

POULSBO CITY COUNCIL MEETING OF JUNE 10, 2015

MINUTES

PRESENT: Mayor Erickson; Councilmembers Henry, Lord, McGinty, Nystul, Stern, Thomas. City Attorney Snyder.

Staff: Finance Director Booher, Office Clerk II Diehl, City Engineer Kasiniak, IT Senior Technician Williamson.

ABSENT: Councilmember Musgrove.

MAJOR BUSINESS ITEMS

- * * * Budget Amendment, BA15-0209, Lincoln Road Project
- * * * Budget Amendment, BA15-0211, Street Maintenance
- * * * Facilities Lease for Communications Facilities with Crown Caste GT Company LLC
- * * * Amendment to Facilities Lease with T-Mobile West Tower LLC
- * * * Public Hearing: 6-year Transportation Improvement Plan 2016-2021
- * * * Parks and Recreation Commission Appointment – Michael Randall
- * * * Purchase and Sale Agreement for old Police Station

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. AGENDA APPROVAL

Move to approve the agenda.

3. COMMENTS FROM CITIZENS

Mayor Erickson asked for comments from citizens; no comments were received.

4. ► **MAYORS REPORT AND COUNCIL COMMENTS**

Councilmember Nystul commented on his attendance at the Mora Ice Cream grand opening event.

Mayor Erickson reminded the Council of the Dickey's BBQ ribbon cutting tomorrow.

5. ► **CONSENT AGENDA**

Motion: Move to approve Consent Agenda items a and b.

The items listed are:

- a. Budget Amendment, BA15-0209, Lincoln Road Project
- b. Budget Amendment, BA15-0211, Street Maintenance

Action: Approve, **Moved by** Lord, **Seconded by** Stern.

Motion passed unanimously.

6. ► **BUSINESS AGENDA**

a. **Facilities Lease - Communications Facilities with Crown Castle GT Company LLC**

City Attorney Snyder explained the City has two cell tower leases on the 4th Avenue water tank site, with Crown Castle and T-Mobile. The current Crown Castle was drafted some time ago and was in need of extensive updating; additionally both companies are requesting extensions to their leases.

Motion: Move to approve Facilities Lease for Telecommunication Facilities with Crown Castle GT Company LLC for the telecommunications tower at the 4th Avenue Water Tank site and allow Mayor Erickson to sign the lease

Action: Approve, **Moved by** Lord, **Seconded by** McGinty.

Motion passed unanimously.

b. ► **Amendment to Facilities Lease with T-Mobile West Tower LLC**

Motion: Move to approve amendment to facilities lease for telecommunication facilities with T-Mobile West Tower LLC for the telecommunications tower at the 4th Avenue Water Tank site and allow Mayor Rebecca Erickson to sign the agreement.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.
Motion passed unanimously.

c.  Public Hearing: Resolution No. 2015-08, 6-year Transportation Improvement Plan 2016-2021

City Engineer Kasiniak presented the 6-year Transportation Improvement Plan for the years 2016-2021.

At 7:21 PM, Mayor Erickson opened the public hearing.

Mayor Erickson requested public testimony; no testimony was given.

The public hearing was closed at 7:22 PM.

Motion: Move to adopt Resolution 2015-08, a Resolution of the City Council of the City of Poulsbo, Washington adopting a six-year transportation improvement program for the years 2016-2021 and directing the same to be filed with the State Secretary of Transportation and the Transportation Improvement Board.

Action: Approve, **Moved by** Henry, **Seconded by** McGinty.
Motion passed unanimously.

d.  Parks and Recreation Commission Appointment – Michael Randall

Motion: Move to concur with Mayor Erickson's appointment of Michael Randall to the Parks and Recreation Commission with a term expiration of December 31, 2016.

Action: Approve, **Moved by** McGinty, **Seconded by** Nystul.

Motion passed unanimously.

e.  Purchase and Sale Agreement for old Police Station

Mayor Erickson stated the purchase and sale agreement has been drafted by City Attorney Haney, for the sale of the old Police Station located at 367 NE Hostmark Street. The agreement is to be completed in phases by August 31, 2016; the buyer wants time to do due diligence for a mixed use building, with retail on the bottom

floor and apartments on the top two floors.

Motion: Move to approve the Commercial and Investment Real Estate Purchase and Sale Agreement, including the Financing Addendum, for the sale of the old Police Station located at 367 NE Hostmark Street, and authorize the Mayor to sign the agreement on behalf of the City.

Action: Approve, **Moved by** Lord, **Seconded by** Stern.

Motion passed unanimously.

7. COUNCIL COMMITTEE REPORTS

Community Services Committee: Councilmember Lord reported on the Summer Solstice Special Event; Hotel/Motel tax process for 2016; and special Hotel/Motel funding request for Poulsbo Maritime Heritage Museum will be coming forward.

Councilmember Stern spoke to the Chamber of Commerce luncheon where Deputy Chief Halsted gave an excellent presentation on the state of the Police Department.

Public Works Committee: Councilmember McGinty reported the Building Software (Smartgov) review; update on the Building Inspector hiring process; and review of the Sewer Comprehensive Plan contract.

8. DEPARTMENT HEAD COMMENTS

City Engineer Kasiniak gave an update on 6th Avenue sewer issues, and reported the new electronic speed signs on Lincoln Road are slowing cars down, noting the signs not only can record car speed they also will provide car counts.

9. CONTINUED COMMENTS FROM CITIZENS

Seth Story, Boy Scout Troop 1570, stated he was attending the City Council Meeting to earn a badge.

10. ► COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

Mayor Erickson reported on the Viking Avenue Meeting with the several Viking Avenue business owners, with many interested in exploring more about a Business Improvement District. Jan Harrison is going to continue working with the group.

11. ► ADJOURNMENT

Motion: Move to adjourn at 8:05PM.

Action: Approve, **Moved by** Henry, **Seconded by** McGinty.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, City Clerk, CMC