

POULSBO CITY COUNCIL MEETING OF SEPTEMBER 02, 2015

MINUTES

PRESENT: Mayor Erickson; Councilmembers Lord, McGinty, Musgrove, Nystul, Stern, Thomas.

Staff: Finance Director Booher, Office Clerk II Diehl, Parks & Recreation Director McCluskey, Information Technology Manager Stenstrom.

ABSENT: Councilmember Henry.

MAJOR BUSINESS ITEMS

- * * * Minutes of August 12, 2015 City Council Meeting
- * * * PSE Night Work Request
- * * * Workshop: Lodging Tax Discussion

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. AGENDA APPROVAL

Mayor Erickson noted business item A, PSE Night Work Request will be removed from the agenda, for further review.

Councilmember Musgrove asked to remove consent item A, Minutes of August 18, 2015 from the agenda for corrections to be made.

Motion: Move to approve the agenda as amended.

Action: Approve, **Moved by** McGinty, **Seconded by** Nystul.

Motion passed unanimously.

3. COMMENTS FROM CITIZENS

Bill Austin suggested some road improvements for downtown Poulsbo, including raised crosswalks.

Tammy Matson reported the TV show Vice on HBO was here last fall to film a segment on the weird foods of Washington and featured Lutefisk eating in Poulsbo.

Marc Abshire, Greater Poulsbo Chamber of Commerce reported how valuable the new "Welcome to the Kitsap Peninsula" brochure is to businesses thinking of relocating to Poulsbo. The brochures are used frequently by Kitsap Economic Development Alliance (KEDA) and are available at the Poulsbo Chamber.

4. MAYORS REPORT AND COUNCIL COMMENTS

Councilmember Musgrove suggested a change to the council agenda format, in which Council Committee reports be moved after Mayors Reports and Council Comments. He feels the reports usually pertain to items on the Business Agenda and end up being reported after the vote is already taken.

Mayor Erickson reported on:

- The new parking regulations for the Poulsbo Elementary School.
- The Sonic Drive-In grand opening was today.
- Today is the 70 anniversary of VJ Day. She encouraged people to visit our local armed forces museums and pay tribute to those who participated in WWII.

Councilmember Stern reported this Saturday, September 5th, will be the City of Port Orchards 125th anniversary of their incorporation as a city, making them the oldest city in Kitsap County. Stern also congratulated Parks and Recreation Director Mary McCluskey on the numerous activities in the new brochure and her efforts in sustaining such a valuable program.

5. CONSENT AGENDA

Consent item a was removed from the agenda, for corrections.

The items listed are:

~~a. Minutes of August 12, 2015 City Council Meeting~~

6. BUSINESS AGENDA

a.PSE Night Work Request

Removed from the agenda.

b. Council Workshop: Lodging Tax Discussion

Councilmember Nystul lead the discussuion pertaining the Lodging Tax policies.

The discussion included:

- The new State Law regarding use of lodging tax dollars
- No requirement to spend all dollars each year; lowering the reserves to \$20,000
- These funds should not be used for existing Infrastructure repair; however funds being used for new Infrastructure which enhances tourism
- The possibility of making groups match funds to receive funds and this decision up to the Lodging Tax Committee instead of council
- The legal member requirement of the Lodging Tax Committee: 2 people who collect the tax, 2 people who use the tax dollars, and one councilmember
- Possibility of adding additional members, possibly a professional with a neutral opinion
- Formalizing the Lodging Tax Committee meetings by televising them on BKAT to create more citizen involvement
- Lodging Tax Committee coming up with a process for Emergency / Out of Cycle requests which do not meet the deadline
- Accepting contingency requests during the process

7. COUNCIL COMMITTEE REPORTS

Economic Development Committee: Councilmember Musgrove reported was elected chair and reported on the Kitsap Public Utility District Open Access Fiber Optics Broadband Neighborhood Program; Planning and Economic Development Committee Budget Proposals; Way Finding Systems/Signs; upcoming Kitsap Economic Development Alliance Summit on real estate development, being held on October 22nd at 3:00pm.

Public Works Committee: Councilmember Lord reported on the Puget Sound Energy night work to change out utility poles; and possibility of contracting solid waste.

Finance/Administration Committee: Councilmember Thomas reported the scheduling of a special meeting on September 23rd at 5:00 pm; debt budgets; committee recommendation of the adoption of the purchasing manual and mayors signature authority resolution; and Marine Science Center letter of intent.

Councilmember Stern reported on the Kitsap Regional Coordinating Council Legislative Dinner November 12th at 6:00pm; and the hiring of new consultants, Triangle Associates, to facilitate the Kitsap Regional Coordinating Council.

8. **DEPARTMENT HEAD COMMENTS**

None.

9. **CONTINUED COMMENTS FROM CITIZENS**

Mayor Erickson asked for citizen comments; no comments were received.

10. **COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS**

Councilmember Lord wished everyone a Happy Labor Day.

Mayor Erickson reported:

- The new Poulsbo Maritime Heritage Museum opens on September 12th.
- The Council will be holding a Quasi Judicial hearing in 2 weeks, regarding a Hearing Examiner appeal.
- Kitsap County Commissioners will be holding their commission meeting at Poulsbo City Hall on September 28th.
- Homebuilders Association in Kitsap Business Journal article, regarding Puget Sound Regional Council mandating impact fees was not correct.

11. **ADJOURNMENT**

Motion: Move to adjourn at 8:59 PM.

Action: Adjourn, **Moved by** Stern, **Seconded by** McGinty.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, City Clerk, CMC

Respectfully prepared and submitted by Kati Diehl