

## **POULSBO CITY COUNCIL MEETING OF OCTOBER 14, 2015**

### **MINUTES**

**PRESENT:** Mayor Erickson; Councilmember Henry, Lord, McGinty, Musgrove, Nystul, Stern, Thomas.

Staff: Finance Director Booher, City Engineer Kasiniak, HR Manager Kingery, Parks & Recreation Director McCluskey, Risk Manager Purves, IT Manager Stenstrom, City Clerk Stephens

### **MAJOR BUSINESS ITEMS**

- \* \* \* Minutes of September 9, 2015 City Council Meeting
- \* \* \* Budget Amendment, BA#15-0405 – Watering Service
- \* \* \* Public Hearing: 2016 Revenue Sources

#### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

#### **2. AGENDA APPROVAL**

**Motion:** Move to approve the agenda.

**Action:** Approve, **Moved by** Henry, **Seconded by** McGinty.  
Motion passed unanimously.

#### **3. COMMENTS FROM CITIZENS**

Mayor Erickson asked for citizen comments; no comments were received.

#### **4. MAYOR'S REPORT AND COUNCIL COMMENTS**

Mayor Erickson reported on upcoming fall events: downtown Halloween Trick or Treat and Daffodil Day on November 7, 2015.

Councilmember Stern commented on his attendance at the Olympic College Luncheon, along with the Mayor.

Councilmember Musgrove announced the Lutefisk Dinner at First Lutheran Church on Saturday.

## 5. CONSENT AGENDA

**Motion:** Move to approve Consent Agenda items a and b.

The items listed are:

- a. Minutes of September 9, 2015, City Council Meeting
- b. Budget Amendment, BA#15-0405 – Watering Service

**Action:** Approve, **Moved by** Stern, **Seconded by** Lord.  
Motion passed unanimously.

## 6. BUSINESS AGENDA

### a. Public Hearing: 2016 Revenue Sources

Mayor Erickson opened the public hearing at 7:07 PM and asked for public testimony. No testimony was received.

Finance Director Booher presented the 2016 budget process. Presentation highlights included:

- Review of 2016 projected revenues sources (total sources \$44,741,863)
  - City's budgeted funds operating revenues (exclusive of beginning balances),
  - 2016 preliminary general fund operating revenue budget \$10,349,526
  - Beginning balance detailed
    - Unreserved \$500,000
    - Reserved Rev Stab \$1,224,494
    - Legal Reserve \$224,494
  - General Fund by categories comparing actual 2014 and budgets 2015 and 2016
  - General Fund Revenue by type, excluding beginning balances
- Property taxes
  - Comparison of cities in Kitsap County – 2015 Estimates – Population
  - Assessed value comparison
  - Tax comparison to other Kitsap County cities
  - City's 2016 Property Taxes
    - Assessed value - \$1,342,195,739
      - \$59 million increase – 4.67% increase
    - New construction assessed value - \$29,716,215

- Tax levy - \$2,265,391
  - \$73K increase – 3% increase
- General property tax rate - \$1.69 per \$1,000 of assessed value
- City tax for \$300,000 house - \$506
- Decrease of \$7 from 2015
- Upcoming budget events
  - November 1 – 2016 Preliminary Document distributed
  - November 4 – Set the Property Tax Levy

At 7:29 PM Mayor Erickson closed the public hearing.

## **7. COUNCIL COMMITTEE REPORTS**

Community Services Committee: Councilmember Lord reported on the summer sailing program, review of the draft open space Park Plan, Waterfront Park bathrooms update, and a request for Police overtime for special events.

Councilmember Thomas noted the Poulsbo Park, Open Space, and Recreation Plan is a very good document. He commends everyone involved in the analysis of the report.

Public Works Committee: Councilmember Lord reported on the Public Works budget and review of the Solid Waste Evaluation and the lack of a recommendation to the Council because of the complexity of the decision. The Council discussed level of service, whether to go out for a Request for Proposal (RFP), and the critical need to make decision about continuing solid waste. Discussion was held on the issues facing the City regarding Solid Waste. The Council concurred to hold the workshop on October 28<sup>th</sup> to review the Solid Waste Evaluation.

Kitsap Regional Coordinating Council - TransPol: Councilmember Nystul reported on the need to determine funding of projects for the next biennium.

Councilmember Stern added November 12 at the KRCC meeting will be a good opportunity to thank our legislators for the Hwy 305 funding. This is an important meeting to attend.

## **8. DEPARTMENT HEAD COMMENTS**

None.

## **9. CONTINUED COMMENTS FROM CITIZENS**

Mayor Erickson asked for citizen comments; no comments were received.

**10. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS**

Councilmember Musgrove reported on the Peninsula Planners meeting tomorrow and the Community Open House for the Comprehensive Plan on October 20.

Mayor Erickson has four places she needs to be on Friday: make meatballs at First Lutheran, give a speech at Leadership Kitsap, Drug Court graduation, and be at the courthouse steps to watch the Olhava Landing auctions. She would welcome help in going to these meetings.

Councilmember Henry reported the Historical Society has an event tomorrow at 7:00 PM.

**11. ADJOURNMENT**

**Motion:** Move to adjourn at 8:07 PM.

**Action:** Adjourn, **Moved by** Henry, **Seconded by** Stern.

Motion passed unanimously.

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Rebecca Erickson, Mayor

ATTEST:

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Rhiannon Fernandez, City Clerk, CMC