sales tax zones and 10 year sales tax reports.

<u>Public Safety/Legal Committee</u>: Councilmember McGinty reported on transition of Prosecutor services.

8. DEPARMENT HEAD COMMENTS

Police Chief Townsend stated North Kitsap School District Superintendent Page asked him to express her appreciation in the Council approving the School Resource Officer position.

9. CONTINUED COMMENTS FROM CITIZENS

Mayor Erickson request public comments; no comments were received.

10. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

Councilmember Thomas reported on his attendance at the Washington Cities Insurance Authority Leadership training tomorrow.

11.ADJOUNRMENT

Motion: Move to adjourn at 9:16 PM.

Action: Approve, Moved by Lord, Seconded by McGinty.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

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Nicole Stephens, City Clerk, CMC